Jaunt Facility Master Plan

Prepared for:



Prepared by:



August 25. 2023

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August 25, 2023

APPENDIX A – Master Plan Concept Drawings

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1. INTRODUCTION

Jaunt staff has identified several needed site improvements that include the addition of security gates, replacement of aging asphalt, and improvements to the ADA parking spaces. In addition to these projects, you recently completed a parking assessment study that included recommendations to improve vehicular movement and parking space on site. The goal of the Master Plan was to better develop these projects and to provide a sequence of construction and opinions of probable construction cost that could be used to secure funding. In addition to this, we also evaluated the existing site lighting and security.

The Jaunt Parking Assessment study, completed in November 2022, used the following naming conventions for the parking areas that have been updated to include parking lot A as A1 and A2.



Figure 1: Existing Site

Jaunt Inc.'s headquarters is located on a 2.1-acre site at 104 Keystone Place, Charlottesville, VA, and is entirely developed with a combination of asphalt and pervious pavement parking lots and the headquarters building. Our planning effort began with a site visit that included our civil, electrical, security, and lighting engineers. The improvements identified in each area include the following.

Area C consists of pervious pavement in good condition and is currently being used for Smaller Busses (21'-23'). Proposed improvements include additional fencing to fully enclose the area, which will continue to be used for Smaller Busses.

Area B consists of asphalt pavement in fair condition and will continue to be used for Smaller Busses and staff parking. Proposed improvements include addition of fencing and vehicular gate,

reworking of the existing islands to allow for better vehicular movement, and restriping of the parking spaces.

Area A1 consists of asphalt pavement and used for employee, public, and ADA parking. Proposed improvements include the addition of fencing, vehicular and pedestrian gates, and reworking the ADA parking spaces and access.

Area A2 consists of asphalt pavement in poor condition and is used for Bigger Buses (25'-32') and general maintenance. Proposed improvements include asphalt replacement, relocating the dumpster pad, stormwater enhancements to allow for onsite vehicular washing, and restriping of the parking spaces.

2. PROPOSED IMPROVEMENTS

We met several times with Jaunt staff and identified the following projects. These are not listed in order of importance.

A. Parking Lot C & B Pavement, Fence, and Gate Improvements

Several alternatives were evaluated in parking lot C to both provide the required security and gate access. Fencing is required along the plan south side of parking lot C and across the northern entrance of parking lot B.

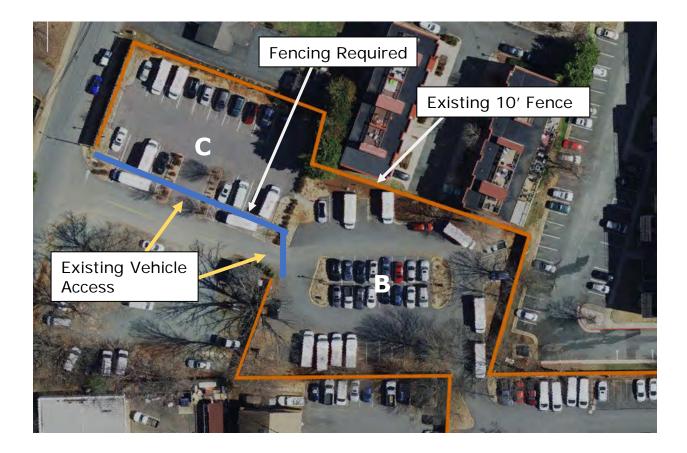


Figure 2: Lot C and B Existing Conditions

To minimize the number of access points and operable gates that need to be installed, we are proposing to rework parking lot C to directly connect to lot B and placing a 22-foot sliding gate at the remaining entrance of parking lot B. This also allows for more efficient use of parking lot C. The project consists of a 10-foot-tall vinyl coated chain link fence and a powered 10-foot-tall sliding chain link fence. The existing islands in lot C will be removed and replaced with pervious pavers to match existing. Parking lot B will receive minor pavement rework to maximize the driveway width. The center parking area of lot B will be dual use, striped for six buses and 18 passenger cars. These will be the first buses out in the morning opening spaces for staff parking. The islands on either side of the middle parking are of lot B will be reduced in size to provide needed asphalt for buses to use as they navigate through drive isles. A detailed concept plan can be found on Sheet C-101A and C-101B in Appendix A.

The gate will be operated normally open during work hours and can be programmed to open and close at specified times. After work hours exits will utilize a traffic loop sense located inside the fence to open the gate. A card reader will be installed outside the fence to allow for after-work hour access.

The project will require stormwater permitting through the City. We are proposing to install a proprietary filter structure near the existing inlet to meet stormwater requirements.

B. Main Entrance Pavement, Fence, and Gate Improvements

Providing a gate at the main entrance will be challenging due to space constraints. The existing transformer and the property boundary ruled out the use of a sliding gate, requiring us to utilize a swing gate and reconfiguration of the entrance. A detailed concept plan can be found on Sheet C-102 in Appendix A.

The gate will be operated normally open during work hours and can be programmed to open and close at specified times. A card reader will be installed outside the fence perimeter to allow afterwork hour access. After work hour vehicle exits will not be allowed at this location and will use the proposed gate at parking lot B. A pedestrian gate is proposed to allow staff to leave the site after hours and will be operated by a card reader to enter and a push bar to leave.

The project will require stormwater permitting through the city. We are proposing to purchase credits to meet the minimal stormwater pollutant reduction requirements for this project.

C. Parking Lot A1 ADA Parking Space Improvements

The ADA parking improvements project is a project that has been designed and approved prior to the Master Plan starting. The plans were approved by the City in July 2019. We identified additional communication and electrical conduit work required for Project 1 that should be installed with this project. Sheet C-103 is a concept plan that includes the previously approved ADA improvements and the additional work. The additional work increases the limits of disturbance and will require a plan amendment to be approved by the city.

D. Parking Lot A2 Drainage Improvements

As preparation for A2 lot improvements, jaunt determined the need for improved drainage to eliminate effluent discharges into nearby Moores Creek. This would allow for onsite vehicle washing was identified as a necessary improvement. This will allow staff to efficiently clean the fleet improving passenger experience, image, safety, and vehicle longevity. Onsite vehicle washing is not allowed without permitting through the city and stormwater improvements. The project includes installing heavy-duty trench drain downslope of the designated vehicle washing area. This will capture water and direct it through a proprietary stormwater filtering device. There are several products that utilize similar technology that could be installed to provide the required stormwater improvements. Sheet C-104 shows the concept plan for the stormwater improvements.

E. Parking Lot A2 Pavement and Striping Improvements

The pavement in lot A2 is in poor condition with most of the area showing significant deterioration indicating an inadequate asphalt pavement section. We propose that these areas are replaced with a more robust pavement section and the remaining area be milled and overlayed. We assumed a section of 4-inches of asphalt over 10-inches of grave for pricing. This should be Sheet C-105 shows the limits of full depth asphalt pavement reconstruction and mill and overlay. In addition to the necessary pavement maintenance, we included the relocation of the dumpster pad to the southern end of the parking lot. This allows for minor reworking of the existing dumpster pad area and an additional large bus space to be provided. We recommend including a concrete curb island to better define the new larger parking spaces proposed in this area but could be simply striped.

F. Site Security Camera Improvements

The existing exterior video surveillance consist of pole and building mounted cameras throughout the parking lots. The pole mounted cameras are connected to weatherproof security enclosures around the facility. The security enclosures house the data switch and power supply for the cameras. The improvements include replacing the existing security cameras around the site to provide clear video of the proposed vehicle and pedestrian gate and enhancements to the existing video surveillance coverage. The project plan is to utilize the existing infrastructure (data, power, pathway) to the existing camera locations and replace the cameras with newer technology. The recommended upgrades utilize multi-sensor camera technology which takes four different camera sensors (lenses) and combines them into a single form factor. This approach essentially locates four different cameras at each location looking in four different directions. The technology allows the user to "stitch" the camera views together, creating a 360-degree view. The technology also allows all four camera sensors to operate with a single data cable and a single power connection. This approach enhances the exterior video surveillance coverage of the facility while not requiring any additional conduit or cabling infrastructure. Sheet C-

G. Improvement Summary

The table below is a summary of the projects and includes recommendations for project sequencing.

Table 1: Master Plan Project Summary

| Improvement | Required Improvement to Complete Prior to Construction | Notes | Total Cost |
|--|--|---|-------------|
| A. Parking Lot C & B Pavement, Fence, and Gate Improvements | Item B and C | Requires conduit installed in Items B and C | \$320,000 |
| B. Main Entrance Pavement, Fence, and Gate Improvements | | | \$230,000 |
| C. Parking Lot A1 ADA Parking Space Improvements | | Includes conduit to connect Improvement A gates | \$60,000 |
| D. Parking Lot A2 Drainage Improvements | | | \$90,000 |
| E. Parking Lot A2 Pavement and Striping Improvements | item D | | \$160,000 |
| F. Site Security Camera Improvements | - | Utilizes existing infrastructure | \$180,000 |
| Totals | | | \$1,040,000 |

3. SITE SECURITY SUMMARY

The existing security systems at the facility consist of video surveillance and access control. The proposed projects will utilize the two existing systems to enhance the security of the facility. For access control, card readers will be provided at new vehicle and pedestrian gates around the facility. Card readers will allow ingress to restricted areas while providing a detailed account of who accesses what locations at a specific time. New conduit and cabling infrastructure will need to be provided from the existing IT/Security Room within the building to each card reader location. The conduit requirement for each card reader needs to be no larger than 1" conduit. The pathway system for the card reader will need to be routed from the card reader to the local gate operator and then routed to the building. This will allow the existing access control system to communicate with the gate operator for approved access.

4. SITE ELECTRICAL SUMMARY

One dedicated circuit will be required to power the two proposed gates. We reviewed the existing site conditions and determined that there is not adequate power at these locations from which to serve the new gates, nor are existing underground raceways serving parking lot lighting adequate to add additional circuits. We discussed providing a separate service from Dominion Energy to provide power to the gates, however, we do not think this is feasible or cost-effective at this time. Power will be sourced from existing panelboards within the main building The new gates will each be provided with a dedicated circuit served from existing panel GEN. Panel GEN is a 208Y/120V, 3-phase, 4-wire, 200-amp, main circuit breaker panelboard located in the main electrical room. Panel GEN currently has provisioned spaces in circuits 43 through 48 that could be provided with a new circuit breaker to serve the new gate actuators. Based on final design circuits lengths, one or both new gates may need to be served with a 2P-20A circuit breaker to provide a 208V, 1-phase circuit to reduce voltage drop. Panel GEN is served from the on-site generator; therefore, gates will remain operational in the event of an electrical utility outage.

5. SITE LIGHITNG SUMMARY

The exterior site lighting was evaluated, and we performed a nighttime light survey to determine the lighting levels in the parking lots. While average footcandle measurements were acceptable, the uniformity, or ratio of average to low readings, was poor. Existing lighted bollards installed in parking lot C and B are not appropriate to provide the required lighting for the parking areas. We identified four areas that require additional lighting. These additional lights should be installed in coordination with the proposed improvements and have been included in Project 1 and 2. Sheet C-108 shows the light readings and proposed improvements.

6. PARKING SUMMARY

The summary of the overall parking in the existing parking lots, as laid out in the Traffic Study, and the Master Plan is shown below.

| | | Total | | Existing | | Traffic Study Concept 1A | | | Master Plan | | | | | | |
|-------------|--------------------------|----------|------|----------|------|--------------------------|------|------|-------------|-------|------|------|------|-------|----|
| Dimensions | Vehical Use | | Area | Area | Area | | Area | Area | Area | | Area | Area | Area | | |
| | | Vehicles | С | В | Α | Total | С | В | Α | Total | С | В | Α | Total | |
| 9' x 18' | Passenger Cars | | - | 31 | 25 | | 1 | 16* | 25 | | 6 | 20 | 25 | | |
| ADA Spaces | Passenger Cars | 12 | 1 | - | 3 | 66 | 1 | 1 | 3 | 29 | • | - | 3 | 54 | |
| 11' x 18' | Passenger Cars | | 1 | 6 | - | | 1 | i | 1 | | • | - | - | | |
| 11' x 24' | Smaller Busses (21'-23') | 64 | 18 | - | - | 18 | 18 | 15 | 1 | 41 | 24 | 18 | - | 42 | |
| 11.5' x 24' | Smaller Busses (21'-23') | | ı | - | - | 18 | ı | 8 | ı | 41 | 41 | ı | - | - | 42 |
| 11' x 35' | Bigger Busses (25'-32') | | - | - | - | | - | - | 16 | | - | - | 16 | | |
| 10' x 44' | Bigger Busses (25'-32') | 42 | - | - | 18 | 20 | - | - | - | 16 | - | - | - | 16 | |
| 12' x 44' | Bigger Busses (25'-32') | | 2 | - | - | | - | - | - | | - | - | - | | |

Table 2 Parking Summary

7. IMPROVEMENT PHASING AND TIMELINE

The projects have been broken into three phases and are detailed below. Phasing exhibits can be found in Appendix B.

Phase 1 includes the ADA parking improvements, lighting of Lot C and B, construction to prepare for the fence and gate installation in parking lots C and B, and construction to prepare for the asphalt improvements in parking lot A1. The proposed work includes removal of the islands in Lot C, connecting Lot C and D, a portion of the restriping of Lot B, replacing bollard lights with appropriate light fixtures, and all work associated with the ADA parking project. The opinion of probable construction cost has been organized to fit within the FY2021 Facility Grants.

^{*}An additional 16 passenger cars were added to account for double parking option

Table 3: Phase 1 Projects

| Description | FY2021 Grant | Total Estimate Cost | Grant Amount | Jaunt Share |
|---|---------------------|---------------------------|-----------------|-------------|
| Parking Lot C & B Security Preparation | Security Gates | \$130,000 | \$117,000 | \$13,000 |
| Parking Lot A1 ADA Parking Space | ADA Improvements | \$60,000 | \$55,000 | \$5,000 |
| Parking Lot A2 Drainage Improvements | Backlot rehab | \$90,000 | \$75,000 | \$15,000 |
| Totals | | \$280,000 | \$247,000 | \$33,000 |

Jaunt is planning to implement Phase 1 within the timeframe below.

