



AGENDA

Meeting of the Board of Directors

July 13, 2022 at 10:00 AM EDT

PUBLIC ARE ENCOURAGED TO ATTEND REMOTELY USING THE BELOW LINKS

- ⇒ Webinar: <https://us02web.zoom.us/j/85869234258>
- ⇒ Or One tap mobile: +13017158592,,85869234258#
- ⇒ Or Telephone Only: +1 301 715 8592
- ⇒ Webinar ID: 858 6923 4258

Do not use both computer and phone audio together: use one only to avoid audio distortion

I. Call to Order -- Bill Wuensch, President

II. Roll Call -- Christine Appert, Secretary

III. Introductions -- Bill Wuensch, President

IV. Public Comments -- Bill Wuensch, President

The public may address the board by contacting Nancy Hunt prior to the start of the meeting. Comments are limited to three minutes at the discretion of the board president. Contact Nancy Hunt at nancyh@ridejaunt.org or (434) 296-3184, extension 114.

V. Action Items

- A. June 8, 2022 Board of Directors Meeting Minutes-- Christine Appert, Secretary (pg.3)
- B. Jaunt FY22 PTASP Appendix Update (Resolution# 2022071301) --Karen Davis/Kyle Trissel (pg.9)
- C. Financial Reserve Policy--Robin Munson, CFO (pg.10)
- D. Financial Reserve Funding Levels for FY2023 (Resolution# 2022071302) --Robin Munson, CFO (pg.12)

VI. Standing Committee Reports

- A. Finance Committee--Jacob Sumner, Treasurer & Robin Munson, CFO (pg.13)
- B. Operations and Safety Reports--Karen Davis, DCEO (pg.19)
 - 1. Denials update
 - 2. Operations and Safety Committee meeting
- C. Regional Transit Partnership Update-- Christine Jacobs/Hal Morgan/Lucas Ames
- D. Executive Director Report--Ted Rieck, CEO (pg.21)
- E. Executive Committee--Bill Wuensch, President
 - 1. By-laws/Articles of Incorporation Update--Ted Rieck, CEO

- VII. **New Business**
- VIII. **Announcements and Board Member comments**
- IX. **Adjourn to next meeting: *August 10, 2022 at 10:00 AM EST***



MINUTES

Meeting of the Board of Directors

June 8, 2022 at 10:00 A.M. EST

Voting Member	Present In person	Present virtual	Absent
Randy Parker [President], Louisa	X		
Hal Morgan [Vice President], Fluvanna	X		
Christine Appert [Secretary], Charlottesville		X	
Raymond East [Treasurer], Albemarle	X		
Jacob Sumner, Albemarle	X		
Fran Hooper, Albemarle	X		
William Wuensch, Albemarle		X	
Lucas Ames, Charlottesville		X	
Erik Larson, Charlottesville			X
Ray Heron, Charlottesville		X	
Steve Bowman, Greene	X		
Willie Gentry, Louisa	X		
Brad Burdette, Nelson		X	
Dian McNaught, Nelson		X	
Non-voting Members			
Kevin Hickman, Buckingham			X
Garland Williams, CAT			X
Michael Mucha, DRPT		X	
Christine Jacobs, TJPD			X
Staff			
Ted Rieck, CEO	X		
Karen Davis, Deputy CEO	X		
Robin Munson, CFO	X		
Jordan Bowman, Legal Counsel	X		
Stephen Johnson, CDO		X	
Jody Saunders, Director of Public Relations	X		
Alex Arce, Human Resource Generalist		X	
Mike Mills, Procurement Specialist		X	
Kyle Trissel, Safety Supervisor		X	
Mariah Powell, Administrative Assistant	X		
Public			
None.			

- I. Call to Order– Randy Parker, President
 - A. The meeting was called to order at 10:02 A.M.
- II. Roll Call– Christine Appert, Secretary | Mariah Powell, Board Assistant
 - A. Christine called roll and a quorum was confirmed.
- III. Introductions– Randy Parker, President
 - A. None.
- IV. Public Comments– Randy Parker, President
 - A. None.
- V. Action Items
 - i. May 11, 2022 Board of Directors Meeting Minutes Adoption–Randy Parker, President
 - No additions or corrections needed.

Motioned by Hal, seconded by Ray East. Passed unanimously, with no abstentions.
 - ii. FY2023 Budget Adoption– Ted Rieck, CEO
 - Ted presented a high-level review from a revised budget of November 2021. The revised budget shows a substantial increase in governmental revenues from DRPT’s uplift, bringing Jaunt a million dollars over in revenue from what staff had originally forecasted for FY23. Staff have conservatively budgeted for the large increase in fuel prices, using the U.S. Energy Information Agency – an agency which forecasts and tracks energy supplies across all economic sectors, including fuel – as a guide. The budget for supplies and materials has increased to anticipate older buses remaining in Jaunt’s active fleet due to continuing supply chain issues; new vehicle deliveries normally taking six months now have a delivery range of one to three years. The budget for professional services has also seen an increase to accommodate informational studies (technology, micro transit, uber-style services etc.). A small deficit results in FY24, assuming fuel prices do not modulate. Ted assured board members staff will revisit that assumption.
 - Robin noted DRPT increased federal funding for fuel and clarified bus operators pay a lower fuel price via their fuel card for a board member.

Motioned by Ray East, seconded by Jacob. Passed unanimously, with no abstentions.
 - iii. Appoint Jody Saunders FOIA officer– Ted Rieck, CEO
 - At the suggestion of Jordan, Jody underwent FOIA training. Her roles as a FOIA officer are to be the initial point of contact for members of the public requesting public records from Jaunt and to ensure Jaunt’s



compliance with FOIA codes. FOIA training for other senior management and board members would be ideal.

