

Board Attendance Roster

Month: November Year: 2024

Directors	Present In Person	Present Virtual	Absent
Brad Burdette, [President], Nelson	X		
Lucas Ames, [Vice President], Charlottesville	X		
Iscella Wittich, [Secretary], Fluvanna	X		
Jacob Sumner, [Treasurer], Albemarle	X		
Nick Pilipowskyj, Albemarle (Traveling – Work)		X	
Ben Chambers, Charlottesville	X		
Christine Appert, Charlottesville	X		
Ray Heron, Charlottesville	X		
Randy Parker, Louisa	X		
Rachel Jones, Louisa			X
Dian McNaught, Nelson		X	
James Schoenster, Fluvanna	X		
Ex Officio Directors			
Christine Jacobs, TJPDC		X	
Garland Williams, CAT		X	
Katy Miller, DRPT		X	
Davis Lamb, Greene County		X	
Staff			
Mike Murphy, CEO	X		
Robin Munson, CFO	X		
Mike Mills, Dir of Procurement		X	
Ben Rutherford, Sys Admin	X		
Janet Jackson, Chief of People and Operations	X		
Amanda Powell, Executive Asst	X		
Jason Espie, Director of Planning	X		
Jordan Bowman (Legal Counsel)	X		
Corey Houchens, Interim Fleet Manager			X
Angla Jones, Call Center Supervisor	X		
Simona Howard, Road Supervisor		X	
Phyllis Williams, Operator, Training, and Performance			X
Michelle Robinson, Road Supervisor		X	
Public			
Lucinda Shannon, TJPDC		X	
David Foley, Robinson Farmer Cox Associates Partner		X	

action would be necessary for Jaunt's future audits, and therefore, no vote was held to accept the FY2024 audit.

C. Friends – *Dian McNaught & Mike Murphy, CEO*

Dian M. proposed that Jaunt Friends be formed as an independent entity with its own dedicated board made up of interested community members, as currently there are no additional board members able to join the Jaunt Friends board. It was noted that amendments would need to be made to the Bylaws and Articles of Incorporation, given that the existing Bylaws dictate that every member of the Jaunt Board of Directors is automatically a member of the Jaunt Friends board. Dian M. suggested taking some time to gather feedback from the community regarding potential future paths for Jaunt Friends and to revisit this topic during the February 2025 board meeting along with a proposed mission statement outlining the future direction and operational structure of Jaunt Friends should the decision be made to proceed. Jordan B. pointed out that the existing status of Jaunt Friends is scheduled for renewal in July 2025, and the board must reach a decision about whether to keep Jaunt Friends by April or May 2025 to allow sufficient time for the necessary paperwork to be submitted. Additionally, the board would need to determine the fate of the existing funds if the decision to dissolve Jaunt Friends is made. No action was taken at the November board meeting as the board agreed to revisit the topic in February 2025.

VI. Standing Committee Reports

A. Finance Committee--*Jacob Sumner, Treasurer & Robin Munson, CFO*

Jacob S. started by acknowledging Robin M. for her tremendous effort and hard work in achieving a very clean audit report for FY2024. Robin then proceeded to present the September 2024 financial reports to the board. She stated that operating revenue was presently at 25% of the target goal, while operating expenses were at 21%. She noted that there is a chance that expenses for facility/equipment maintenance/utilities could remain below budget for the year. This is due to Jaunt initially budgeting an extra \$2000.00 monthly for Verizon to implement new cameras on each of our buses that would feature a live viewing option. However, Jaunt has come to realize that these cameras may not be necessary after the insurance company proposed a program providing us with a plug-in device for each bus at no cost. These devices would enable Jaunt to monitor the buses locations and receive real-time alerts for issues such as speeding, hard braking, and collisions. Jaunt is contemplating this option for real-time monitoring, especially since many of our areas have dead zones where live cameras might not perform reliably, and each bus is already equipped with cameras that record daily. Robin M. went on to report that as of September 30, 2024, Jaunt had recognized just 5% of capital revenue and 1% of the capital expenses, with expectations for an increase once our new fleet of buses begins arriving.

B. Operations and Safety Reports—*Jason Espie, Phyllis Williams,*

Jason E. gave the board a quick rundown of the safety reports for September 2024. In September, there was one preventable accident, two non-preventable accidents, one customer related incident, and zero staff related incidents. He continued by reporting on the statistics reports for September 2024. He said that although ridership had slightly decreased by about 4.6%, the trend was still positive because the previous three months had been solid and consistent. Additionally, he showed the board a 12-month trend line visual chart that would be replacing the Covid chart in future board packets. Angie J. provided an update on Jaunt's ADA compliance reports for September 2024. She stated that both ADA and Demand Response Services remained stable and in line with prior months. Additionally, she mentioned that there were no ADA denials for the month of September and on-time performance continued to be steady at 93%.

C. Regional Transit Partnership Update—*Christine Jacobs*

Christine Jacobs reported that Mike Murphy, CEO of Jaunt, would be attending the next Regional Transit Partnership meeting on December 12, 2024, to give a presentation on the company's Rural Transportation Needs Assessment as well as the completed Microtransit study. Ben Chambers, the planning manager for the City of Charlottesville, and Ann Wall, the Deputy County Executive for Albemarle County, will also be present at the upcoming meeting to update the RTP on the Regional Transit Authority Working Group. She also reported that they were awarded additional grant funding from DRPT to continue their Mobility Management Program branded as PATH beyond its first-year pilot. In order to establish a transportation assistance fund for the more challenging transportation requirements, such as stretcher transports, TJPDC is currently working on securing additional grant and foundation funding. Lastly, she mentioned that TJPDC staff were conducting a number of workshops through AARP and the Charlottesville Area Alliance.

D. CEO Report--*Mike Murphy*

Mike M. began by informing the board that Jaunt took all of our Veterans to lunch in honor of Veterans Day. He added that Jaunt's board retreat planning committee met with a representative of the organization that will be assisting in facilitating the board retreat, which is scheduled for January 17, 2025. Mike M. also informed the board that Jaunt's CFO, Robin M., had announced her plans for retirement and they are in the process of determining a date.

VII. New Business –

A. Holidays & Service - *Mike Murphy*

Mike M., Janet J., Jason E., and other members of the Jaunt team have been collaborating to develop an alternative method for handling holiday schedules. In-depth research was conducted to determine what services are actually required during the holidays, and we are currently working on a system that will ensure that we maintain those services while continuing to benefit the community. This new system will help to ensure that all operators are reasonably rotated and that no one person is working all of the holidays while others work none, in addition to scheduling more efficient holiday routes. Mike M. continued by saying that the end of year bonus, which has been a Jaunt tradition, is currently one of the main topics of discussion. According to Mike, a large bonus every year no longer makes sense because Jaunt has worked very hard to create a classification/compensation system for all employees that places them in market differently than in the past. Instead a more moderately sized bonuses will be given to all employees with the first check in December 2024. In accordance, with jaunt customer, he added, Jaunt will be working on giving hams and turkeys to each employee.

B. Future Board Agenda Items - *Mike Murphy*

Mike M. provided a brief overview of the topics he intends to cover at the December board meeting. He stated that he would be presenting the Microtransit study that was completed as well as would like to have the boards first discussion on the excess working capital now that the audit has been presented to the board. He added that he would like to give the board an update on the board retreat planned for January 2025 and go into a little more detail about the end of year celebration.

VIII. Announcements and Board Member comments

None

Adjourn to the next meeting: December 11, 2024, at 10:00 AM EST

Don't forget to reserve the date of January 17, 2025, for our Board Retreat & Strategy Session