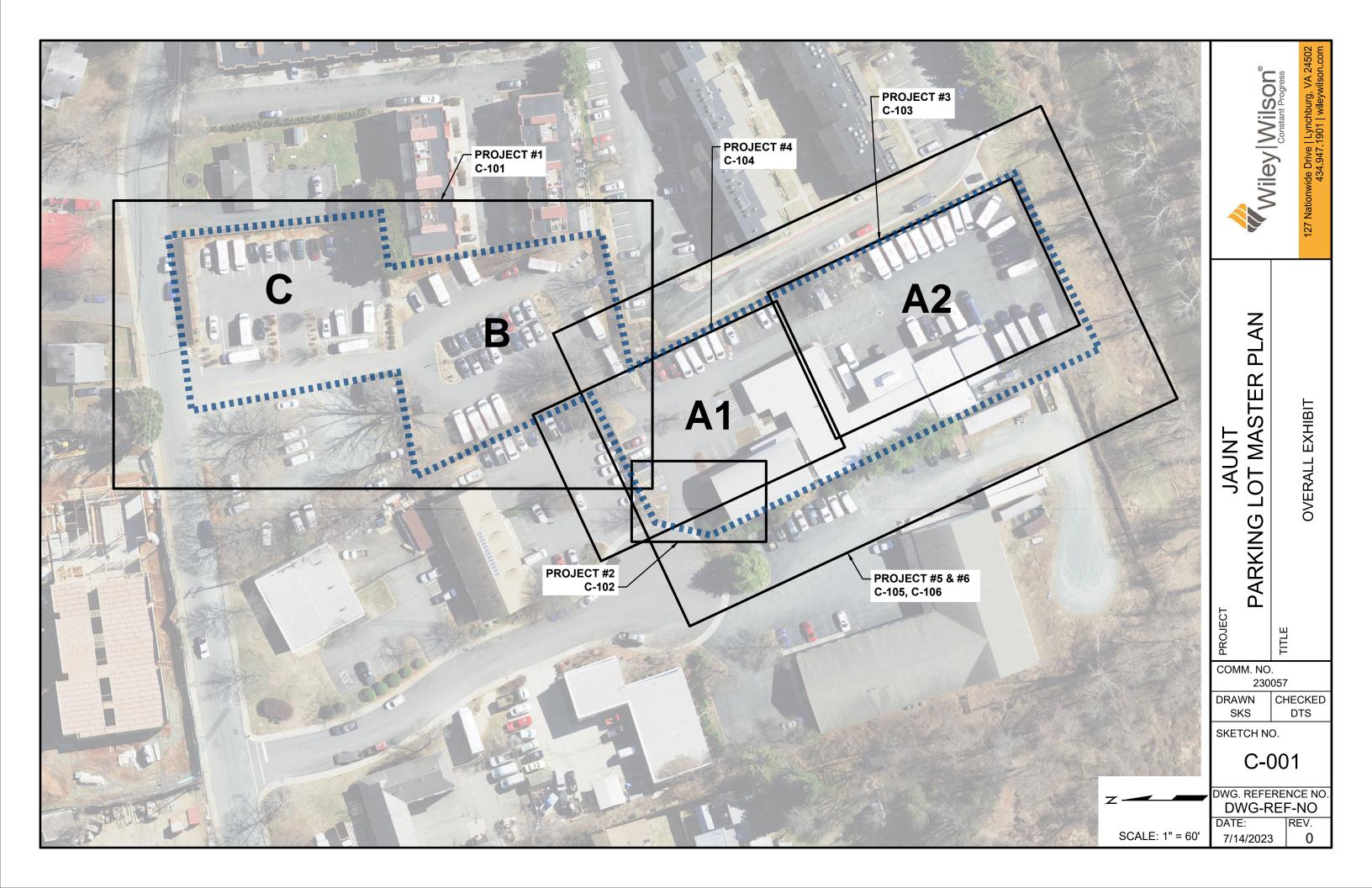
Table 4 :Phase 1 Estimated Timeline

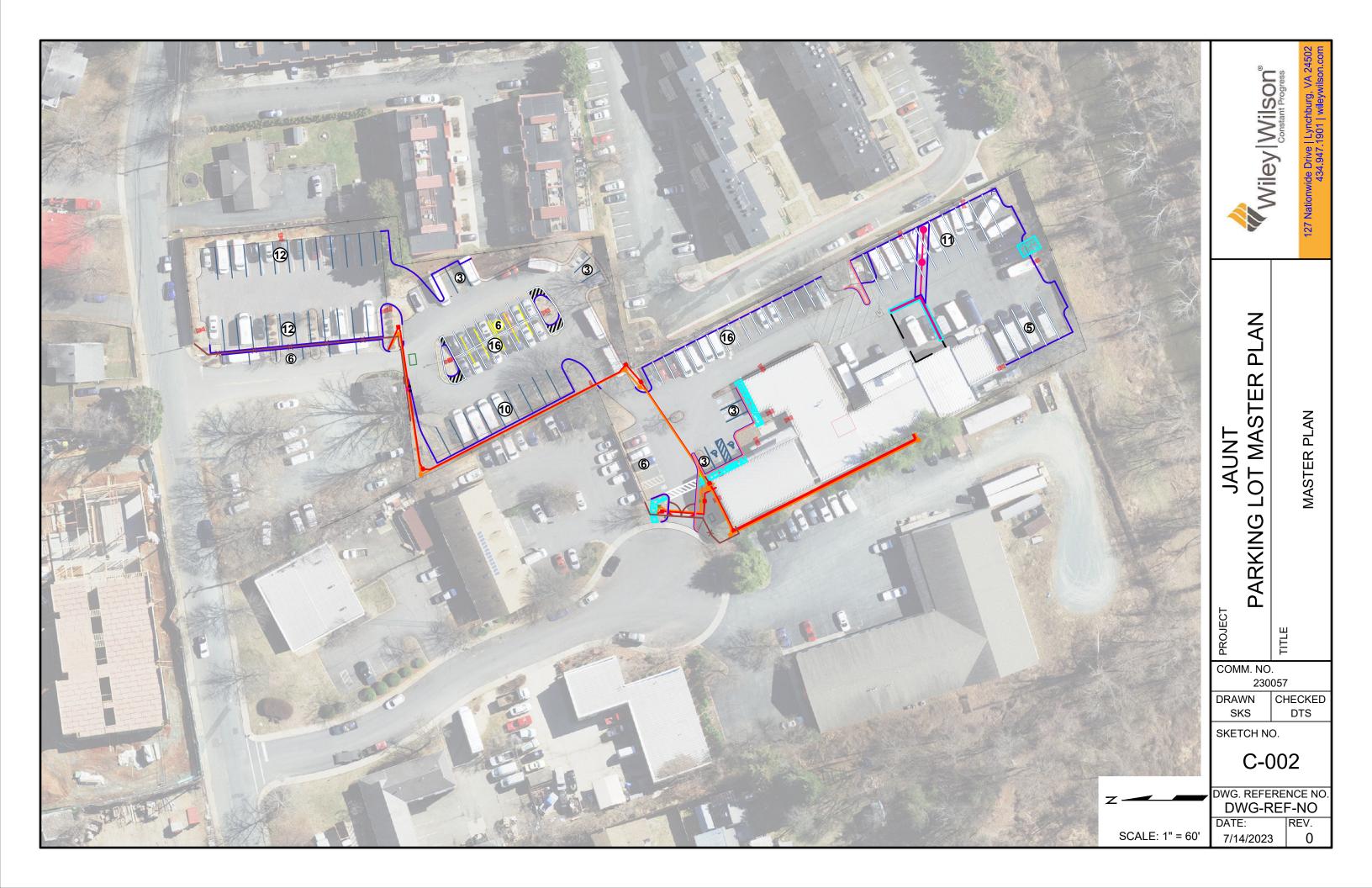
| Description | Time |
|--------------------------------------|----------|
| Design | 8 weeks |
| Permitting | 12 weeks |
| Bidding | 4 weeks |
| Execute Construction Contract | 4 weeks |
| Construction | 13 weeks |
| Total | 41 weeks |

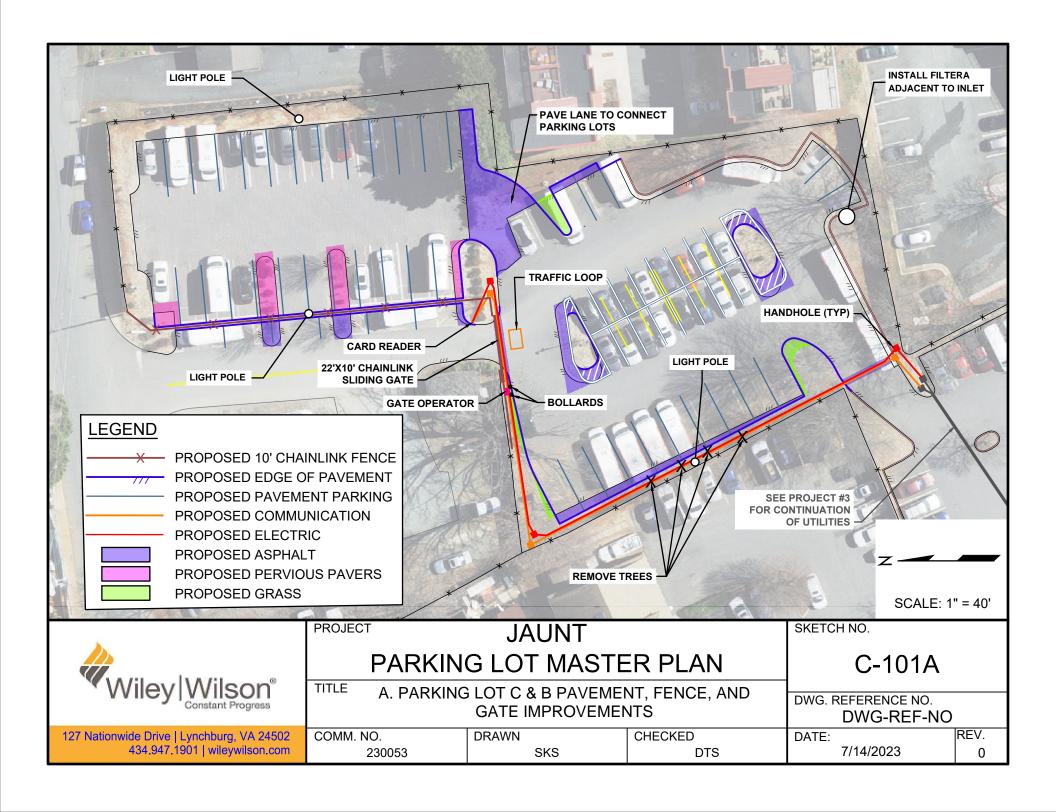
Phase 2 includes the remaining improvements necessary to install fence and gates in Lot C and B and the main entrance, asphalt improvements in Lot A2, striping, and remaining lighting improvements.

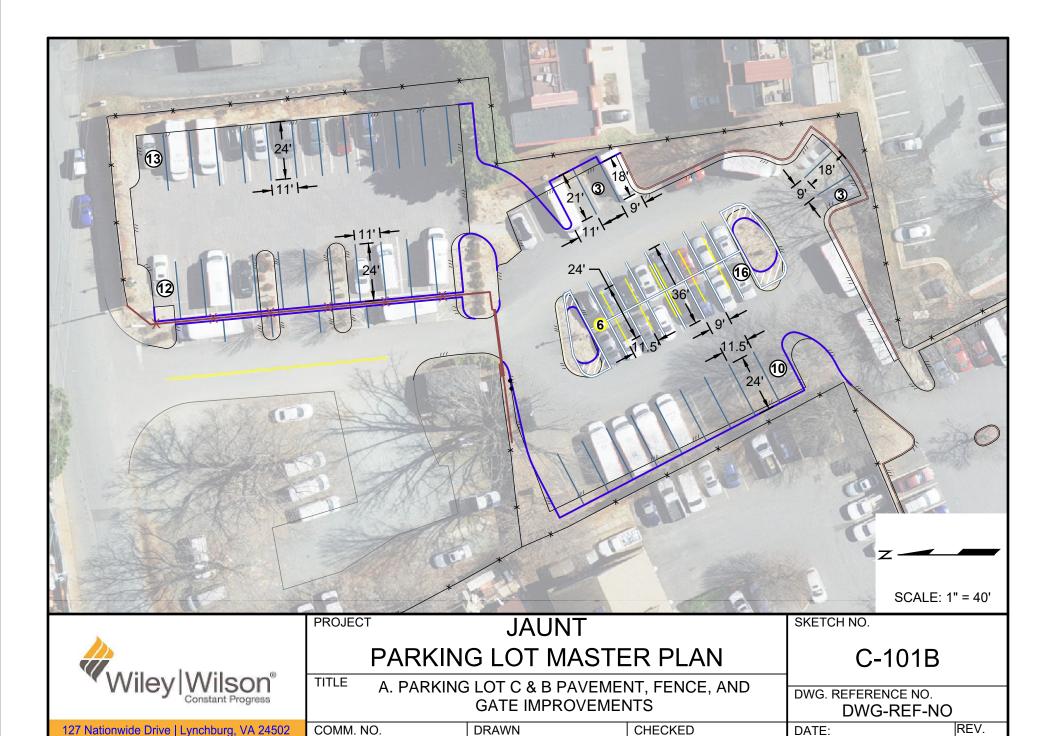
Phase 3 includes the site security improvements.