Motioned by Ray East, seconded by Hal. Passed unanimously, with no abstentions.

iv. Officer Elections– Randy Parker, President

- The Nominating Committee voted on June 3 for the following slate of officers: Bill Wuensch as President, Hal Morgan as Vice President, Jacob Sumner as Treasurer, and Christine Appert as Secretary. Randy will move to the Executive Committee and be a supportive resource to Bill as well as help complete the revisions to Jaunt's governing documents. Ray East will remain on the Finance Committee in the capacity of a board member.
- Randy said proposed slates had been brought to the shareholders in the past for approval. Jordan suggested to entertain a motion to approve the slate of officers as presented and to the extent authorized by the Virginia Stock Corporation Act and Jaunt's governing documents to elect those officers to their respective positions, effective July 1, 2022, and for the officers to be presented to the shareholders. Jordan will follow up with Ted and Randy at a later date after he has a conclusive answer to the timeline of giving shareholder's meeting notices. Jordan clarified for the board that since this action is coming from an appointed committee, only one board member needs to motion. Jordan suggested calling for a motion to approve the slate of officers.

Motioned by Willie (*see Roberts Rules of Order 51:40-52*). Passed unanimously, with no abstentions.

VI. Standing Committee Reports

A. Finance Committee– Robin Munson, CFO

a. Financial Report

- As of April 30:
 - Jaunt is at sixty four percent of the total annual budget.
 - Jaunt is at fifty two percent of the annual budget for expenses.
 - Jaunt is at a surplus of \$557,000.
 - Jaunt has an ending cash balance of \$5.6 million - which equates to 218 days of cash on hand.
- Expenses continue to be lower than income, keeping Jaunt on target overall. Agency services, and thus ridership, is lower (than budgeted). There was no capital spending April due to the loss of the IT Manager. Jaunt's IT firm, E-N Computers, and Mike Mills will be managing technology awards. The purchase and delivery of two new service vehicles will be reflected in May's financial report. Senior staff found out on June 8 the status of the service vehicles anticipated in the month of June are unfulfilled and thus unable to be delivered. Robin noted state

expenses have risen to over budget as a result of DRPT's uplift.
Transmissions are expected to be purchased by the end of the year.

b. Ted's Submitted Expenses

- \$64.24 was reimbursed to Ted via check. \$23.16 in expenses were also accrued on the Jaunt credit card.

B. Operations and Safety Report– Karen Davis, DCEO | Kyle Trissel, Safety Supervisor

- During April there were three non-preventable accidents and three site visits to confirm a ramp repair, establish an alternative pickup location due to a downed power line, and set up a common pickup location for a new apartment building. The safety committee is planning to readdress Jaunt's safety mileage goal with Erik.
- There were no ADA denials for the month of April. The new ADA glossary will be reviewed in the upcoming safety committee meeting before being presented to the board.
- Karen let the board know to expect ridership timelines to show a (typical) dip in the summer months before rising back up in the fall.
- A new training class of three operators has begun. All three carry a CDL. This class brings the number of full-time operators to sixty-eight, closer to the optimal number of seventy-five. Internal candidate Jae Johnson was selected for the training manager position, effective June 1.

C. Regional Transit Partnership Update– Hal Morgan | Lucas Ames

- The Regional Transit Partnership met on May 26. Consultants presented a draft of the Regional Transit Vision Plan. One notable goal in the plan is to examine the possibility of a bus rapid transit (BRT) on US29 in Charlottesville to improve commuter service. Hal is concerned the consultants will apply the plan/model they completed for Richmond to Charlottesville. Ted spoke with the principal in charge of the study to bring awareness to Charlottesville's traffic congestion and thought he seemed receptive to ideas/commentary. Karen would like board members and staff to fully understand the vision plan and asked if a short presentation could be provided at some point; Hal provided a link: www.tinyurl.com/transitvision
- There will be no July meeting.

D. Executive Report– Ted Rieck, CEO

- The Financial Reserve Policy will be brought to the board for consideration by August. The policy consists of three financial reserve funds: Working Capital Fund (provide cash flow reserves; 20% of annual operating costs), Rainy Day Fund (unexpected revenue shortfalls/expenses; \$3 million), and Capital Reserve Fund (capital purchases; \$1 million).
 - Ray East inquired about liability insurance in the hypothetical case of a large legal repercussion. Robin let him know Jaunt has insurance from Selective Insurance for bus accidents and CTAV insurance for staff.
- Ted gave Charlottesville City Council a Jaunt update on May 16.

- Jaunt hosted a meeting with CAT, UTS, and ACPS on May 16. To reduce the strain of the bus operator shortage, Stephen created a route analysis for CAT depicting opportunities for ACPS students to utilize CAT to get to ACPS schools, potentially saving the need for five bus operators in the Albemarle school district – which Charmane White, ACPS Director of Transportation, thought could be helpful. Ted reported the analysis has slight logistical issues and has received pushback from parents not wanting their children to ride public transit. Under federal government bus regulations Jaunt is not able to perform traditional school transportations, but may have leeway under the McKinney-Vento Act to provide transportation for homeless students. Jaunt is studying creating a bus operator training program at PVCC. The school district is following Jaunt’s initiative and also introducing a non CDL training program for bus operators.
- Ted attended a Charlottesville Chamber event for major employers on May 17.
- Jaunt hosted DRPT on May 24 to discuss progress on complying with DRPT’s “cure letter,” plus requests regarding how Jaunt funding is managed. Randy, as well as representatives from Albemarle, Charlottesville, and TJPDC attended.
- Ted attended the Greene County Supervisors meeting on May 24. Feedback was received on the proposed MOU with the county. Ted, Administrator Mark Taylor, and Supervisor Bowman will meet June 9 to discuss. Supervisor Bowman added he looks forward to finalizing it during that meeting and then bringing it before the Greene County Supervisors on June 14.
- Ted attended a meeting in Roanoke, held by the Virginia Transit Administration, on June 1-2.
- Retirees Larry McIvor and Mike Sisler were recognized and awarded plaques at the Family Fun Day cookout for their long-time service at Jaunt on June 4. Randy, Dian, and Willie were recognized for attending.
- The Alternative Fuels Study begins this month. Ted thanked Jody for spearheading the Alternative Fuels Study advisory committee.
- SRF will be at Jaunt on June 14-16 to complete the Parking Lot Workflow Study. SRF’s project manager is an expert in joint developments of transit and private projects. Additionally, the project manager is an expert in public/private partnerships, and thus Ted has invited UTS, CAT, and TJPDC to meet with him too in hopes of creating beneficial opportunities (projects that can be funded by federal funds) for the Charlottesville community.
- A voting board member’s schedule would conflict with third Thursday board meetings. Ted asked Mariah to run a new Doodle poll.

