

**People****Service****Connection**

Minutes

February 12, 2025 Board of Directors Meeting was held by electronic means online via Zoom.

Meeting of the Board of Directors

February 12, 2025, at 10:00 AM EST

I. Call to Order — Brad Burdette, President

10:00 am

II. Roll Call — Iscella Wittich, Secretary

See Roster

III. Introductions & Welcome — Brad Burdette, President**A. Welcome new Board Members**

Jason Eversole was welcomed as the newest member of the Jaunt Board of Directors, representing Albemarle County. Jason shared with the board that he has experience in community planning and supply chain logistics and tech, as well as he recently launched a new technology business that helps families plan, coordinate, and execute care for the elderly.

IV. Public Comments — Brad Burdette, President

None

V. Action Items**A. December 11, 2024, Board of Directors Meeting Minutes- Iscella Wittich, Secretary**

Motion: Jacob S.

2nd: Iscella W.

Vote: Unanimous to accept

VI. Standing Committee Reports**A. Finance Committee—Mike Murphy, Jacob Sumner, Treasurer**

Robin M. provided an overview of Jaunt's financial reports. She stated that Jaunt's operating revenue was 51% as of December 2024, with only 49% of operating revenue going unrecognized. Additionally, 44% of operating expenses had been recognized, leaving 56% unrecognized. Jaunt had only recorded 13% of capital revenue and 6% of capital expenses, she added. Robin went on to say that as our new buses and cameras begin to arrive, these percentages will soon show an increase in numbers.

B. Operations and Safety Reports—Jason Espie, Phyllis Williams, Angie Jones

The safety reports for November and December were presented to the board by Jason E., who highlighted three preventable and three non-preventable accidents in November and two preventable and two non-preventable accidents in December. As he presented the service performance data for

year. Angie J. continued by stating that for the months of November and December, Jaunt had zero ADA denials.

C. Regional Transit Partnership Update-- *Christine Jacobs/Randy Parker*

In her update on the Regional Transit Partnership, Christine J. mentioned the next meeting on February 27, 2025, and the Charlottesville Albemarle Regional Transit Authority's first organizational meeting on February 20, 2025, where they will elect a chair and a vice chair, decide on a regular meeting time for the rest of the calendar year, and go over draft by-laws. She also talked about TJPDC's transit-related grants, which included mobility management and operational to continue and to build upon their mobility management plan. She mentioned that they also applied for a UILD grant for the preliminary engineering of the Rivanna River Bike Pedestrian Bridge and a DRPT merit technical assistance grant. She concluded by informing the board that they also submitted their annual rideshare grant to the RTP for the Commuter Assistance Program.

D. CEO Report--*Mike Murphy*

In order to develop a transit mentorship program that would help prepare Jaunt operators for road supervisors or other positions as the opportunities arise, Mike told the board that he has been in collaboration with a group that was recommended to him by Katy Miller from DRPT and her colleague Mitch. Over the course of the upcoming year, he hopes to be able to implement this program. Additionally, he discussed Jaunt's challenging benefits re-enrollment decision with the board. The decision to switch providers was ultimately made, he said, and although the amount is roughly 30% more than originally anticipated, it won't be much more than what was budgeted for because the budget is based on the workforce being fully insured, whereas Jaunt currently only has about 65% insured. Lastly, Mike mentioned the need to amend the organization's Diversity, Equity, and Inclusion (DEI) plan in light of recent discussions and commitments.

VII. New Business –

A. Review State Grant Application– *Mike Murphy*

Mike discussed various grant applications submitted for different projects, one of which would be for our significant safety and security project also known as the parking lot project. He mentioned that this project would entail fencing in the facility, resurfacing the parking lot and installing new cameras and lighting. Mike also mentioned two software grant applications that Jaunt submitted: one for identifying the best software products for Jaunt, and the other for on-demand services.

B. Retreat overview - *Mike Murphy*

Five priorities were established at the January 17, 2025 board retreat. These priorities include piloting on-demand strategies, updating the written agreement with CAT, staying involved with the Regional Transit Authority, acquiring appropriate software, and putting in place a system for evaluating employee performance. Additionally, Mike stated that the March board meeting would start earlier than usual and would cover topics such as the creation of employee evaluations and the boards cadence and scheduling.

VIII. Announcements and Board Member comments

None

Adjourn to the next meeting: March 12, 2025, at 8:30 AM EST

Don't forget we have an early start of 8:30 a.m. on March 12, 2025