Appendix A - Master Plan Concept Plans









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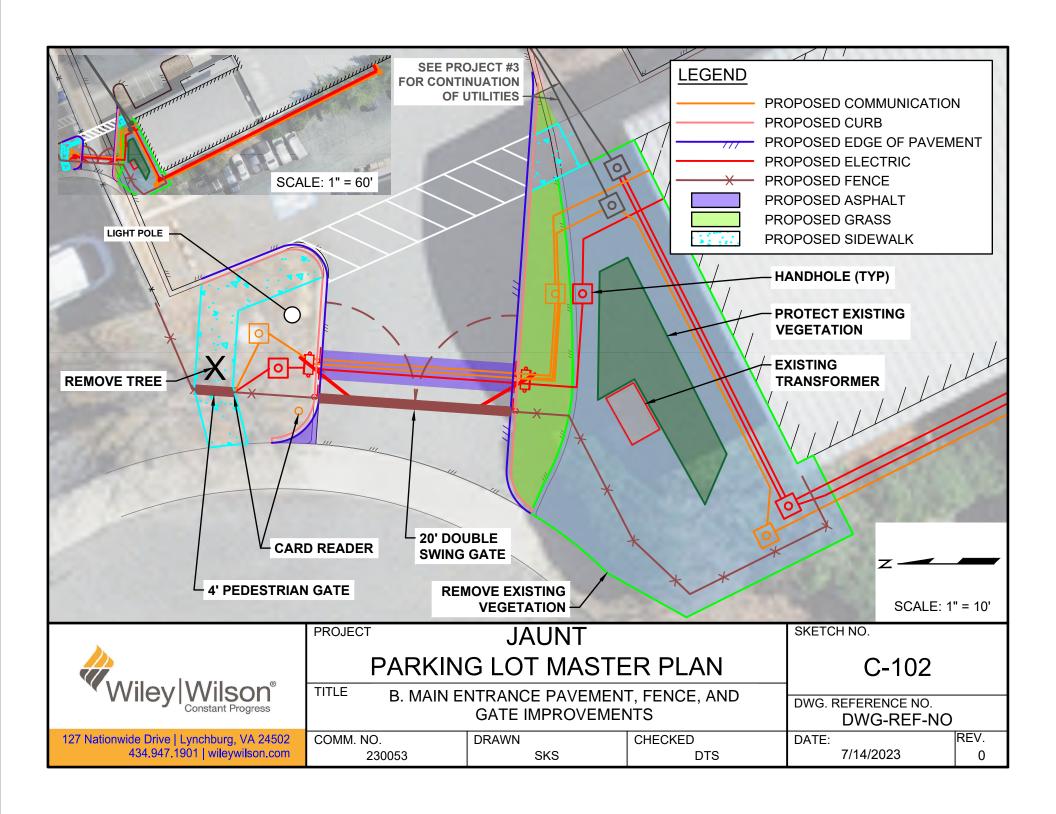
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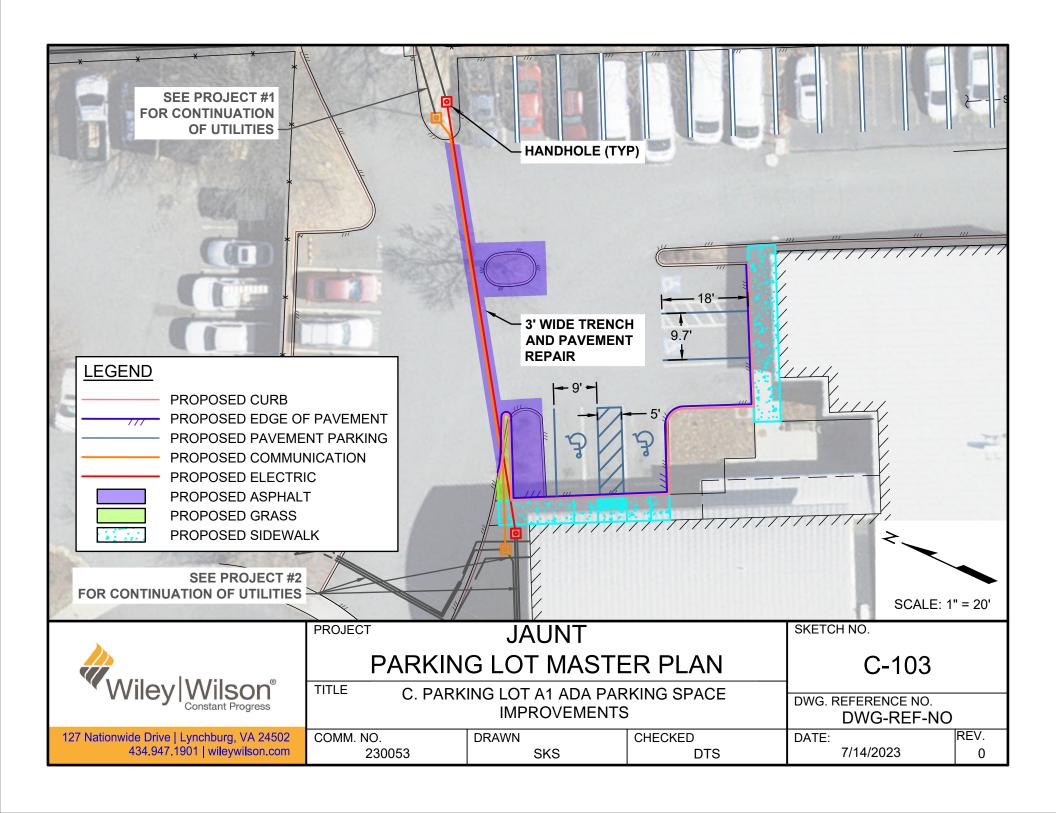
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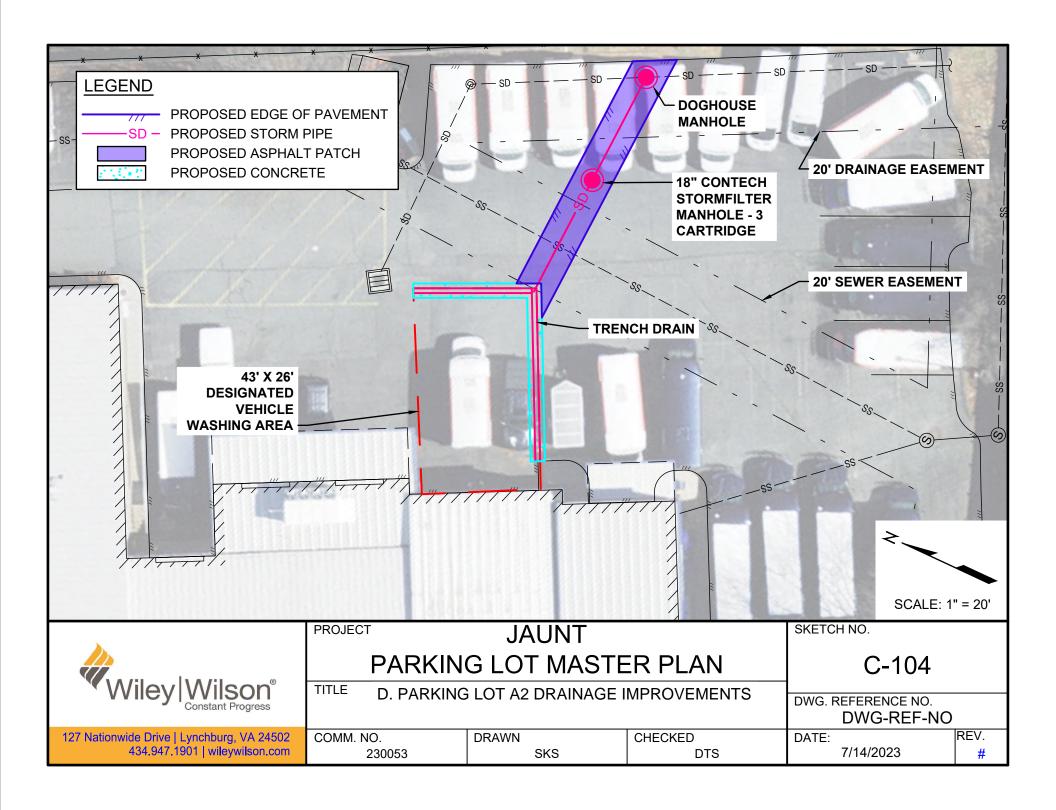
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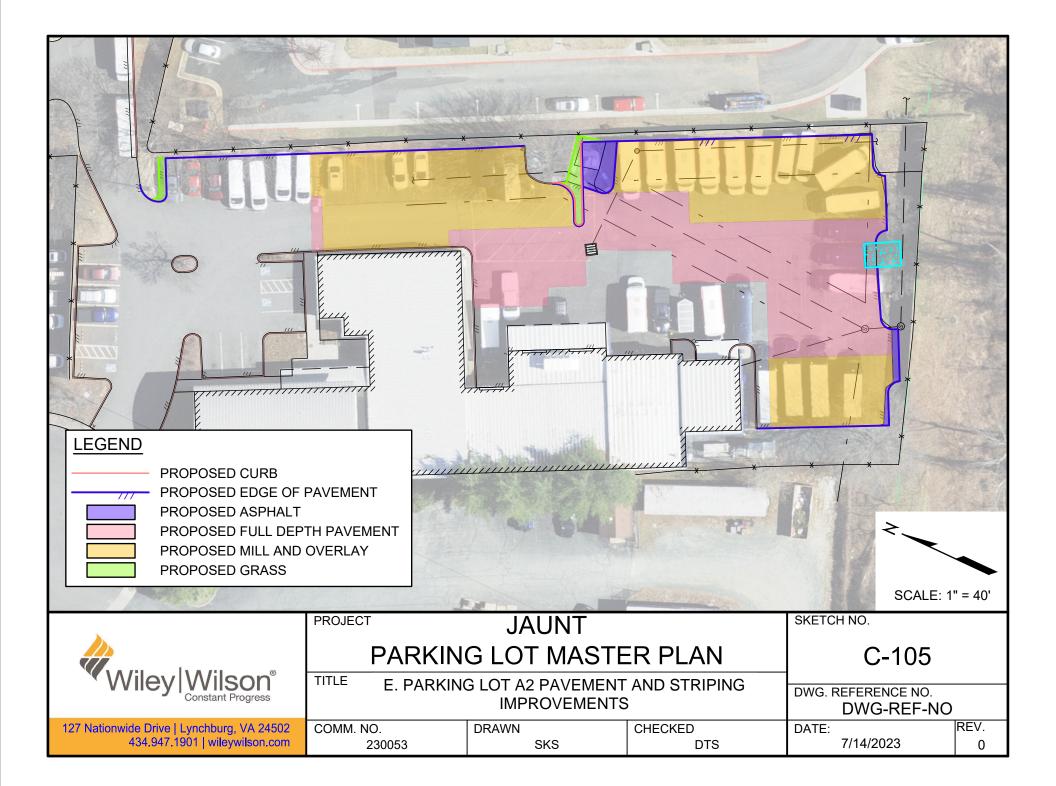
434.947.1901 | wileywilson.com