VII. New Business– Randy Parker, President

- No one had questions for Randy regarding the bylaws update.

VIII. Announcements and Board Member Comments

- Willie motioned and Hal seconded having a commendation for Randy and Ray East for their work on the board as President and Treasurer at the next meeting (July 13). There were no abstentions.

Ray East moved to adjourn the meeting and Willie seconded. The meeting was adjourned at 11:18 A.M.

ADJOURNED: *Next Meeting: 10:00 AM, July 13, 2022*



Resolution# 2022071302

Resolution Approving Jaunt FY22 PTASP Appendix Update

WHEREAS, safety is a core value of Jaunt, Inc. and, Jaunt is committed to providing safe, reliable transit service to the residents of the Central Virginia region; and

WHEREAS, the Jaunt Board of Directors seeks to be in compliance with all applicable federal and state safety regulations and requirements and

WHEREAS, the statewide Public Transportation Agency Safety Plan (PTASP) and Jaunt's appendix to the statewide Plan is in accordance with the requirements set forth by 49 CFR Part 673, the National Public Transportation Safety Plan, FTA's Public Transportation Safety Program, and the public transportation requirements of the Commonwealth of Virginia; and

WHEREAS, the Jaunt Board of Directors is required to review and approve an annual update to the Jaunt PTASP;

WHEREAS, using the Safety Management System (SMS) processes described in the PTASP, Jaunt will continually measure and assess the achievement of its safety performance targets through its Safety Management Policies, Safety Risk Management processes, Safety Assurance procedures, and Safety Promotion activities, including, but not limited to:

- *Ensuring constant communication and awareness of Jaunt's safety policies throughout the organization;*
- *Clearly defining the safety roles, responsibilities, and accountabilities of Jaunt personnel;*
- *Communicating safety policies and safety information throughout the organization;*
- *Identifying and assessing hazards, and mitigating safety risks;*
- *Measuring and monitoring safety performance;*
- *Providing employees with key safety competencies and training;*
- *Providing all employees with the ability to identify and report safety concerns.*

NOW, THEREFORE, the Jaunt Board of Directors, in a meeting duly assembled on July 13, 2022, hereby approves this FY22 PTASP Appendix Update and authorizes the Chief Executive Officer (CEO) to execute all necessary documents as the Accountable Executive and have ultimate authority and responsibility for the safety of Jaunt.

William Wuensch, *President*

Date

FINANCIAL RESERVE POLICY

Revised 7/5/2022

Purpose

A financial reserve policy provides protection from financial risk as well as providing for future investments. Jaunt, Inc. faces risks including, but not limited to, revenue shortfalls during recessions, losses from extreme weather events, unexpected increased in fuel prices, as well as slow-down in government funding due to a variety of reasons including legislative impasse. In addition, future investment includes capital purchases. This Financial Reserve Policy (FRP) helps make sure that Jaunt, Inc. can respond quickly and decisively to such events while still planning for future needs. Reserves also support vital public services during short-term revenue declines. The policy describes how Jaunt will establish fund balance targets and how the use of reserves will be determined.

Reserve Funds

This FRP establishes three distinct reserve funds to meet specific needs:

1. Working Capital Fund (WCF) – Unassigned Fund Balance: this fund balance will be established to protect against unanticipated expenditures and is intended to help Jaunt through periods where external funding sources may be out of sync with cashflow needs. While Jaunt expenditures tend to be predictable, funding from governmental sources maybe episodic and out of sync with such expenditures. The WCF is intended to smooth out these fluctuations. The unassigned fund balance shall be at least equal to 10% of the normal operating expenses as measured at fiscal year-end. Jaunt will target a fund balance of about 25% of annual operating expenditures.
2. Rainy Day Fund (RDF) – Committed Fund Balance: this fund will protect Jaunt from financial risk due to unexpected revenue shortfalls during recessions, losses from extreme weather events, unexpected increased in fuel prices, slow-down in government funding due to a variety of reasons including legislative impasse, or other unexpected or unusual circumstances. The Board shall pass a resolution to establish the desired committed fund balance for the Rainy-Day Fund. Jaunt will target a fund balance of \$3 million.
3. Capital Reserve Fund (CRF) – Committed Fund Balance: these funds are to be set aside for capital purchases including but not limited to revenue vehicles and facilities. It will be established so that regular and predictable capital charges to funding partners can be assessed while ensuring funds are available during uneven cycles in capital spending. The Board shall pass a resolution to establish the desired committed fund balance of \$1 million for capital reserve purposes.

Annually, as part of Jaunt's budget, the Board, through a resolution, will set target balances for each of these funds consistent with this policy.

Acceptable Uses of Reserves

1. The WCF is intended to provide for the even and predictable flow of cash to sustain operations when funding from Jaunt partners is episodic. Withdrawals from the WCF will be

reported to the Finance Committee as part of regular reports. The WCF will be replenished during periods when cash flow materially exceeds needs for the period. Fluctuations in the WCF is expected due to varying consistency of cash inflows and outflows.

