



MINUTES

Meeting of the Board of Directors

March 9 2022, at 10:00 A.M. EST

Voting Member	Present In person	Present virtual	Absent
Randy Parker [President], Louisa	X		
Hal Morgan [Vice President], Fluvanna	X		
Christine Appert [Secretary], Charlottesville		X	
Raymond East [Treasurer], Albemarle		X	
Jacob Sumner, Albemarle		X	
Fran Hooper, Albemarle		X	
William Wuensch, Albemarle		X	
Lucas Ames, Charlottesville		X	
Erik Larson, Charlottesville	X		
Ray Heron, Charlottesville		X	
Pamela Bevins, Fluvanna	X		
Willie Gentry, Louisa	X		
Brad Burdette, Nelson		X	
Dian McNaught, Nelson		X	
Non-voting Members			
Kevin Hickman, Buckingham		X	
Garland Williams, CAT		X	
Michael Mucha, DRPT		X	
Christine Jacobs, TJPD		X	
Staff			
Ted Rieck, CEO	X		
Robin Munson, CFO	X		
Jody Saunders, Director of Public Relations	X		
Stephen Johnson, Director of Planning and Process		X	
Alex Arce, Human Resource Generalist		X	
Mike Mills, Procurement Specialist		X	
Ben Nemeec, Chief Mechanic		X	
Kelly Fomenko, Transit Planner		X	
Mariah Powell, Administrative Assistant	X		
Public			
Ernie Reed, Nelson BOS		X	

- I. Call to Order—Randy Parker, President
 - A. The meeting was called to order at 10:16 A.M. due to Zoom technical issues.

- II. Roll Call—Christine Appert, Secretary | Mariah Powell, Board Assistant
 - A. Mariah called roll and confirmed a quorum was made.

- III. Introductions—Randy Parker, President
 - A. None.

- IV. Public Comments—Randy Parker, President
 - A. None.

- V. Action Items
 - i. February 9, 2022 Board of Directors Meeting Minutes Adoption—Randy Parker, President
 - No additions or corrections needed.

Motion by Erik, seconded by Hal. Passed unanimously, with no abstentions.

 - ii. Equal Employment Opportunity Plan—Alex Arce, Human Resources
 - No additions or corrections needed.

Motion by Jacob, seconded by Hal. Passed unanimously, with no abstentions.

 - iii. Frontline Employee Pay Raise—Market adjustment—Ted Rieck, CEO
 - Ted presented a PowerPoint to the board regarding pay raises for frontline employees, and enumerated the rationale behind this proposal. Main factors driving the request were: reduction in services due to operator shortage, increasing competition from transportation centric (and partner) industries (that also affect dispatchers, reservationists, and mechanics), and lack of wage progression between new and veteran bus operator staff. Implementation effective April 1, 2022; evidenced on April 18, 2022 paychecks.
 - The presentation showed an average \$3.37-hour increase, increasing Jaunt’s appeal against other transportation sectors in the area.
 - The new bus operator wage scale is seniority based by Jaunt tenure. Bus operators that now make over \$21.00 an hour will be grandfathered in.



- The new mechanic wage scale will be skill based. Mechanics will receive a down payment wage percentage and move to a formal pay scale at a later point, as chief mechanic, Ben Nemec, is currently assessing different skill-to-wage-tiers.
- Randy would like staff to look into a bus operator reward schedule for longevity.
- These pay increases have been budgeted into FY23. No budget amendment action is necessary, per Jacob, as Jaunt allocated surplus fund monies towards the wage increases.

- Closing out this action item, Ted noted that director of planning, Stephen Johnson, has undertaken a project with outside consultants studying efficient vehicle utilization, fleet requirement reductions, and dispersing bus operator duties.

Motion by Erik, seconded by Hal. Passed unanimously, with no abstentions.

VI. Standing Committee Reports

A. Finance Committee—Robin Munson, CFO

a. Financial Report

- Robin went over several format changes that were incorporated into the financial report: a total budget column, a color-coded budget realized column, and a comment section to explain variances (pg. 44), plus a detailed balance sheet (pg. 45). She noted the small capital spending increase (bus tablets) within the financial summary, before reviewing the cash flows statement for the month ended January 31, 2022.

b. Ted's Submitted Expenses

- \$9.74 was reimbursed to Ted via check.

c. Reserve Fund Draft Policy Update

- Jacob and Ray East are working through different drafts and different projections with the finance committee. Jacob said when the finance committee finalizes a good product, it will be brought back to the board for approval.

B. Operations and Safety Report—Ted Rieck, CEO

- Trend in ridership steadily recovering from COVID.
- Staff are still focusing on bringing denials, especially ADA denials, down to 0.
- All 5 (minor) non-preventable accidents in the January 2022 safety trendline were weather related. There were 0 preventable accidents.
- A revised training manual for bus operators is in development.
- Hal would like next month's agenda to have a glossary of Jaunt terminology, and to have an overall-style report on Greene County Transit's assimilation into Jaunt at the end of the fiscal year.

- Erik would like next month's agenda to have an update on Jaunt's training overhaul.
- C. Regional Transit Partnership Update—Hal Morgan | Lucas Ames | Christine Jacobs
- Christine said the Albemarle Transit Expansion study has wrapped up; the consultants presented to the partnership and held the final public meeting on that grant. Regarding the Regional Transit vision plan, consultants held a design workshop with transit agencies to explore different ways the system could look. RTP continues to schedule peer agencies to present at the Regional Transit Partnership to speak about happenings in their region. There will be no speaker in March.
- D. Executive Report—Ted Rieck, CEO
- Ted thanked Erik and Fran for attending last month's award ceremonies.
 - Ted met with Karl Carter and Kevin Hickman of Buckingham County on February 18th. to discuss budget requests for the fiscal year 2023. Salient takeaways from this meeting were the recognition of Buckingham's need for supplemental funding and Buckingham's interest to transition to a voting member on the Jaunt board.
 - Ted, Robin, and Randy will be carefully evaluating the 9 legal services proposals Jaunt received.
 - Preparing solicitation for banking services is still in progress.
 - Jaunt, UTS, CAT, and ACPS met on February 22nd. Possibilities for overlapping services between the transit agencies and creating new labor pools via a bus operator institute were discussed.
 - Jaunt met with Charlottesville City's and Albemarle County's budget staff on February 28th to discuss budget requests for the fiscal year 2023. The meeting provided Jaunt an opportunity to explain their income sources and cost allocations.
 - Ted and Garland have an upcoming meeting on March 22nd with the Albemarle County and Albemarle City assistant managers to discuss transit system coordination.
- VII. New Business—Randy Parker, President
- Randy reported progress on updating the bylaws. New bylaws are anticipated by next month's (April 13) meeting.
- VIII. Announcements and Board Member Comments
- Willie said "Jaunt got a big checkmark" during the Louisa board of supervisors' budget work sessions.

Dian moved to adjourn the meeting and Willie seconded. The meeting was adjourned at 11:29 A.M.

ADJOURNED: NEXT MEETING: 10:00 AM, APRIL 13, 2022