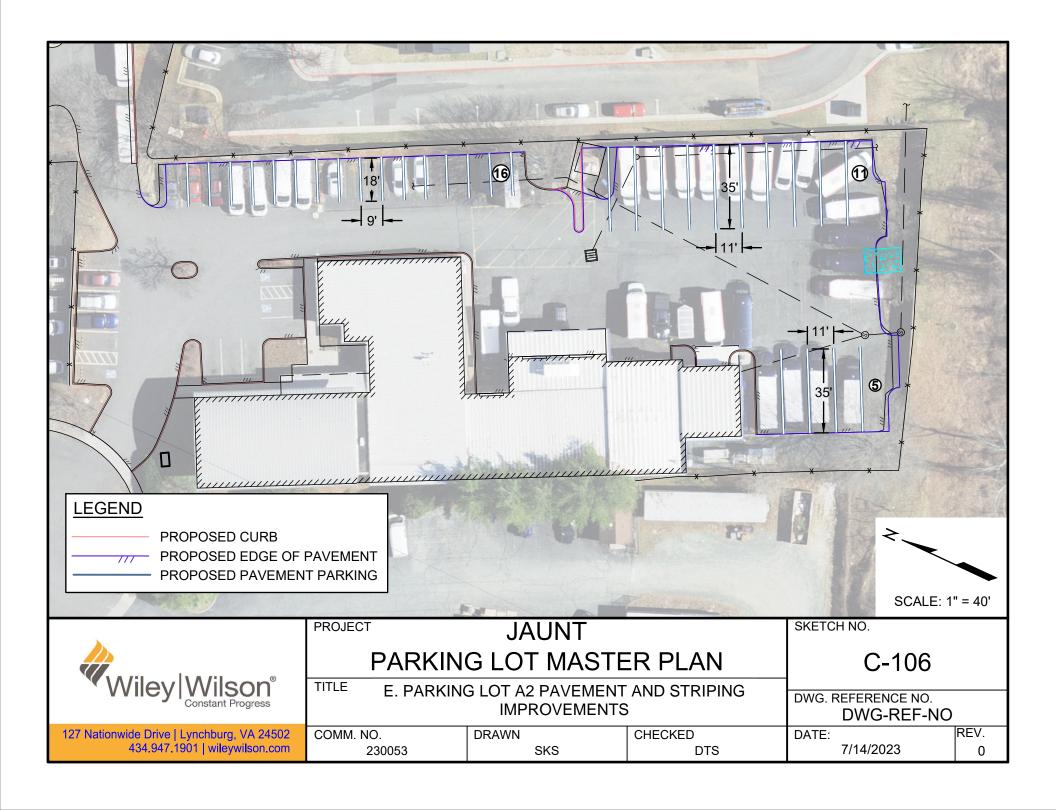
230053

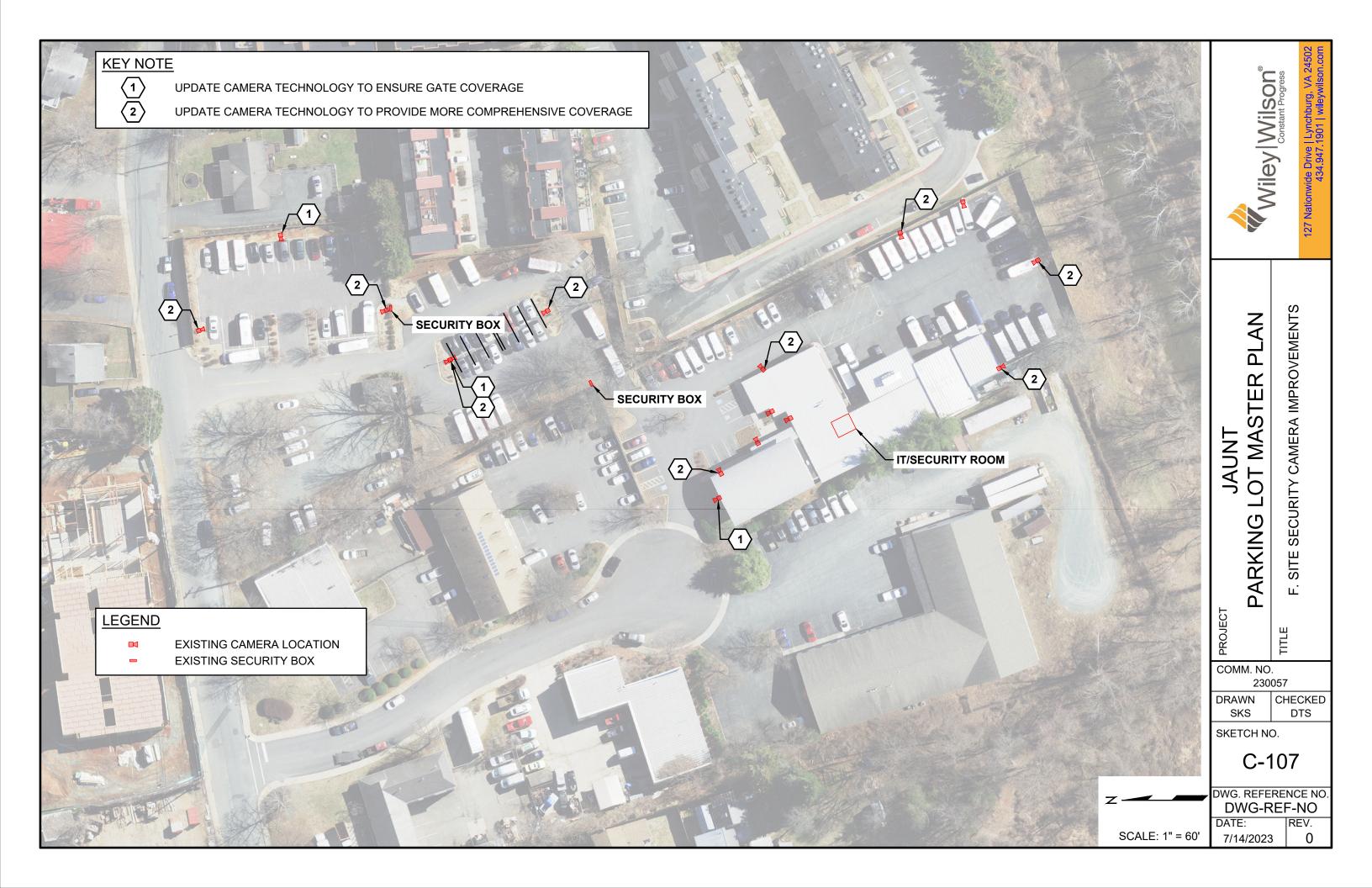






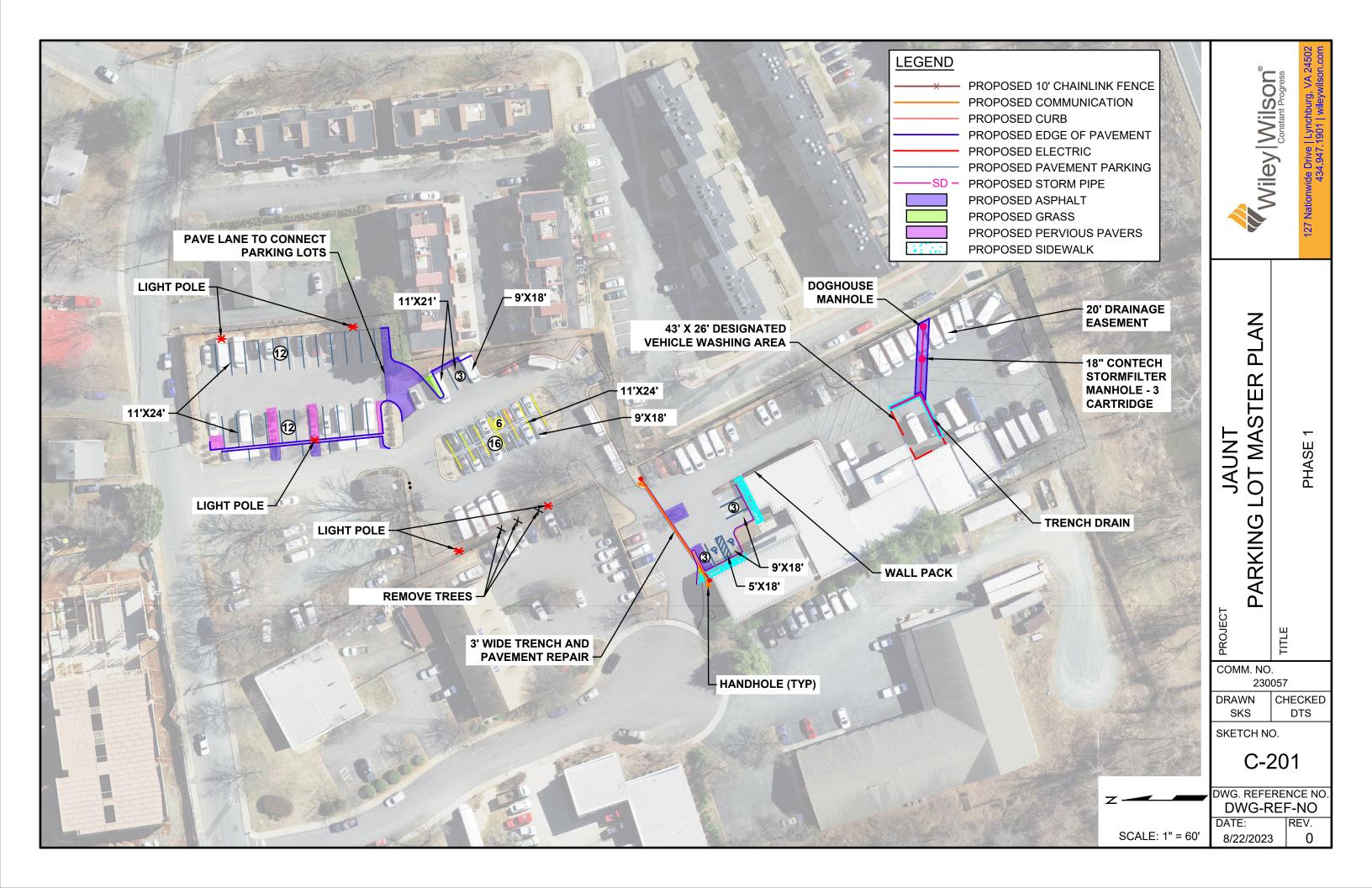


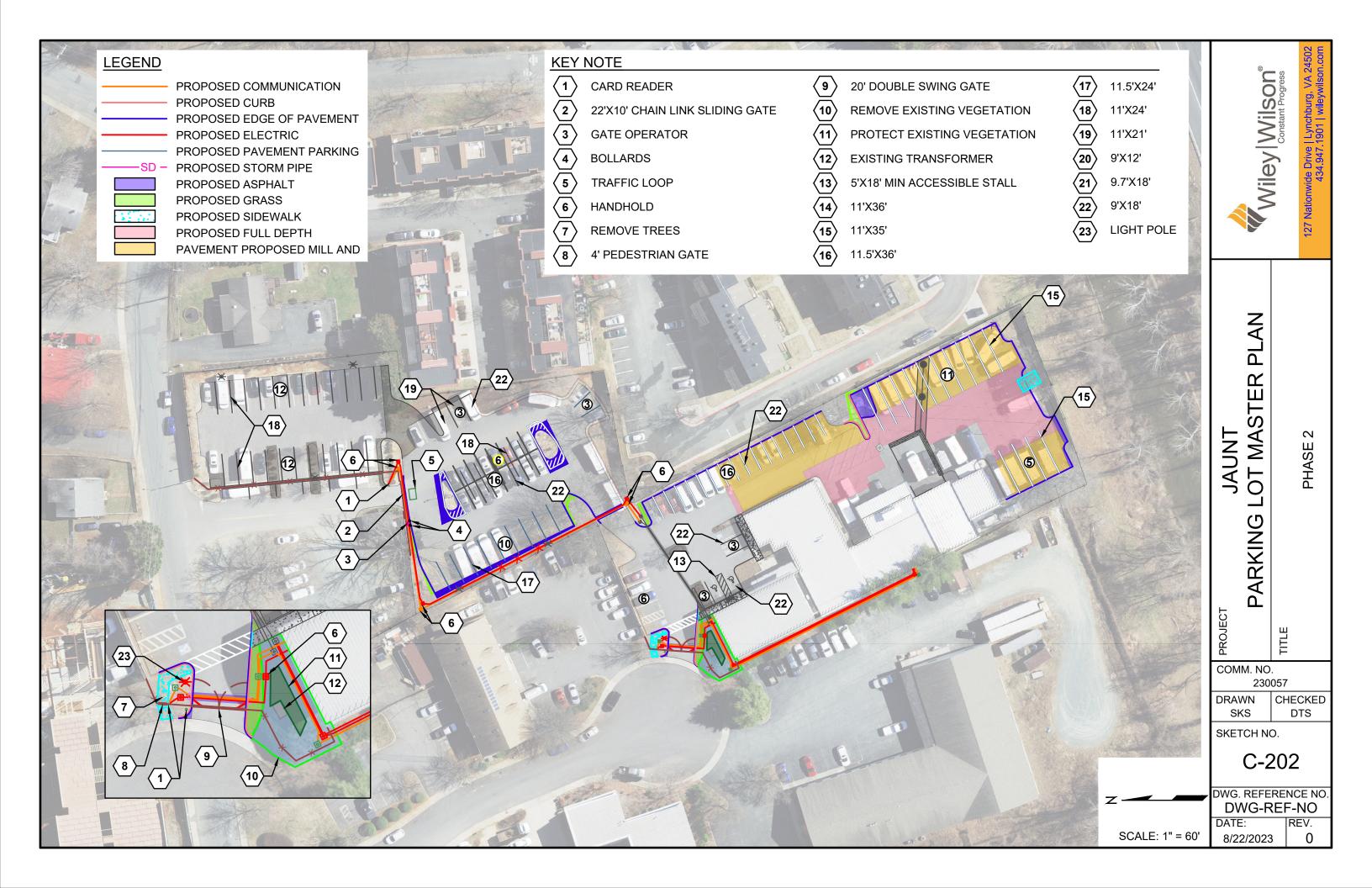


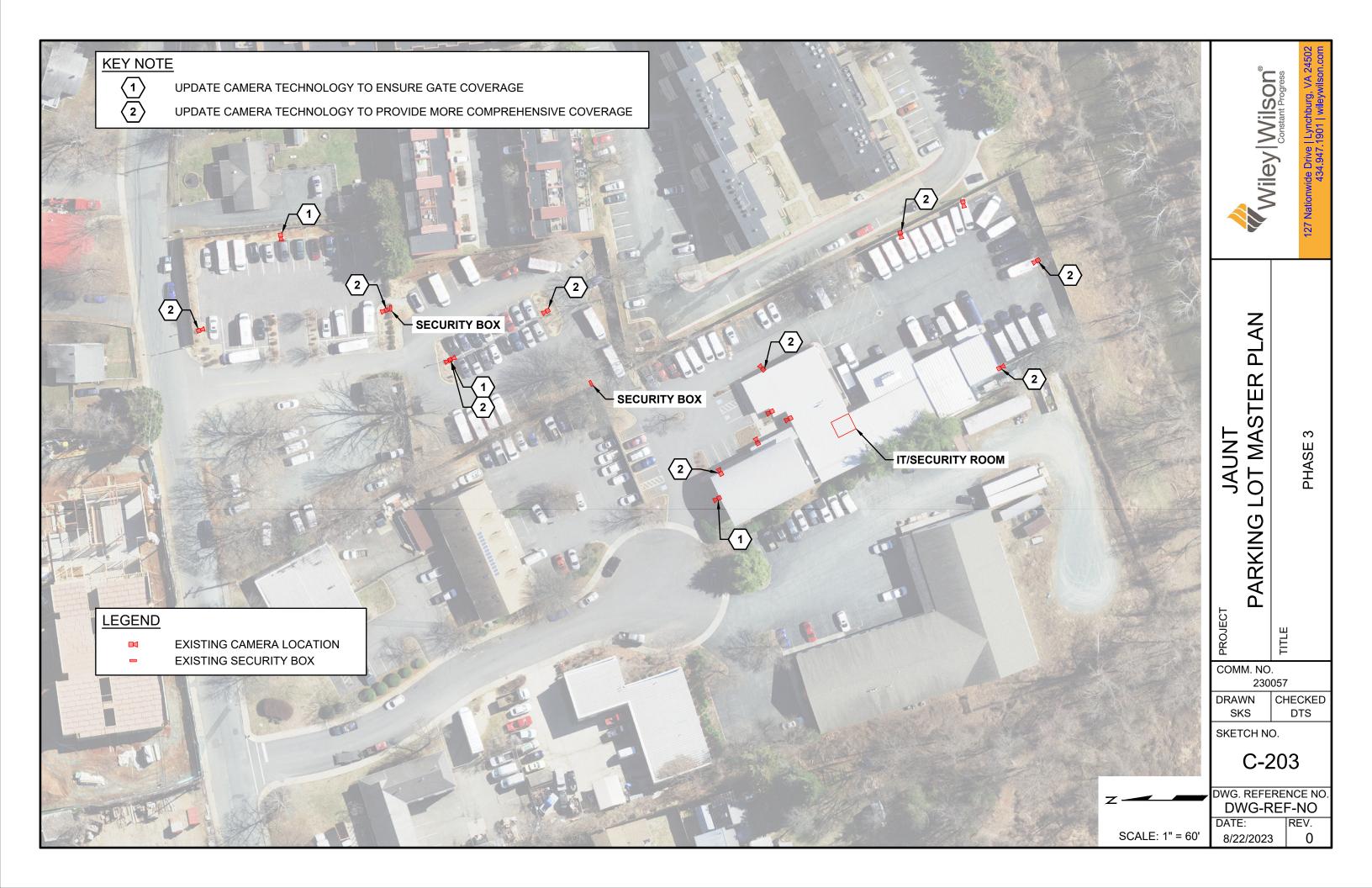




Appendix B - Construction Phasing Plans







Appendix C - Opinion of Probable Construction Costs

OPINION OF PROBABLE CONSTRUCTION COST

PROJECT: Jaunt Master Plan LOCATION: Charlottesville

DESIGN STATUS: Prelimininary Design

Wiley Wilson Constant Progress COMM. NO. DATE

| <u> Ph</u> | ase 1 | | | | |
|------------|--------------------------------------|------|----------|---------|------------|
| | Description | Unit | Quantity | \$/unit | Total (\$) |
| Pa | rking Lot C & B Security Preparation | | | | |
| | 4" VDOT Std SM-9.5 | TON | 27 | 200 | 5,500 |
| | 10" VDOT Std 21B | TON | 49 | 120 | 5,900 |
| | Asphalt removal | SY | 14 | 24 | 300 |
| | Pavers | SF | 590 | 30 | 17,700 |
| | Striping | LF | 1,500 | 2.5 | 3,800 |
| | Demolition | LS | 1 | 3,000 | 3,000 |
| | E&S Control | LS | 1 | 2,000 | 2,000 |
| | Wall Pack Light | EA | 1 | 3,500 | 3,500 |
| | Light Pole | EA | 5 | 7,500 | 37,500 |
| | Mobilization | LS | 1 | 5% | 3,960 |
| | | | | | |

Subtotal = \$83,000

230053.00

8/17/2023

Contigency (20%) = \$17,000

Engineering = \$30,000 Total Project Cost = \$130,000

Total Funding Available = \$117,000

Total Additional Jaunt Funds = \$13,000

Parking Lot A1 ADA Parking Space Improvements

| 4" VDOT Std SM-9.5 | TON | 12 | 200 | 2,400 |
|---------------------------------------|-----|-----|--------|--------|
| 10" VDOT Std 21B | TON | 21 | 120 | 2,600 |
| Asphalt removal | SY | 23 | 24 | 600 |
| Sidewalk | SY | 34 | 95 | 3,200 |
| Striping | LF | 90 | 2.5 | 200 |
| VDOT Std CG-6 | LF | 130 | 60 | 7,800 |
| VDOT Std CG-12 ADA | EA | 1 | 2,500 | 2,500 |
| Demolition | LS | 1 | 2,500 | 2,500 |
| Lawn Restoration | LS | 1 | 500 | 500 |
| Grading | LS | 1 | 10,000 | 10,000 |
| E&S Control | LS | 1 | 500 | 500 |
| Electric Conduit | LF | 90 | 75 | 6,800 |
| Comm Conduit | LF | 90 | 50 | 4,500 |
| Comm/Elec Handholes | EA | 2 | 2,500 | 5,000 |
| Mobilization | LS | 1 | 5% | 2,175 |
| · · · · · · · · · · · · · · · · · · · | | | | |

Subtotal = \$42,000 Contigency (20%) = \$8,000

> Engineering = \$10,000

Total Project Cost = \$60,000

Total Funding Available = \$55,000 **Total Additional Jaunt Funds =** \$5,000

Parking Lot A2 Drainage Improvements

| 4" VDOT Std SM-9.5 | TON | 10 | 200 | 2,100 |
|---------------------|-----|----|--------|--------|
| 10" VDOT Std 21B | TON | 19 | 120 | 2,300 |
| Asphalt removal | SY | 8 | 24 | 200 |
| Demolition | LS | 1 | 2,500 | 2,500 |
| Contech Stormfilter | LS | 1 | 20,000 | 20,000 |
| Trench Drain | LF | 60 | 225 | 13,500 |
| Doghouse Hanhole | EA | 1 | 6,500 | 6,500 |
| 12" RCP Pipe | LF | 50 | 110 | 5,500 |
| Mobilization | LS | 1 | 5% | 2,630 |

Subtotal = \$55,000 Contigency (20%) = \$11,000 Engineering = \$30,000

Engineering = \$20,000

Total Project Cost = \$90,000

Total Funding Available = \$75,000

Total Additional Jaunt Funds = \$15,000

OPINION OF PROBABLE CONSTRUCTION COST

PROJECT: Jaunt Master Plan LOCATION: Charlottesville

DESIGN STATUS: Prelimininary Design

Wiley Wilson Constant Progress

230053.00 COMM. NO. DATE 8/17/2023

Phase 2

Description \$/unit Unit Quantity Total (\$) Parking Lot C & B Security Preparation 4" VDOT Std SM-9.5 TON 24 200 4,900 10" VDOT Std 21B 5,300 TON 44 120 Asphalt removal 24 SY 31 800 3.5 700 Striping LF 200 Demolition LS 1 2,500 2,500 **E&S Control** LS 1 1,500 1,500 Traffic Loop LS 1 1,500 1,500 **Electric Conduit** LF 310 65 20,200 Comm Conduit LF 310 45 14,000 Comm/Elec Handholes 20,000 EΑ 2,500 8 10' Vinyl Coated Chainlink Fence 85 14,500 LF 170 22'x10' CL Sliding Gate EΑ 18,500 18,500 **Gate Operator** EΑ 1 12,500 12,500 Card Reader 2 5,200 10,400 EΑ Bollards EΑ 2 850 1,700 Mobilization LS 5% 785 \$130,000 Subtotal =