2. The RDF is meant to address unexpected, nonrecurring costs and/or revenue shortfall. Reserves should not be used for recurring annual operating costs. An exception is poor economic conditions or events that disrupt Jaunt, Inc.'s revenues or present unexpected expense increases such as fuel prices. In such cases, reserves may be used to provide short-term relief so that Jaunt, Inc. can restructure its operations and finances in an orderly manner. RDF withdrawals are subject to approval of the Board of Directors based on a recommendation of the Board's Finance Committee.
3. The CRF will be synchronized with expenditures from the Jaunt capital program. Funds are intended to be matched for federal and/or state funds on a given capital asset per the capital program. Under necessary circumstances, the funds may be used for an entire capital purchase if the purchase is deemed vital and no federal and/or state funds are available. CRF withdrawals are subject to approval of the Board of Directors based on a recommendation of the Board's Finance Committee.

Authority to Use Reserves

The CEO will authorize the use of reserves for purposes consistent with this policy. Expenditures will be reported to the Board of Directors by the CFO at its next meeting.

Replenishment of Reserves

If Jaunt, Inc. uses its reserves and those reserves are below the target minimum, then the CEO, with assistance of the CFO, will propose a plan for the replenishment of the reserves. Board of Directors will review and approve the plan. Jaunt, Inc. will try to replace the reserves within the minimum amount of time that is practical.



Resolution Establishing Financial Reserve Funds

Resolution #2022071302- Financial Reserve Funding Levels for FY2023

WHEREAS, the Jaunt Board of Directors desires to establish policies to provide for prudent and stable funding to ensure the consistent delivery of regional public transportation services; and

WHEREAS, the Finance Committee of the Board of Directors has considered Jaunt's financial needs and desires to establish two reserve funds; and

WHEREAS, the Board of Directors has accepted the Finance Committee's recommendation;

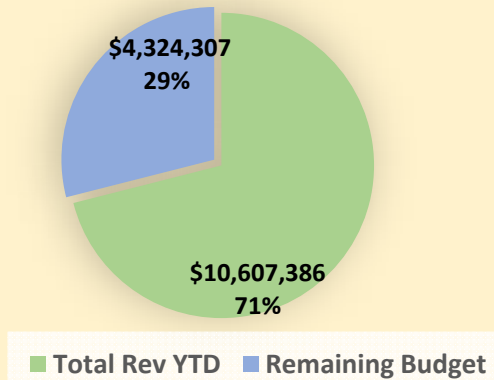
NOW, THEREFORE, the Jaunt Board of Directors hereby dissolves the previously established fuel reserve and capital reserve and establishes the below reserve funds and target levels for Fiscal Year July 1, 2022 to June 30, 2023 (which shall remain in effect until changed by subsequent Board action per policy):

1. Rainy Day Fund (RDF)—\$3 million
2. Capital Reserve Fund (CRF)—\$ 1 million

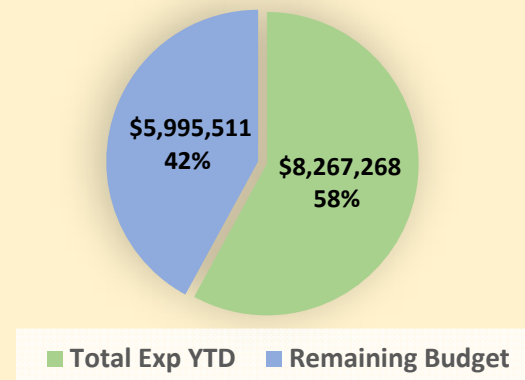
William Wuensch, *President*

7/13/2022
Date

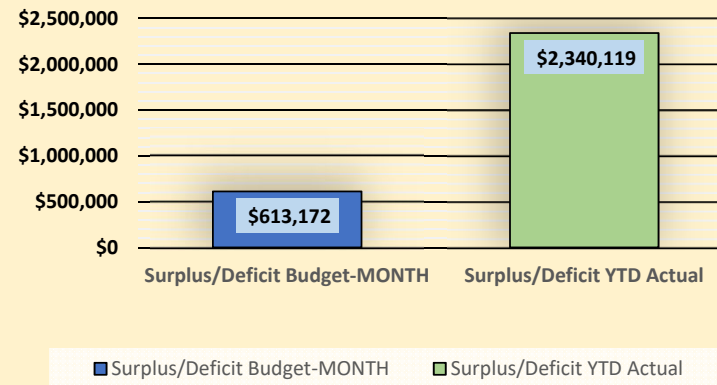
FY22 YTD Budget v Actual Revenue May 31, 2022