Contigency (20%) = \$26,000 Engineering = \$47,000

Total Subtotal Cost =

\$200,000

Main Entrance Pavement, Fence, and Gate Improvements

| 4" VDOT Std SM-9.5 | TON | 2 | 400 | 600 |
|-----------------------|-----|-----|-------|--------|
| 10" VDOT Std 21B | TON | 3 | 300 | 900 |
| Asphalt removal | CY | 37 | 70 | 2,600 |
| Sidewalk | SY | 14 | 95 | 1,400 |
| Striping | LS | 1 | 800 | 800 |
| VDOT Std CG-6 | LF | 80 | 60 | 4,800 |
| VDOT Std CG-12 ADA | EA | 2 | 2,500 | 5,000 |
| Demolition | LS | 1 | 5,500 | 5,500 |
| E&S Control | LS | 1 | 1,500 | 1,500 |
| Stormwater Management | LS | 1 | 5,000 | 5,000 |
| Lawn Restoration | LS | 1 | 2,500 | 2,500 |
| Electric Conduit | LF | 450 | 55 | 24,800 |
| Comm Conduit | LF | 450 | 35 | 15,800 |
| Light Pole | EA | 1 | 7,500 | 7,500 |
| Wall Pack Light | EA | 1 | 3,500 | 3,500 |
| Comm/Elec Handholes | EA | 10 | 2,500 | 25,000 |
| 10' Decorative Fence | LF | 70 | 115 | 8,100 |

| 20' Double Swing Gate Decorative | EA | 1 | 12,000 | 12,000 |
|----------------------------------|----|---|--------|--------|
| Gate Operator | EA | 2 | 6,500 | 13,000 |
| Pedetrian Gate | EA | 1 | 8,500 | 8,500 |
| Card Reader Vehicle | EA | 1 | 2,800 | 2,800 |
| Card Reader Pedestrian | EA | 1 | 2,800 | 2,800 |
| Mobilization | LS | 1 | 5% | 7,720 |
| | | | | |

Subtotal = \$162,000

Contigency (20%) = \$32,000

Engineering = \$39,000

Total Project Cost = \$230,000

Parking Lot A2 Pavement Pavement and Striping Improvements

| 4" VDOT Std SM-9.5 | TON | 154 | 185 | 28,400 |
|--------------------------|-----|-----|-------|--------|
| 10" VDOT Std 21B | TON | 278 | 110 | 30,600 |
| 2" Mill and Overlay | SY | 546 | 28 | 15,300 |
| Demolition | LS | 1 | 7,500 | 7,500 |
| E&S Control | LS | 1 | 2,200 | 2,200 |
| Concrete Dumpser Pad | SY | 17 | 185 | 3,100 |
| Asphalt/Concrete Removal | CY | 275 | 55 | 15,100 |
| Pavement Markings | LF | 848 | 3.5 | 3,000 |
| Mobilization | LS | 1 | 5% | 5,110 |
| - | | | | |

Subtotal = \$110,000

Contigency (20%) = \$22,000

Engineering = \$26,000

Total Project Cost = \$160,000

OPINION OF PROBABLE CONSTRUCTION COST

PROJECT: Jaunt Master Plan LOCATION: Charlottesville

DESIGN STATUS: Prelimininary Design



COMM. NO. 230053.00 DATE 8/17/2023

Phase 3

| Description | Unit | Quantity | \$/unit | Total (\$) |
|-----------------------------------|------|----------|------------|------------|
| Site Security Camera Improvements | | | | |
| Camera Upgrades for Gates | EA | 3 | 4,500 | 13,500 |
| Camera Upgrades for Site | EA | 9 | 4,500 | 40,500 |
| Mounts | EA | 12 | 400 | 4,800 |
| Installatoin | LS | 1 | 60,000 | 60,000 |
| Mobilization | LS | 1 | 5% | 5,940 |
| | | | Subtotal = | \$125,000 |

Contigency (20%) = \$25,000

Engineering = \$30,000

Total Project Cost = \$180,000

Appendix D - Jaunt Parking Assessment



Memorandum

SRF No.15317

Ted J. Rieck, CEO

Jaunt, Inc.

From: SRF Consulting

Date: November 15, 2022

Subject: Jaunt Parking Assessment

Introduction

Jaunt Inc.'s headquarters is located at 104 Keystone Place, Charlottesville, VA. The existing site accommodates revenue, non-revenue, and employee parking. The site is surrounded by other uses and the restrictive layout has resulted in on-site accidents and inefficient operations. Jaunt performed an assessment of the current conditions to determine if there is a safer and more efficient layout, and if so, make recommendations for improving parking operations.

Parking Assessment

The parking assessment documented current conditions including available parking, vehicular movements, interaction with on-site facilities, and Jaunt's current and future demand at this location. There are currently 103 parking spaces on site with 119 vehicles in the full fleet. Jaunt transit service vehicles and Jaunt staff vehicles are mixed in the parking configurations and stalls are filled on a first come/first serve basis. Reducing some pressure on space availability on site, approximately 20 transit operators typically park their assigned vehicles at their place of residence and rarely come to base unless it's for maintenance. Table 1 provides a summary of vehicles in the current fleet. Jaunt staff have also identified the possibility of some fleet reduction to 108 total after a preliminary assessment.

Table 1. Current Jaunt Transit Vehicle

| Vehicle Type | Count |
|------------------|-------|
| Electric SUV | 2 |
| Minivan | 2 |
| SUV | 6 |
| Pickup | 3 |
| 21' Electric bus | 1 |
| 21' Bus | 23 |

Ted Rieck, CEO November 15, 2022

Jaunt Inc. Page 2

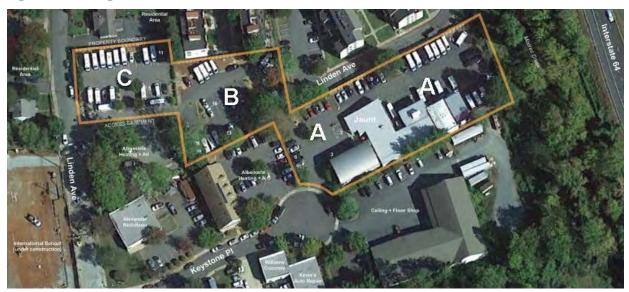
| 23' Bus | 40 |
|---------|-----|
| 25' Bus | 30 |
| 28' Bus | 9 |
| 32' Bus | 3 |
| Total | 119 |

Site Visit

The study began with a site visit by the consultants and Jaunt staff to evaluate the exterior areas holistically including vehicle and pedestrian circulation patterns, staff and visitor parking, handicapped parking, bus parking, pavement conditions, exterior storage needs, lighting, stormwater treatment and landscaping.

The site is composed of three connected areas (Figure 1). Area A is 1.13 acres with 43 parking spaces and is 87 percent impervious coverage. Area A is where the Jaunt facilities (operations, maintenance, public space) are located, along with the main entrance to the site. Area B is .51 acres with 39 parking spaces and 72 percent impervious coverage. Area C is .39 acres with 21 parking spaces and 79% impervious coverage.

Figure 1. Existing Conditions



The parking layout and circulation results in inefficient operations and difficult maneuvering of vehicles. For example, staff will park near their assigned Jaunt vehicle (different daily), move the Jaunt vehicle out of its stall, park it and then move their personal vehicle into that space. It was noted that several of the parking spaces were being used for storage of Jaunt vehicles waiting for maintenance. It was also noted that reducing the number of vehicles parked on site could be considered.

Figures 2-7 document existing conditions observed during the site visit.





Figure 3. Public Entrance/Parking



Figure 4. Area B Parking



Figure 5. Area C Parking



Figure 6. Entrance from Keystone Place



Figure 7. Entrance from Linden Avenue



The site visit included presentations to Jaunt staff, and a survey, to receive feedback on their use of the site, experience, and suggested ways to improve the site. Attachment A is the Jaunt Site Review PowerPoint presentation. Attachment B is the Staff engagement survey summary.

Key takeaways included:

- Desire for designated spaces and potential to separate personal and work vehicle parking.
- Narrow aisles and pinch points between the three areas make maneuvering difficult.
- Unathorized parking interferes with maintenance bay access.
- Create a welcoming appearance and remove obstructions.

Other Planned Improvements

Federal funds are used in the purchase of vehicles. Jaunt has received requests from the Federal Transit Administration (FTA) to provide additional security (fencing) around the area the vehicles are parked. There is existing fencing around much of the site, but not the full perimeter. The feasibility of adding gates/fencing for security was also considered during the site visit.

Separately, Jaunt has also developed preliminary plans to reconfigure accessible parking and front entrance walks. These plans were provided to the consultants and adapted into the full site concepts as is. The plans also included removal of the existing tree and curbed island in the north portion of Area A to provide more flexible circulation space.

Initial Site Concepts

Transit operations are highly dependent on vehicle sizes. The initial concepts utilized fleet information provided by Jaunt, Inc. to evaluate site access points and circulation patterns to identify opportunities for improved efficiency and safety between vehicles and pedestrians. Findings from the site visit were used to develop primary opportunities and concept options for further discussion with Jaunt staff. Two site concepts were developed.

Concept 1

Concept 1 (Figures 8 and 9) presented Jaunt with a concept that required minimal change to existing conditions. The proposed improvements included widening pinch points, widening aisles, introducing one way circulation in Area B, designating parking, minimize obstructions, and increasing security with gates. The number of parking spaces on site in this preliminary concept would be reduced to 75 total parking stalls.

Figure 8. Concept 1 Opportunities Diagram

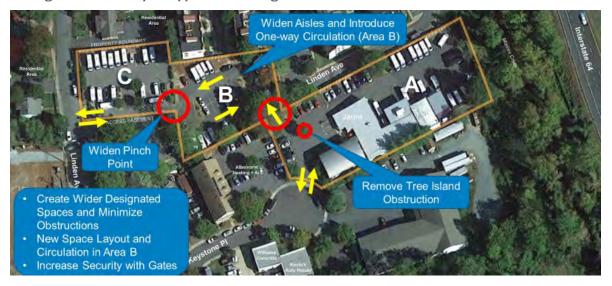
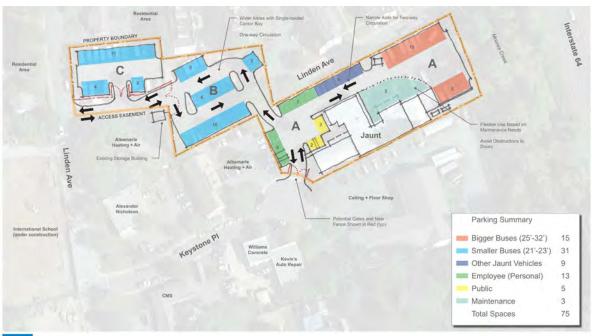


Figure 9. Concept 1 Sketch Concept







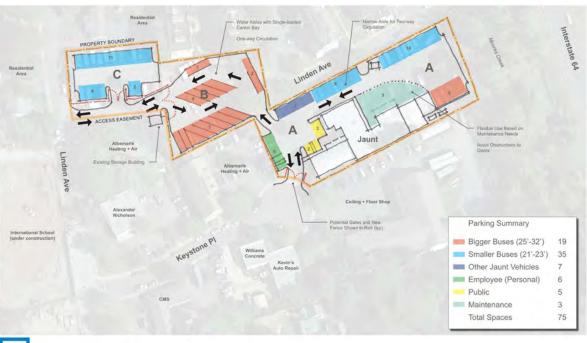
Concept 2

Concept 2 (Figures 10 and 11) presented Jaunt with a concept that included additional improvements focused on Area B with islands being removed, expanding the east and south edges, and clustering larger vehicles in Area B rather than the south end of the site. The number of parking spaces on site in this preliminary concept would also be reduced to 75 total parking stalls.

Figure 10. Concept 2 Opportunities Diagram



Figure 11. Concept 2 Sketch Concept



Maximized Parking Capacity Concept

It was suggested that the range of concepts should include one the maximizes the number of vehicles that can be parked on site. This concept would result in buses parked in a tight configuration with pull out/park operations performed by a designated driver. The thought was this could continue to support the current number of (and potential future) vehicles on site while improving operations. A concept was created laying out the full 119 +/- vehicle fleet in platoons end to end. It shows that the entire lot is filled with little or no room for circulation (Figure 12). It was agreed that the operational feasibility of such a scenario would be very challenging, and it wasn't pursued further.

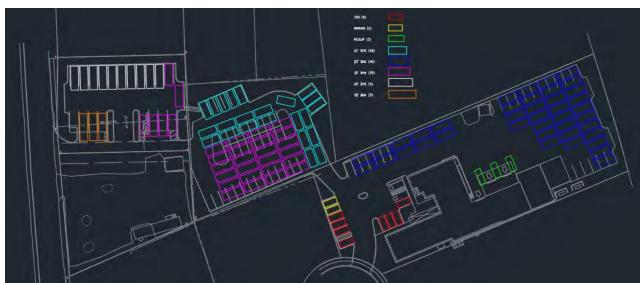


Figure 12. Maximized Parking Concept

Preferred Site Concepts

After reviewing the concepts, it was determined that reducing the number of vehicles parked on site maximized the utility of the site and achieved several of the key original goals identified by Jaunt staff. With this decision made, Concepts 1 and 2 from above were developed further including applying vehicle simulation software to confirm the layouts will support vehicle movement. Ultimately Jaunt staff felt that Concept 1 was preferred since it offered comparable benefit without more significant reconstruction of Area B. Subsequently, two variations of Concept 1 were developed that have different approaches to security and access from the north via Linden St. Figures 13 and 14 illustrate the updated concepts.

Both concepts address the key goals and objectives:

- More intuitive and efficient operations (bus deployment)
- Designated spaces for transit vehicles
- Larger spaces appropriate for the type of transit vehicles parked on site
- Improved circulation:

- o Removal of obstructions,
- o Reduced conflict points in the center of the site,
- o Designated no parking in front of maintenance area

Additional improvement opportunities in response to preliminary staff feedback and site observations:

- Enhance visual identity and neighborhood fit, while improving security:
 - o Complete perimeter fencing
 - o Improve visibility of existing entry signage features
 - o Soften perimeter fencing with low maintenance vegetation
- Reduce environmental footprint:
 - o Protect mature tree canopy
 - o Reestablish landscape edges as stormwater filtration areas
 - o Replace asphalt with permeable pavers

Figure 13. Concept 1A

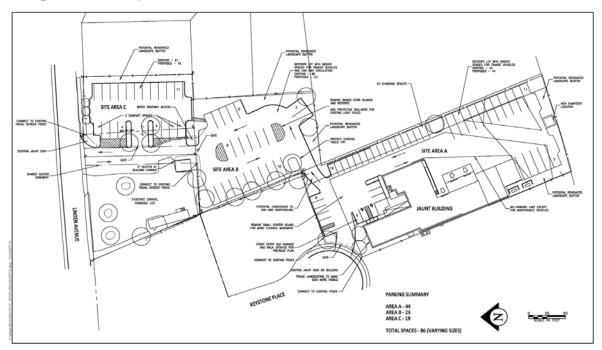
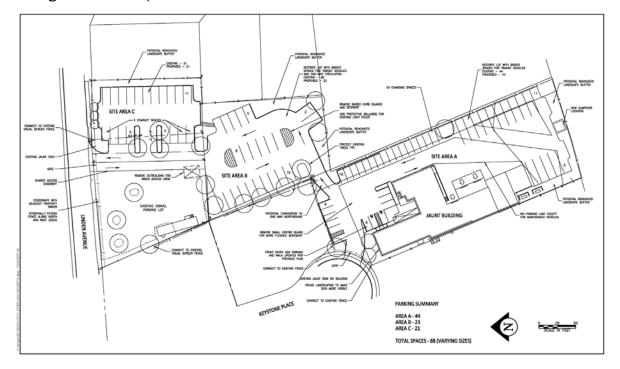
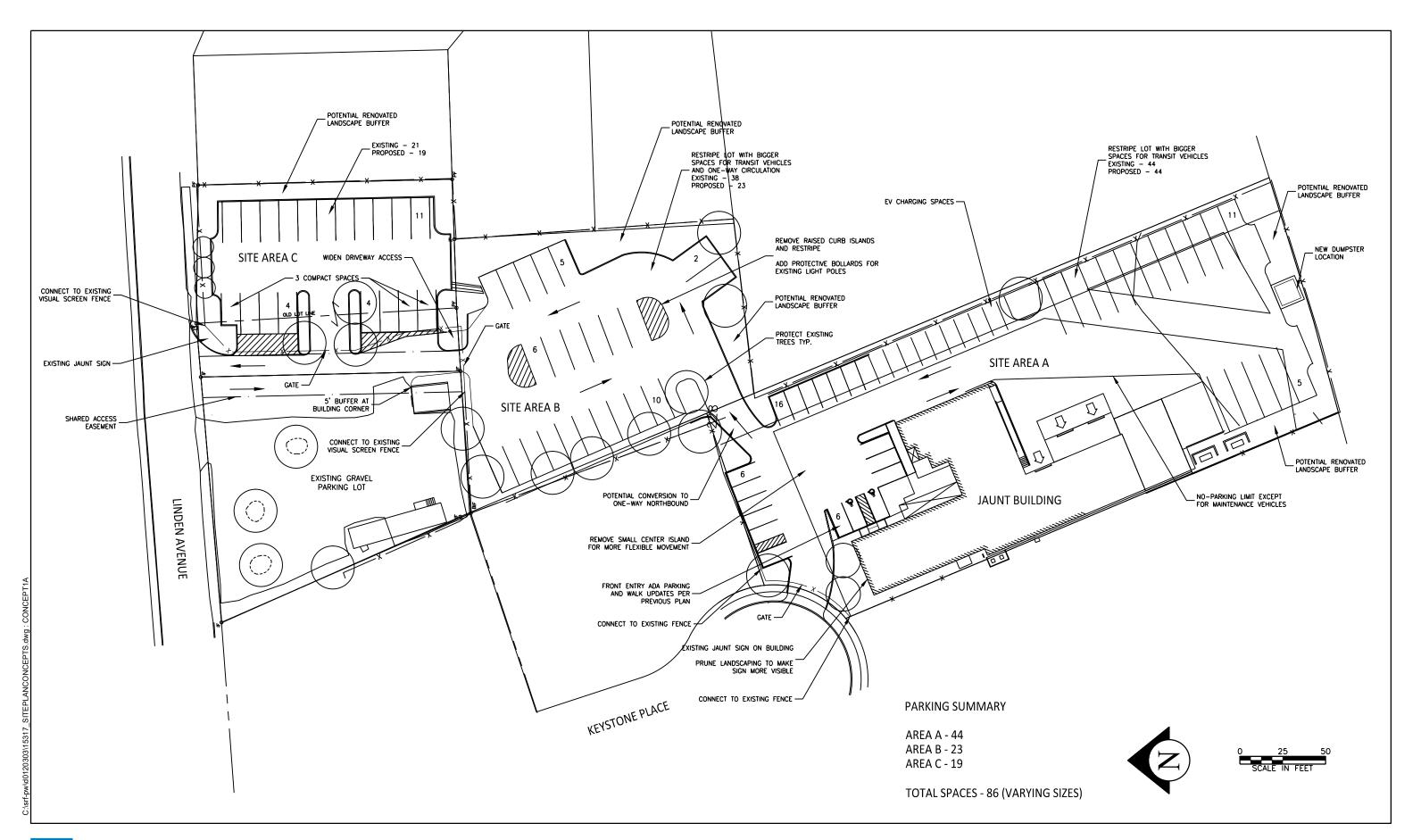
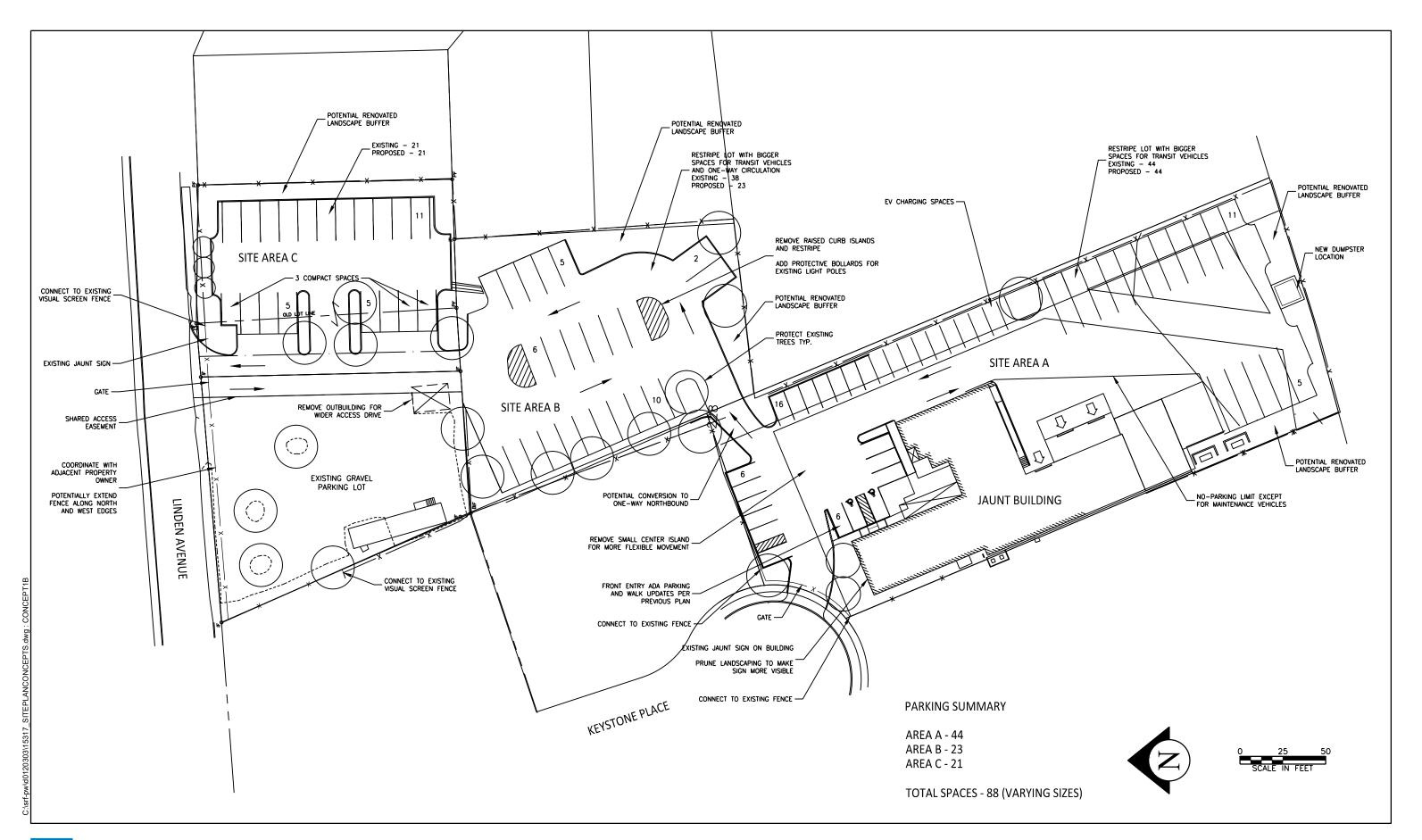


Figure 14. Concept 1B







Appendix E - Approved Plans for ADA Improvements

JAUNT ADA IMPROVEMENTS PLAN

SITE DATA

LEGAL REFERENCE

TAX MAP 61 - PARCEL 610049500, LOT 3, PARCEL X KEYSTONE PLACE

OWNER

JAUNT CHRIS ROWLAND/BRAD SHEFFIELD 104 KEYSTONE PLACE CHARLOTTESVILLE, VA 22902 434-296-3184 X131

PLAN PREPARER

CHRIS@RIDEJAUNT.ORG

EPR, P.C.

902 E JEFFERSON STREET, UNIT 101 CHARLOTTESVILLE, VA 22902

PROJECT DESCRIPTION

THIS PROJECT WILL RELOCATE THE EXISTING TWO HANDICAP PARKING STALLS FOR EMPROYED SAFETY AND BETTER ACCESS TO MAIN JAUNT ENTRANCE.

NOTE: SETBACKS ONLY APPLY TO BUILDINGS. THERE ARE NOT SETBACKS FOR PARKING LOTS.

PARCEL 51 IS ZONED HIGHWAY CORRIDOR (HWC). SETBACK REQUIREMENTS ARE FRONT 5' MIN, SIDE 20' ADJACENT TO A LOW RESIDENTIAL DISTRICT, O' ADJACENT TO ALL OTHER DISTRICTS, REAR 20' ADJACENT TO A LOW RESIDENTIAL DISTRICT, O' ADJACENT TO ALL OTHER DISTRICTS.

* NOTE: A LOW DENSITY RESIDENTAL ZONE IS DEFINED AS ANYTHING WITH LESS DENSITY THAN R-3. BOTH KEYSTONE PLACE AND LINDEN AVE ARE LINKING STREETS AS DEFINED BY THE ZONING ORDINANCE.

SOURCE OF TOPO AND BOUNDARY SURVEY ROUDABUSH, GALE & ASSOCIATES, INC. PREPARED 6/13/19

UTILITIES:

DESCRIPTION

IT IS THE CONTRACTOR'S RESPONSIBILITY TO FIELD VERIFY THE EXACT LOCATION OF ALL EXISTING UTILITIES.

DATE APP

TOTAL LAND DISTURBANCE IS 300 SQUARE FEET.

SIGNAGE:

HANDICAP PARKING SIGNS SHALL BE RELOCATED TO NEW LOCATIONS.

LIGHTING:

NO LIGHTING REVISIONS ARE PROPOSED WITH THIS PROJECT.

FLOOD ZONES:

PARCELS LOT 3, PARCEL X KEYSTONE PLACE AS SHOWN ON TAX MAP 61 DOES NOT LIE WITHIN A 100 YEAR FLOODZONE. THIS IS REFLECTED ON FLOOD INSURANCE MAP COMMUNITY PANEL NUMBER 51003C0288D, EFFECTIVE DATE FEBRUARY 04, 2005.

PAVING MATERIALS

PARKING LOTS

8" AGGREGATE MATERIAL, TY. 1, NO. 21A

2" ASPHALT, BM-25-0

2" ASPHALT, SM-9.5A

CURBING

CG-2, 6" HEIGHT

SIDEWALKS

4" - 21A BASE STONE

4" CONCRETE

FIRE DEPARTMENT NOTES

OVERHEAD WIRING OR OTHER OBSTRUCTION SHALL BE HIGHER THAN 13 FEET 6 INCHES.

ALL PAVEMENT SHALL BE CAPABLE OF SUPPORTING FIRE APPARATUS WEIGHING 85,000 LBS.

DRAWING INDEX

SHEET DESCRIPTION

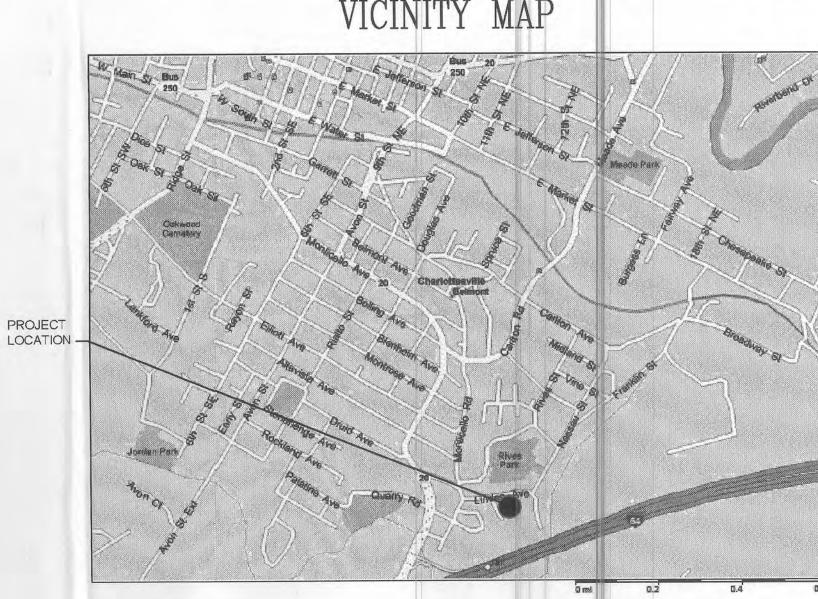
SHEET S3 SITE IMPROVEMENTS & E&S PLAN

RECEIVED

JUL 1 5 2019

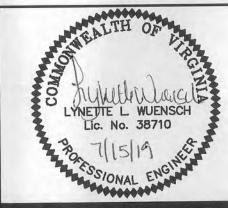
NEIGHBORHOOD DEVELOPMENT SERVICES

VICINITY MAP



APPROVAL

NEIGHBORHOOD DEVELOPMENT SERVICES



| Transportation • Community Planning • Urban Design | JOB NO.: | 19-04 |
|---|--------------|-------|
| | DATE: | |
| | SCALE: | AS SI |
| | DRAWN BY: | LLW |
| 902 E JEFFERSON STREET, UNIT 101 Charlottesville, VA 22902 | DESIGNED BY: | LLW |
| (434) 202-5082 | CHECKED BY: | WLW |

| J(| OB N | 0.: | 19-047 | |
|--------|-------|----------|-----------|--|
| | DA | TE: | 7-15-2019 | |
| SCALE: | | AS SHOWN | | |
| DRA | WN E | 3Y: | LLW | |
| DESIGN | IED E | 3Y: | LLW | |

JAUNT PARKING LOT ADA IMPROVMENTS CHARLOTTESVILLE, VIRGINIA

COVER SHEET



ADA IMPROVEMENTATION PILAN

SITE DATA

LEGAL REFERENCE

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OWNER

JAUNT

CHRIS ROWLAND/BRAD SHEFFIELD

104 KEYSTONE PLACE

CHARLOTTESVILLE, VA 22902

434-296-3184 X131

CHRIS@RIDEJAUNT.ORG

PLAN PREPARER

EPR, P.C.

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SOURCE OF TOPO AND BOUNDARY SURVEY ROUDABUSH, GALE & ASSOCIATES, INC. PREPARED 6/13/19

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2" ASPHALT, BM-25-0

2" ASPHALT, SM-9.5A

CURBING

CG-2, 6" HEIGHT

APPROVAL

DIRECTOR

NEIGHBORHOOD DEVELOPMENT SERVICES

DATE

SIDEWALKS

4" - 21A BASE STONE

4" CONCRETE

FIRE DEPARTMENT NOTES

OVERHEAD WIRING OR OTHER OBSTRUCTION SHALL BE HIGHER THAN 13 FEET 6 INCHES.

ALL PAVEMENT SHALL BE CAPABLE OF SUPPORTING FIRE APPARATUS WEIGHING 85,000 LBS.