FY22 YTD Budget v Actual Expenses May 31 2022



FY22 YTD Budget v Actual Surplus/Deficit May 31, 2022



Jaunt, Inc. FY2022 Monthly Financial Summary

May 2022										
Sources of Financial Resources	Total Budgeted	Total Actual	Budget Variance	Admin (011)	Operations (012, 050)	Special Grants (015, 017, 019)	Agency Program (040)	Accident Fund (041)	Capital (020)	
Fee Revenue:										
Farebox Fee	\$ -	\$ -	\$ -	\$ -	\$ -					
Contract Revenue	\$ 31,083	\$ 25,704	\$ (5,380)	\$ -	\$ -	\$ -	\$ 25,704	\$ -	\$ -	
Governmental Revenue:										
Federal Operating Grants	\$ 424,789	\$ 170,981	\$ (253,808)	\$ 43,925	\$ 121,784	\$ 5,272				
Federal Capital Grants	\$ 278,017	\$ 84,722	\$ (193,295)						\$ 84,722	
Virginia DRPT Operating	\$ 115,316	\$ 379,353	\$ 264,037	\$ 100,278	\$ 278,021	\$ 1,054				
Virginia DRPT Capital	\$ 14,112	\$ -	\$ (14,112)						\$ -	
Local Government	\$ 380,990	\$ 380,990	\$ 0	\$ 100,921	\$ 279,804	\$ 264			\$ 0	
In Lieu of Local	\$ -	\$ -	\$ -	\$ -	\$ -					
Other Revenue	\$ -	\$ 2,855	\$ 2,855				\$ 2,855	\$ -		
Total Revenue	\$ 1,244,308	\$ 1,044,604	\$ (199,704)	\$ 245,125	\$ 679,609	\$ 6,590	\$ 28,559	\$ -	\$ 84,722	
Uses of Financial Resources	Total Budgeted	Total Actual	Budget Variance	Admin (011)	Operations (012, 050)	Special Grants (015, 017, 019)	Agency Program (040)	Accident Fund (041)	Capital (020)	
Salaries & Wages	\$ 524,982	\$ 449,037	\$ (75,945)	\$ 89,880	\$ 354,417	\$ 4,740	\$ -	\$ -	\$ -	
Fringe Benefits/Staff Development	\$ 208,484	\$ 167,535	\$ (40,949)	\$ 30,683	\$ 135,002	\$ 1,850	\$ -	\$ -	\$ -	
Travel/Business Meals/Meetings	\$ 1,750	\$ 573	\$ (1,177)	\$ 363	\$ -	\$ -	\$ 210	\$ -	\$ -	
Facility/Equipment Maintenance/Utilities	\$ 17,146	\$ 18,499	\$ 1,353	\$ 13,619	\$ 4,880	\$ -	\$ -	\$ -	\$ -	
Supplies & Materials	\$ 67,852	\$ 72,996	\$ 5,145	\$ 3,050	\$ 69,946	\$ -	\$ -	\$ -	\$ -	
Marketing & Advertising	\$ 5,583	\$ 10,698	\$ 5,115	\$ 10,264	\$ 434	\$ -	\$ -	\$ -	\$ -	
Insurance & Bonding	\$ 31,690	\$ 30,871	\$ (819)	\$ 26,912	\$ 3,960	\$ -	\$ -	\$ -	\$ -	
Professional Services	\$ 23,004	\$ 35,711	\$ 12,707	\$ 28,449	\$ 3,645	\$ -	\$ 3,616	\$ -	\$ -	
Miscellaneous	\$ 3,042	\$ 4,044	\$ 1,003	\$ 3,570	\$ -	\$ -	\$ 474	\$ -	\$ -	
Equipment (Capital)	\$ 305,032	\$ 84,722	\$ (220,310)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,722	
DRPT Refund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditure	\$ 1,188,565	\$ 874,688	\$ (313,877)	\$ 193,365	\$ 536,104	\$ 6,590	\$ 53,907	\$ -	\$ 84,722	
Net change in fund balance	\$ 55,743	\$ 169,916	\$ 114,173	\$ 51,760	\$ 143,505	\$ -	\$ (25,348)	\$ -	\$ -	

Negative Variance Positive Variance



Jaunt, Inc. FY2022 Monthly Financial Summary

	May 2022 Year To Date									
Sources of Financial Resources	YTD Budgeted		YTD Actual		Budget Variance	Total Budget	Budget Realized	Comments		
Fee Revenue:										
Farebox Fee	\$	-	\$	-	\$	-				
Contract Revenue	\$	341,917	\$	280,198	\$	(61,718)	\$	373,000	75%	Ridership lower than expected
Governmental Revenue:										
Federal Operating Grants	\$	4,672,684	\$	4,093,940	\$	(578,744)	\$	5,097,474	80%	5311 lower: ineligible routes; 5307 lower: FY23
Federal Capital Grants	\$	3,058,185	\$	157,157	\$	(2,901,028)	\$	3,336,202	5%	Reimbursable: capital expenses lower
Virginia DRPT Operating	\$	1,268,479	\$	1,805,495	\$	537,016	\$	1,383,796	130%	Uplift awarded beginning in April
Virginia DRPT Capital	\$	155,232	\$	2,958	\$	(152,274)	\$	169,344	2%	Reimbursable: capital expenses lower
Local Government	\$	4,190,887	\$	4,190,887	\$	0	\$	4,571,877	92%	
In Lieu of Local	\$	-	\$	-	\$	-	\$	-		
Other Revenue	\$	-	\$	76,751	\$	76,751	\$	-		Insurance refund; accident proceeds; vehicle
Total Revenue	\$	13,687,385	\$	10,607,386	\$	(3,079,999)	\$	14,931,693	71%	

Uses of Financial Resources	YTD Budgeted		YTD Actual		Budget Variance	Total Budget	Budget Used	Comments		
Salaries & Wages	\$	5,774,807	\$	4,509,586	\$	(1,265,220)	\$	6,299,789	72%	Not at full staffing level
Fringe Benefits/Staff Development	\$	2,293,319	\$	1,670,527	\$	(622,792)	\$	2,501,802	67%	Not at full staffing level
Travel/Business Meals/Meetings	\$	19,250	\$	4,338	\$	(14,912)	\$	21,000	21%	Limited due to COVID-19 pandemic
Facility/Equipment Maintenance/Utilities	\$	188,610	\$	172,584	\$	(16,025)	\$	205,756	84%	Lower COVID exp than expected
Supplies & Materials	\$	746,370	\$	727,045	\$	(19,325)	\$	814,222	89%	
Marketing & Advertising	\$	61,417	\$	104,125	\$	42,709	\$	67,000	155%	Website, commercials
Insurance & Bonding	\$	348,587	\$	339,575	\$	(9,012)	\$	380,276	89%	
Professional Services	\$	253,046	\$	448,889	\$	195,843	\$	276,050	163%	3 Studies, Exec Recruit, Bus Wraps
Miscellaneous	\$	33,458	\$	26,500	\$	(6,959)	\$	36,500	73%	lower DOT, memb dues, help wanted
Equipment (Capital)	\$	3,355,350	\$	160,854	\$	(3,194,497)	\$	3,660,382	4%	Delay on availability, no rev vehicles
DRPT Refund	\$	-	\$	103,244	\$	103,244	\$	-		
Total Expenditure	\$	13,074,213	\$	8,267,268	\$	(4,806,945)	\$	14,262,778	58%	

Net change in fund balance	\$	613,172	\$	2,340,119	\$	1,726,947	\$	668,915	
----------------------------	----	---------	----	-----------	----	-----------	----	---------	--



JAUNT, Inc.
Balance Sheet
Summary

1 of 1
6/23/2022
6:43 PM

	<u>5/31/2022</u>	<u>5/31/2021</u>
Assets		
Cash and Cash Equivalents	\$5,317,091.68	\$2,686,435.36
Receivables, Net of Allowances	92,775.29	38,663.39
Due From Other Governmental Units	2,720,461.32	3,693,336.79
Prepaid Items	84,879.60	100,157.01
Capital Assets	7,237,496.74	7,798,552.62
Total Assets	<u>15,452,704.63</u>	<u>14,317,145.17</u>
Accounts Payable	159,309.19	3,027.56
Accrued Payroll & Related Liabilities	417,716.29	375,770.29
Deferred Revenue	365,139.76	-
Total Liabilities	<u>942,165.24</u>	<u>378,797.85</u>
Fund Balance/Net Position		
JAUNT Inc. Stock	16.00	16.00
Fund Balance:		
Nonspendable:		
Prepaid Items	84,879.60	100,157.01
Committed:		
Capital/Operations/Fuel Reserve	531,000.00	531,000.00
Assigned:		
Capital Reserve	450,600.00	450,600.00
Unassigned	6,363,549.30	5,234,129.54
Total Fund Balance	<u>7,430,028.90</u>	<u>6,315,886.55</u>
Total Equity	<u>7,430,044.90</u>	<u>6,315,902.55</u>
Total Liabilities and Equity	<u>8,372,210.14</u>	<u>6,694,700.40</u>
Net Position:		
Investment in Capital Assets	7,237,496.74	7,798,552.62
Unrestricted	7,273,010.65	6,139,762.70
Total Net Position	<u>14,510,507.39</u>	<u>13,938,315.32</u>
Total Net Position and Equity	<u>14,510,507.39</u>	<u>13,938,315.32</u>
Total Liabilities and Net Position	<u>15,452,704.63</u>	<u>14,317,145.17</u>

Jaunt, Inc.

Statement of Cash Flows for month ended May 31, 2022

Cash flows from Operations for May 2022

Local Match	
DRPT/CAT	410,365
Agency	19,188
Other	6,918
Payroll	(414,851)
Capital Payments	(56,098)
Other Payments	(268,007)
Total cash flows from Operations	<u>(302,485)</u>

Cash flows from Investing for May 2022

Interest	<u>370</u>
Total cash flows from Investing	<u>370</u>

Net change in cash (302,115)

Beginning cash balance 5/1/2022 5,607,784

Ending cash balance 5/31/2022 \$ 5,305,669

Days of cash on hand 205.79
Months of cash on hand 6.86

Ted Rieck Monthly Expenses
Paid between 5/1/22 - 5/31/22

Direct Reimbursement

Date	Check #	Amount	Purpose
5/5/2022	52279	30.00	Gym Fee Reimbursement - April
5/12/2022	52304	140.40	CTAV Rodeo _ mileage - April 2022
5/12/2022	52304	45.05	Buckingham Board of Supervisors Meeting - Mileage 5/2/22
		215.45	Total Reimbursement

Credit Card Charges

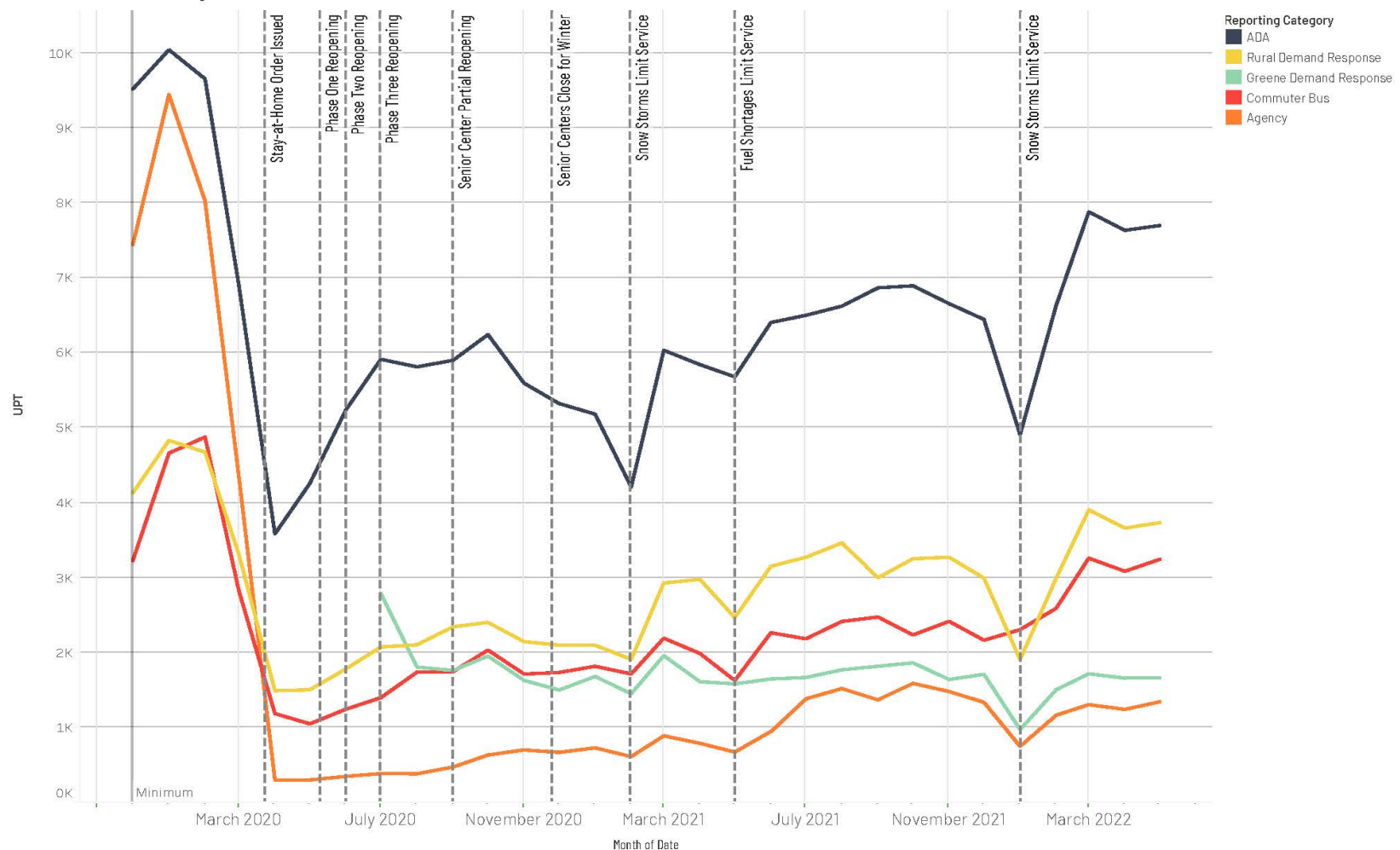
Date	Check #		Purpose
5/12/2022	52306	1.35	Parking - S Johnson lunch
		39.39	Lunch - S Johnson
		6.44	Meeting - B Pinkston
		15.39	Lunch meeting - Jordan Bowman, Atty
		21.76	Lunch - B Nemec
		84.33	Total Monthly Charges