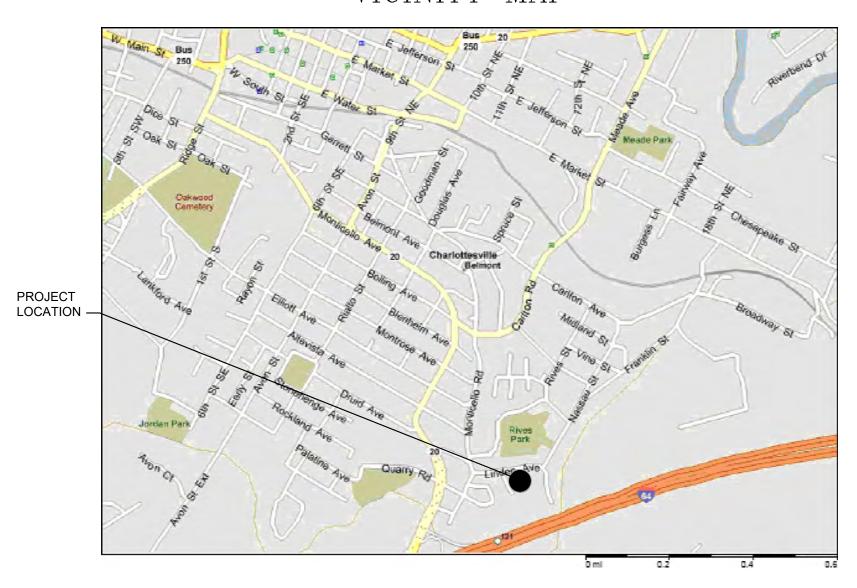
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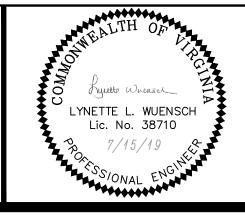
SHEET S3 SITE IMPROVEMENTS & E&S PLAN

SHEET S4 DETAILS

VICINITY MAP









| JOB NO.: | 19-047 |
|--------------|-----------|
| DATE: | 7-15-2019 |
| SCALE: | AS SHOWN |
| DRAWN BY: | LLW |
| DESIGNED BY: | W |

CHECKED BY: WLW

JAUNT PARKING LOT ADA IMPROVMENTS CHARLOTTESVILLE, VIRGINIA

SHEET NO.

COVER SHEET

SHEET OF

GENERAL NOTES 1. DEMO EXISTING RAMP/SIDEWALK AS NECESSARY TO ACCOMMODATE PROPOSED SIDEWALK/RAMPS. REMOVE SUFFICIENT LENGTH TO TIE EXISTING INTO PROPOSED AT NO SLOPE GREATER THAN 1:12. 2. REMOVE CURB AS NECESSARY FOR INSTALLATION OF PROPOSED RAMP AND SIDEWALK. WHERE REMOVED, PROVIDE CURB RETURN WITH ROLL FACE DIMINISHING AT EDGE OF PROPOSED SIDEWALK. 3. SAWCUT EXISTING CONCRETE CURB AND PAVEMENT, REMOVE EXISTING PAVEMENT AS NECESSARY TO RECONSTRUCT ADA AND SIDEWALK IMPROVEMENTS. 4. CONTRACTOR WILL BE RESPONSIBLE FOR PROTECTING UTILITIES ADJACENT TO WORK AREA. SAWCUT 42 LF DEMO SIDEWALK, CURB, & ASPHALT OF ASHPALT-(FULL DEPTH) DEMO OF PAVEMENT DEMO 29 LF OF EXISTING CONCRETE DEMO CURB AND REMOVAL OF TREE KANDSCAPE ISLAND AND ROOT SYSTEM SAWCUT 17 LP OF DEMO 48 LF OF ASHPALT (FULL DEPTH) EXISTING CONCRETE CURB DEMO 22 LF OF EXISTING CONCRETE CURB DEMO 1 CY OF SAWCUT 26 LF PAVEMENT (ASPHALT) OF ASHPALT (FULL DEPTH) OF SIDEWALK ERADICATE PAVEMENT MARKINGS SAWCUT 27 LF OF ASHPALT (FULL DEPTH) DEMO 30 LF OF EXISTING CONCRETE DEMO 177 SF OF SIDEWALK AND ADA RAMP (TO JOINT) GRIND SIDEWALK JOINTS FOR LEVEL SURFACE 100% PLAN SET NOT FOR CONSTRUCTION JOB NO.: 19-047 JAUNT PARKING LOT 7-15-2019 DATE: ADA IMPROVEMENTS SCALE: AS SHOWN LYNETTE L. WUENSCH Lic. No. 38710 CHARLOTTESVILLE, VIRGINIA DRAWN BY: LLW CONTRACTOR SHALL CONTACT MISS UTILITY @ 1-800-552-7001 FOR LOCATION OF ALL UTILITIES, AT LEAST 48 HOURS PRIOR TO 902 E JEFFERSON STREET, UNIT 101 Charlottesville, VA 22902 (434) 202-5082

DESCRIPTION

DATE APP

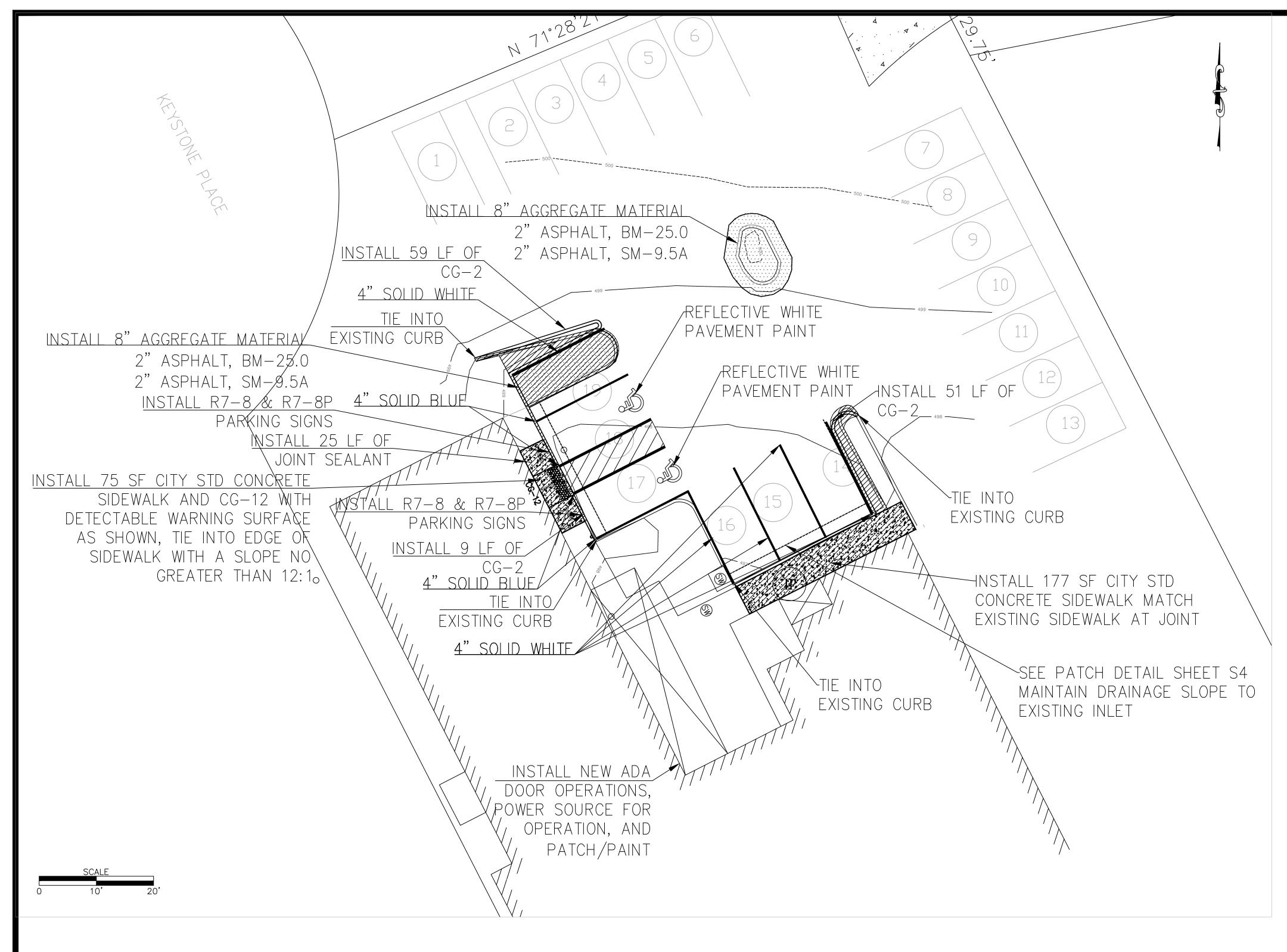
SHEET NO.

SHEET 2 OF

DEMOLITION PLAN SHEET

DESIGNED BY: LLW

CHECKED BY: WLW



PROPOSED NEW ASPHALT

PROPOSED SIDEWALK

DETECTABLE WARNING



INLET PROTECTION SEE VESCH 3.07

DESCRIPTION

RESERVED RARKING RESERVED PARKING (ACCESSIBLE)

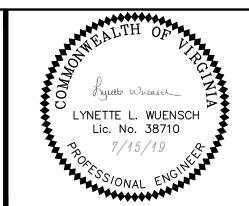
VAN ACCESSIBLE

DATE APF

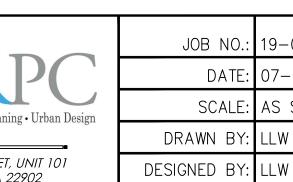
VAN ACCESSIBLE (PLAQUE)

100% PLAN SET NOT FOR CONSTRUCTION









AND VISITOR LOTS

CHECKED BY: WLW

SCALE: NTS

JOB NO.: 19-047 DATE: 07-15-2019 SCALE: AS SHOWN DRAWN BY: LLW

ADA IMPROVEMENTS
CHARLOTTESVILLE, VIRGINIA

SHEET NO.

SITE IMPROVEMENTS & EROSION PLAN SHEET 3 OF

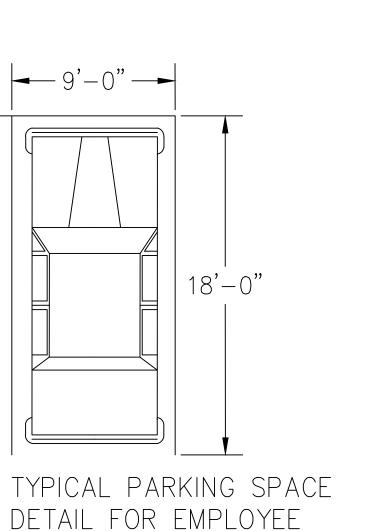
JAUNT PARKING LOT

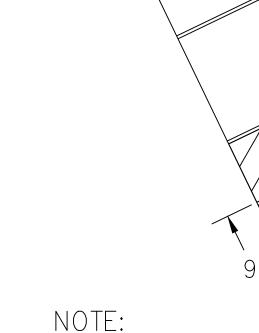
NOTES

- 1. ALL PROPOSED ASPHALT SHALL BE INSTALLED TO PROMOTE POSITIVE DRAINAGE AND PREVENT PONDING.
- 2. ALL INDICATED QUANTITIES ARE FOR REFERENCE ONLY AND CONTRACTOR SHALL FIELD VERIFY PRIOR TO BIDDING.
- 3. UTILITIES SHALL BE FIELD LOCATED AND VERIFIED BY CONTRACTOR.
- 4. STRIPING SHALL BE DONE IN ACCORDANCE WITH PLANS AND SPECIFICATIONS. TYPICAL PARKING SPACES SHALL BE PAINTED WHITE AND ACCESSIBLE SPACES PAINTED BLUE.
- 5. CONTRACTOR SHALL TAKE MEASURES TO PROTECT EXISTING SANITARY AND STORM SEWER STRUCTURES. ANY DAMAGED STRUCTURES SHALL BE REPAIRED AT THE EXPENSE OF THE CONTRACTOR.
- 6. CONTRACTOR SHALL TAKE MEASURES TO PROTECT EXISTING CONCRETE CURB. ANY DAMAGED STRUCTURES SHALL BE AT THE EXPENSE OF THE CONTRACTOR.
- 7. THE JAUNT PARKING LOT SHALL REMAIN OPEN AND FUNCTIONAL DURING PROJECT. CONSTRUCTION SCHEDULE AND SEQUENCE SHALL BE COORDINATED AND APPROVED BY A JAUNT REPRESENTATIVE PRIOR TO COMMENCEMENT OF PROJECT.
- 8. DISPOSAL OF ALL EXCESS MATERIAL IS THE RESPONSIBILITY OF THE CONTRACTOR.
- 9. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS, INSPECTIONS, BONDS, AND OTHER APPROVAL RELATED ITEMS IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, LOCAL, STATE, AND FEDERAL POLICIES. CONTACT FOR CITY STREET/SIDEWALK CUT PERMITS, PLEASE CALL (434) 970-9961.

EROSION CONTROL NOTES:

- 1. UNLESS OTHERWISE INDICATED, ALL VEGETATIVE AND STRUCTURAL EROSION AND SEDIMENT CONTROL PRACTICES WILL BE CONSTRUCTED AND MAINTAINED ACCORDING TO MINIMUM STANDARDS AND SPECIFICATIONS OF THE <u>VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK</u> AND VIRGINIA REGULATIONS VR 625-02-00 EROSION AND SEDIMENT CONTROL REGULATIONS.
- 2. ALL EROSION AND SEDIMENT CONTROL MEASURES ARE TO BE PLACED PRIOR TO OR AS THE FIRST STEP IN CLEARING. IF DURING CONSTRUCTION, ADDITIONAL EROSION CONTROL DEVICES ARE FOUND NECESSARY, THEY SHALL BE INSTALLED AS DIRECTED BY THE NEIGHBORHOOD DEVELOPMENT SERVICES.
- 3. WHERE CONSTRUCTION VEHICLES ACCESS ROUTES INTERSECT PAVED PUBLIC ROADS, PROVISIONS SHALL BE MADE TO MINIMIZE THE TRANSPORT OF SEDIMENT BY TRACKING ONTO THE PAVED SURFACE. WHERE SEDIMENT IS TRANSPORTED ONTO A PUBLIC ROAD SURFACE, THE ROAD SHALL BE CLEANED THOROUGHLY AT THE END OF EACH DAY.
- 4. THE CONTRACTOR SHALL INSPECT THE EROSION CONTROL MEASURES AFTER EACH RUNOFF PRODUCING STORM EVENT. DEFICIENCIES SHALL BE CORRECTED IMMEDIATELY.
- 5. THE CONTRACTOR IS RESPONSIBLE FOR INSTALLATION OF ANY ADDITIONAL EROSION CONTROL MEASURES NECESSARY TO PREVENT EROSION AND SEDIMENTATION AS DETERMINED BY THE PLAN APPROVING AUTHORITY.
- 6. FINAL REMOVAL OF EROSION CONTROL DEVICES SHALL NOT OCCUR UNTIL THE CITY ENGINEER OR HIS DESIGNATED AGENT DEEMS THE SITE STABILIZED.