299.78	Total Expenses
---------------	-----------------------

COVID-19 hit Central Virginia in March 2020, resulting in the closure of many human service agencies and businesses which in turn caused a dramatic decrease in public transit ridership. Jaunt's agency services were hardest hit by this impact, with a 90-95% reduction in service. Public services fared better, with only a 50-75% reduction in service.

As our region moves into spring, Jaunt ridership continues to recover from COVID service impacts. Many of Jaunt's rural services have returned to pre-pandemic passenger counts, while Charlottesville and Albemarle are climbing towards 80% of pre-pandemic levels. Ridership has remained steady from last month to this month. The long-term effect of remote work on commuting patterns after COVID-19 is still unknown.

Jaunt Covid Recovery Timeline



The trend of sum of UPT for Date Month. Color shows details about Reporting Category. The data is filtered on Date, which includes dates on or after 12/1/2019. The view is filtered on Reporting Category and Exclusions (MONTH(Date),Reporting Category). The Reporting Category filter keeps ADA, Agency, Commuter Bus, Greene Demand Response and Rural Demand Response. The Exclusions (MONTH(Date),Reporting Category) filter keeps 203 members.



SAFETY REPORT

Summary/Highlights:

During the month of May 2022:

- There were two preventable vehicle accidents
 - One backing accident contacted a vehicle that did not cause any damage.
 - One accident involving clearance - minor damages.
- There was one non-preventable accident
 - One accident that involved another vehicle backing into a Jaunt bus.
- There were two customer related incidents.

A passenger slipped out of her chair.

 - A client lost her balance and fell on board a bus.
- There were 0 staff related incidents.

Jaunt traveled 114,025 revenue miles and had two preventable accidents from 5/1/22 to 5/31/22.

Jaunt has a goal of less than one preventable accident every 100,000 revenue miles driven. Jaunt has had 18 preventable accidents since 7/1/21 and recorded 1,187,511 revenue miles traveled. Jaunt is currently trailing the goal.

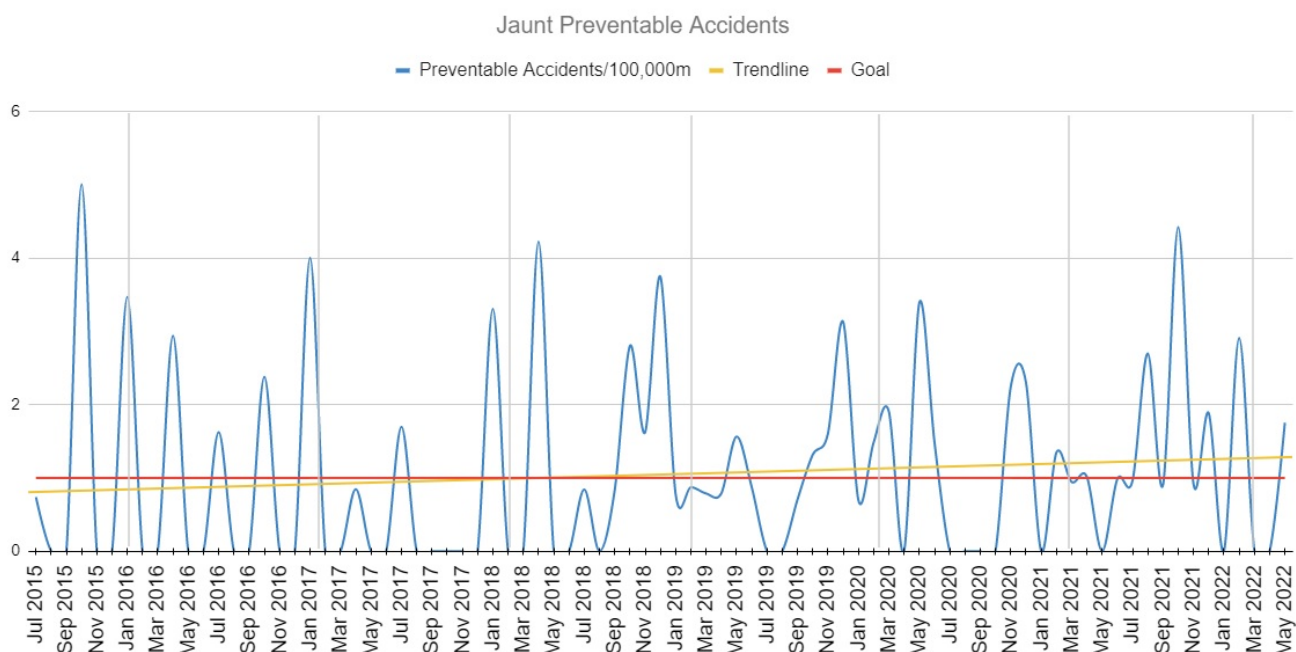
During the month of May 2022, the Safety Manager had 0 safety concerns to address.

Safety Reporting

Jaunt had 0 NTD reportable safety events for the month of May 2022.

Safety Concerns Shared and Investigated

Jaunt is responsive to safety concerns brought forth by staff and members of the community.



Board of Directors
July 13, 2022

Executive Director Report

1. On June 14th, the Greene County Board of Supervisors approved Jaunt's proposed "Memorandum of Understanding" (MOU) to operate service with partial funding in FY2023. The MOU outlines steps Jaunt will take to address service complaints and, possibly, have full funding provided by January 2023. Staff is working on implementing the MOU starting with a customer satisfaction survey (attached).
2. The Parking Workflow Study is underway with an on-site visit by SRF on June 15th and 16th.
3. Alternative Fuels Study kicked-off June 27th with Lucas Ames serving as chair. About 6 community representatives attended.
4. Led by Jody Saunders, Jaunt has prepared some image building commercials. They will be shown at the board meeting.
5. At the April board meeting staff inquired about moving board meetings to later in the month. An initial poll was taken with no viable choice emerging. Another poll was taken showing the 3rd Monday or Tuesday from 10am to 12noon as being the most popular times:

Option		Votes*
3rd Monday	11am to 1pm	9
3rd Monday	10am to 12n	12
3rd Monday	2pm to 4pm	9
3rd Tuesday	10am to 12n	12
*12 other panelists did not respond.		





Jaunt is conducting a survey of residents in Greene County who have used our transit service in the past two years. With this survey we hope to gain insights into what we are doing well and where we can improve. This survey will take about four minutes to complete. Your response is vital to our improvement initiatives. Thank you in advance for participating.

1. When was the last time you rode Greene County Transit / Jaunt?

- ☐ Less than a week ago
 ☐ 2-3 months ago
☐ 1-4 weeks ago
 ☐ More than 3 months ago

2. How often do you ride Greene County Transit / Jaunt?

- ☐ At least 2-3 times/week
 ☐ At least 1 or 2 times/month
 ☐ Almost Never
☐ At least once every 1-2 weeks
 ☐ At least 1 or 2 time/year

3. Which Greene County Transit / Jaunt service did you last use?

- ☐ Link
 ☐ Circulator
 ☐ Not Sure

4. In general, how satisfied are you with:

	Very Satisfied	Satisfied	Neither satisfied nor dissatisfied	Dissatisfied	Very Dissatisfied
Promptness of your reservations experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Courtesy of reservations staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Courtesy of bus operators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety of bus operators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cleanliness of buses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comfort of buses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Timeliness of your trips	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to get you where you need to go	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jaunt / Greene County Transit overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. What is your primary reason for using Greene County Transit / Jaunt?

- | | |
|--|--|
| <input type="checkbox"/> I don't own a car | <input type="checkbox"/> To save on the cost of maintenance/parking. |
| <input type="checkbox"/> I prefer not to drive | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> To help the environment | _____ |

6. What is your primary purpose for using Greene County Transit / Jaunt?

- | | |
|---|--|
| <input type="checkbox"/> Commuting to Work | <input type="checkbox"/> Recreation/Social |
| <input type="checkbox"/> Commuting to School | <input type="checkbox"/> Religious |
| <input type="checkbox"/> Shopping | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> Appointments/Medical | _____ |

7. In what ZIP code is your home located? _____

8. What is your age?

- | | | | |
|-----------------------------------|-----------------------------------|--------------------------------------|-----------------------------------|
| <input type="checkbox"/> 18 to 24 | <input type="checkbox"/> 25 to 34 | <input type="checkbox"/> 35 to 44 | <input type="checkbox"/> 45 to 54 |
| <input type="checkbox"/> 55 to 64 | <input type="checkbox"/> 65 to 74 | <input type="checkbox"/> 75 or older | |

9. What is your gender identity? _____

10. Which race/ethnicity best describes you? (Please choose only one.)

- | | |
|--|--|
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Hispanic |
| <input type="checkbox"/> Asian / Pacific Islander | <input type="checkbox"/> White / Caucasian |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> Multiple ethnicity / Other (Please specify) |

11. Which of the following categories best describes your employment status?

- | | |
|---|---|
| <input type="checkbox"/> Employed, working full time | <input type="checkbox"/> Not employed, NOT looking for work |
| <input type="checkbox"/> Employed, working part time | <input type="checkbox"/> Retired |
| <input type="checkbox"/> Not employed, looking for work | <input type="checkbox"/> Disabled, not able to work |

12. Which of the following best describes your household income last year?

- | | | |
|--|--|---|
| <input type="checkbox"/> \$0-\$9,999 | <input type="checkbox"/> \$50,000-\$74,999 | <input type="checkbox"/> \$150,000+ |
| <input type="checkbox"/> \$10,000-\$24,999 | <input type="checkbox"/> \$75,000-\$99,999 | <input type="checkbox"/> Prefer not to answer |
| <input type="checkbox"/> \$25,000-\$49,999 | <input type="checkbox"/> \$100,000-\$149,999 | |

13. Do you have any other comments, suggestions, or concerns?

Greene Performance Milestones and Metrics

Revised 6/23/2022

Milestone/Metric	Standard	Comments
Complaint feedback mechanism	August 1, 2022	
Customer Satisfaction Survey (1)	End of July	
Customer Satisfaction Survey (2)	End of October	
On-time performance	88%	
Safety	1 preventable accident/month	
Customer Complaints	No standard; trendline	Track
Ridership	1% increase vs same period in 2021	
Early/late Link Service	July 25	
Implement Saturday service	July 30	
Same day service	September 12	
Initiate microtransit planning	January 2023	
15 vehicles at GC Maintenance	July 2022	