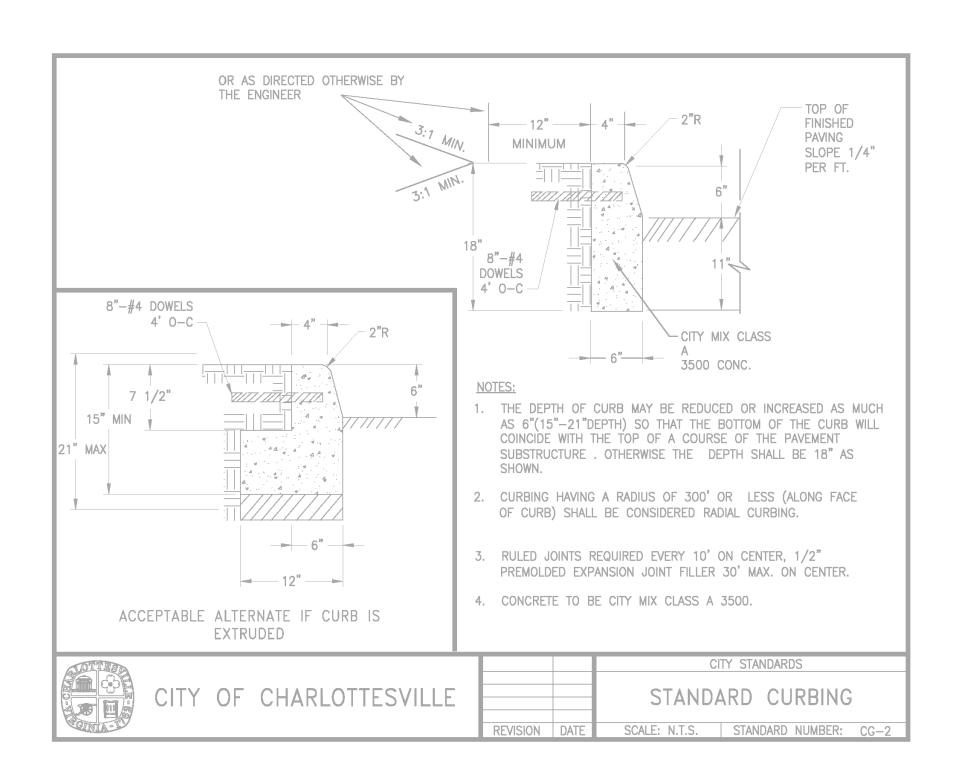


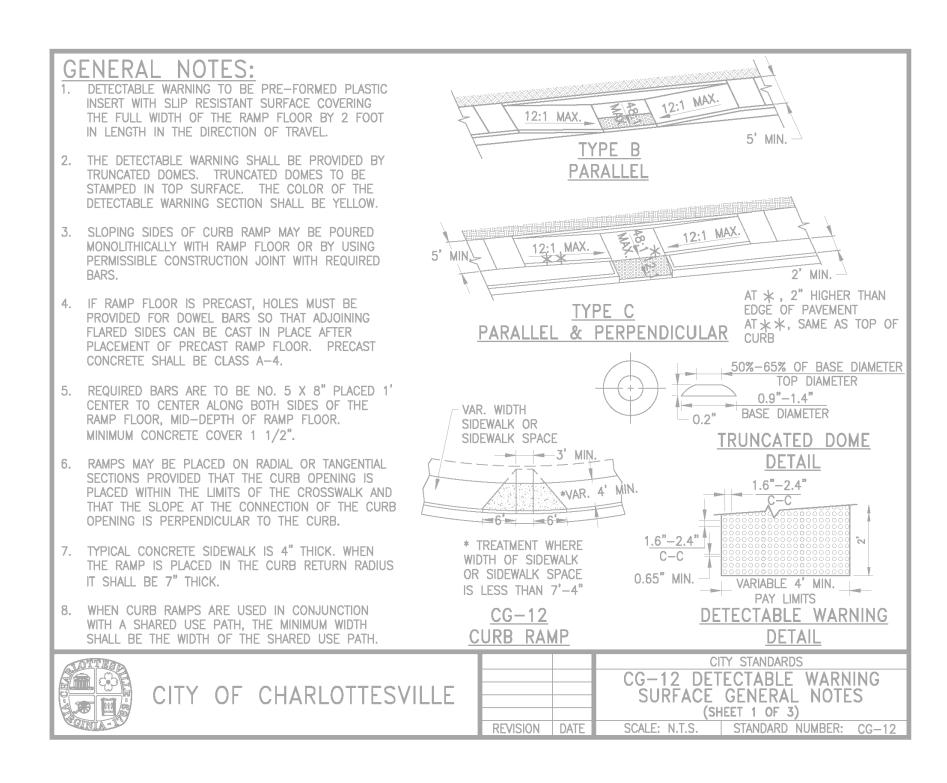


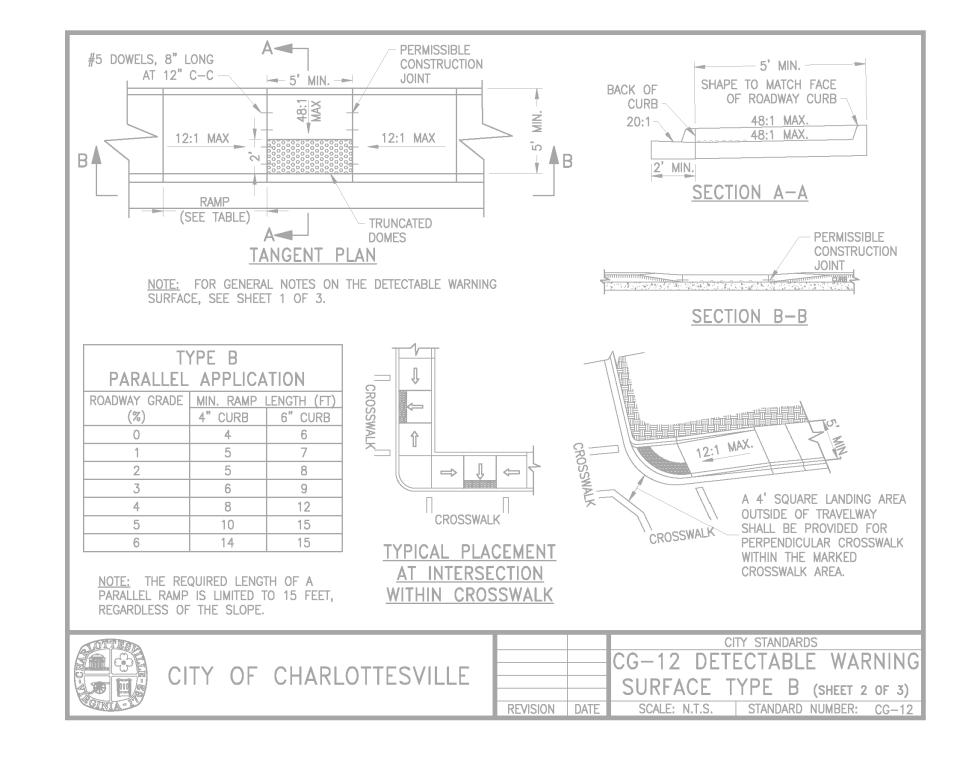
DETAIL "A" SCALE: NTS

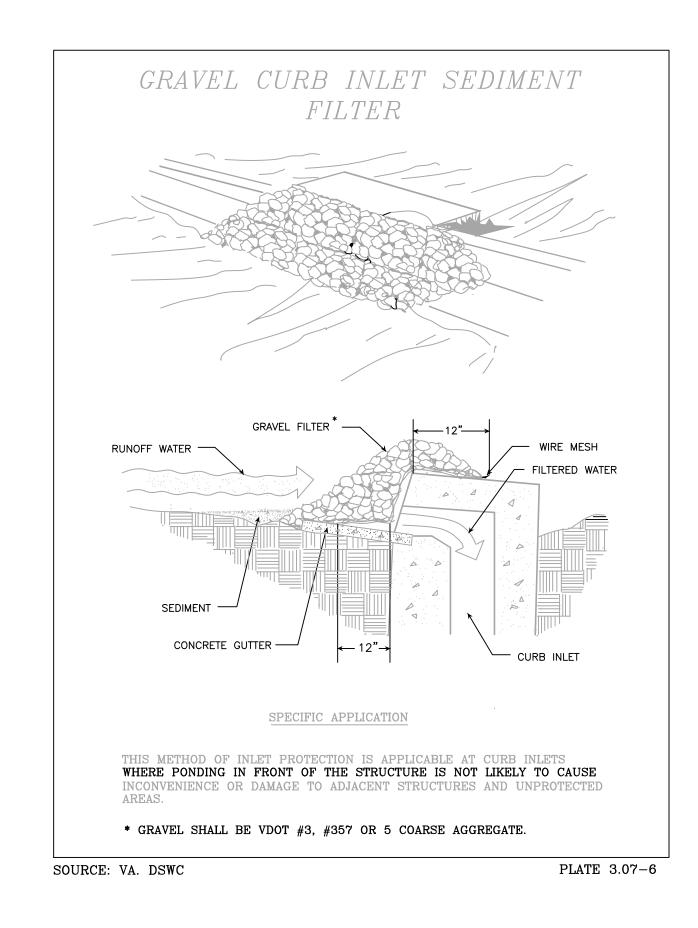
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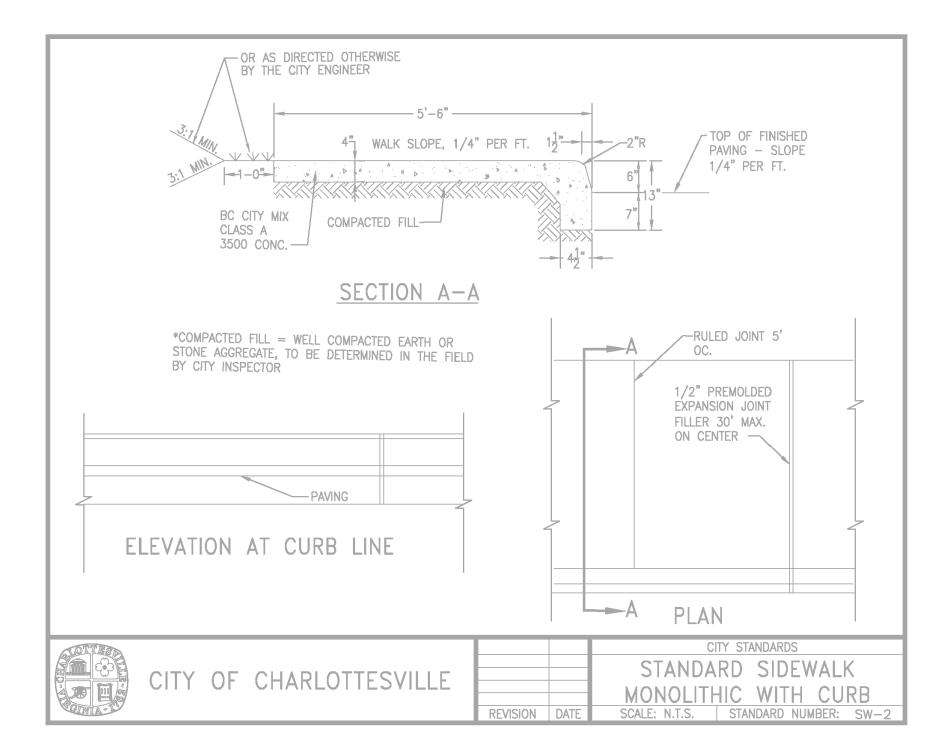
ACCESSIBLE MARKINGS SHALL BE BLUE, AND OTHER PAVEMENT MARKINGS SHALL BE WHITE

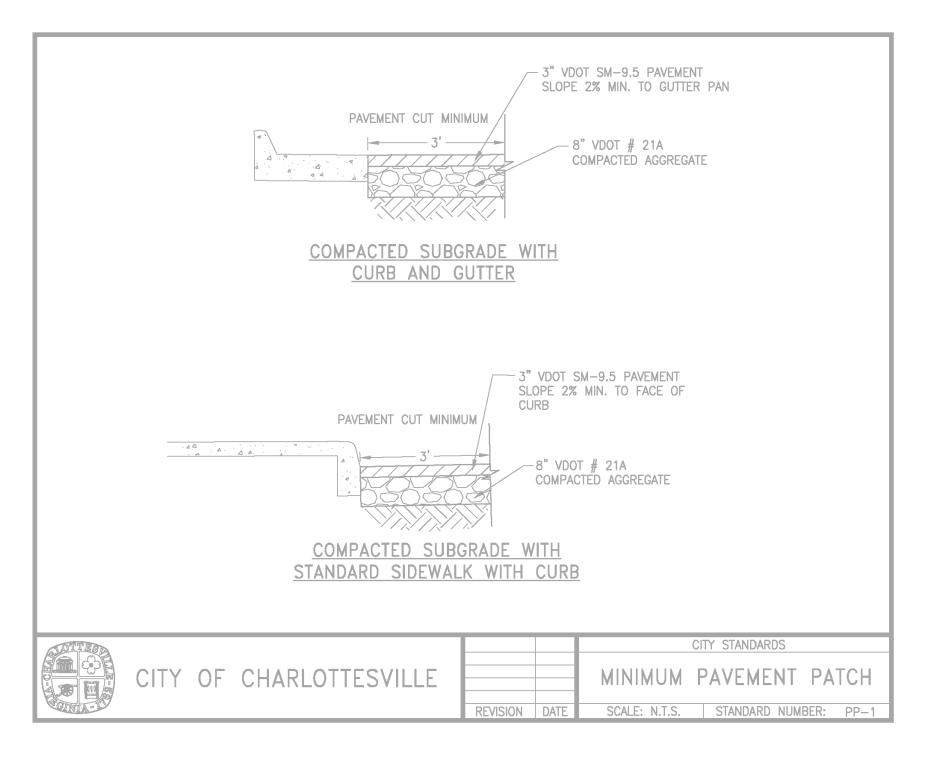


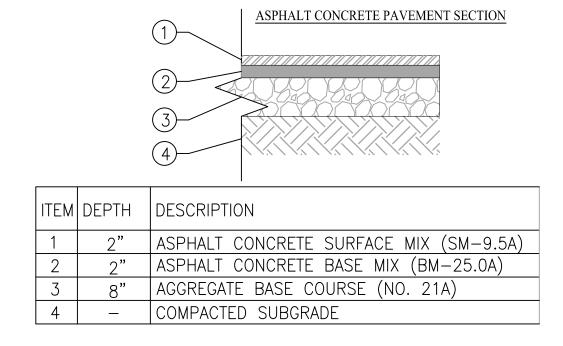


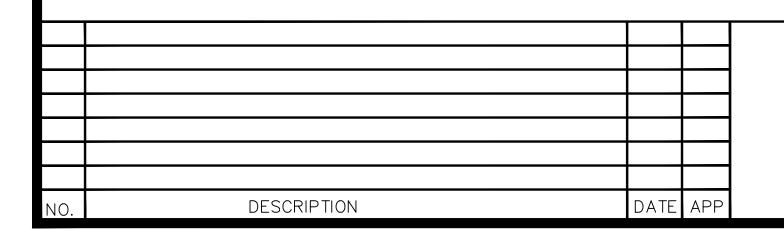




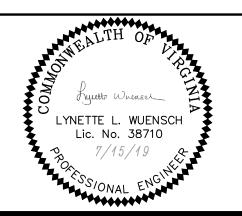














| JOB NO.: | 19-047 | |
|--------------|------------|--|
| DATE: | 07-15-2019 | |
| SCALE: | AS SHOWN | |
| DRAWN BY: | LLW | |
| DESIGNED BY: | LLW | |

CHECKED BY: WLW

JAUNT PARKING LOT
ADA IMPROVEMENTS
CHARLOTTESVILLE, VIRGINIA

SHEET NO.

CONSTRUCTION DETAILS SHEET 4 OF