

Board Attendance Roster

Month: April Year: 2025

Directors	Present In Person	Present Virtual	Absent
Brad Burdette, [President], Nelson		X	
Lucas Ames, [Vice President], Charlottesville	X		
Iscella Wittich, [Secretary], Fluvanna	X		
Jacob Sumner, [Treasurer], Albemarle	X		
Nick Pilipowskyj, Albemarle			X
Kristi Hagen, Albemarle	X		
Jason Eversole, Albemarle		X	
Ben Chambers, Charlottesville	X		
Christine Appert, Charlottesville	X		
Ray Heron, Charlottesville	X		
Randy Parker, Louisa	X		
Rachel Jones, Louisa			X
Dian McNaught, Nelson			X
James Schoenster, Fluvanna	X		
Ex Officio Directors			
Christine Jacobs, TJPDC		X	
Garland Williams, CAT		X	
Katy Miller, DRPT		X	
Davis Lamb, Greene County			
Staff			
Mike Murphy, CEO	X		
Robin Munson, CFO		X	
Mike Mills, Dir of Procurement		X	
Ben Rutherford, Sys Admin	X		
Janet Jackson, Chief of People and Operations		X	
Amanda Powell, Executive Asst	X		
Jason Espie, Director of Planning	X		
Jordan Bowman (Legal Counsel)	X		
Corey Houchens, Fleet Manager		X	
Angla Jones, Call Center Supervisor	X		
Simona Howard, Road Supervisor		X	
Phyllis Williams, Operator, Training, and Performance		X	
Jennifer Douglass, Safety Manager	X		
Public			
Lucinda Shannon, TJPDC		X	



People

Service

Connection

MINUTES

Meeting of the Board of Directors

April 9, 2025, at 10:00 AM EST

I. Call to Order — Brad Burdette, President

10:00 am

II. Roll Call — Iscella Wittich, Secretary

See Roster

III. Introductions & Welcome — Brad Burdette, President

None

IV. Public Comments — Brad Burdette, President

None

V. Action Items

A. March 12, 2025, Board of Directors Meeting Minutes- Iscella Wittich, Secretary

Motion: James S.

2nd: Lucas A.

Vote: Unanimous to accept

B. Establish Nominating Committee — Brad Burdette, President

Lucas A. volunteered to lead the nominating committee for the slate of officers for 2026. Ben C. and Randy P. also volunteered to serve on the nominating committee with Lucas A.

Motion: Jacob S.

2nd: Iscella W.

Vote: Unanimous to accept

C. Name Nick Pilipowskyj as Jaunt Urban Rep. to the RTP— Brad Burdette, President

Motion: James S.

2nd: Randy P.

Vote: Unanimous to accept

D. Adopt Amendments to Jaunt's Transit Development Plan --Mike Murphy

Motion: Randy P.

2nd: James S.

Vote: Unanimous to accept

E. Adopt Calendar for Fiscal Year 2026--Mike Murphy

Mike introduced a new meeting calendar to the board for FY2026, switching to a bi-monthly schedule and confirming the next board meeting for June 2025 rather than May.

Motion: Randy P.

2nd: Ben C.

Vote: Unanimous to accept

VI. Standing Committee Reports

A. Finance Committee—Robin Munson, Mike Murphy, Jacob Sumner, Treasurer

Robin M. presented the financial reports for February 2025, which is the 8th month of the fiscal year. She reported that operating revenue was at 65% of the budget leaving 35% unrecognized and operating expenses at 58% of the budget and 42% unrecognized leaving a surplus of \$841,318. Due to positions remaining unfilled, salaries and fringe remain below 60%. Robin M. also mentioned that insurance and bonding was currently over at 81% due to our new vehicles being much costlier than the older vehicles. She continued by saying that at the end of February 2025, Jaunt had recognized 27% of capital revenue leaving 73% unrecognized, and 23% of capital expenses recognized, leaving 77% unrecognized.

B. Operations and Safety Reports—Jason Espie, Jennifer Douglass, Angie Jones

Jennifer D. presented the safety reports for February 2025 to the board, highlighting one preventable accident and one non-preventable accident as well as 2 customer related incidents and 0 staff related incidents for the month. There was a brief discussion regarding the accuracy and interpretation of the trend line that was presented with the safety reports. It was agreed upon that in the June meeting, Jennifer would provide the board with data to include additional years for a better long-term perspective as well as to add a clear line at the target of one accident per 100,000 miles for easier comparison. Jason E. went on to review the February 2025 statistics reports, noting that there was a 5.6% drop in ridership from January. He believes this drop is due to February being a shorter month as well as there was a lot of weather for the month of February that impacted traveling. Angie J. concluded by reporting to the board that ADA denials were still at 0 for the month of February.

C. Regional Transit Partnership Update-- Christine Jacobs/Randy Parker

Christine J. shared with the board that the Regional Transit Authority and the Regional Transit Partnership are now meeting on alternating months. The Regional Transit Authority met on March 27, 2025 and are continuing to work on organizational items, as well as continue their discussions about non-voting membership as the bylaws and the legislation allows. The Regional Transit Partnership will meet on April 24, 2025 and they are still currently working on speakers for this meeting. She reported that most recently, PATH, has been hosting transportation solutions workshops as well as working with Fluvanna High School's special education class to help students learn how to use Jaunt.

D. CEO Report--Mike Murphy

Mike M. announced that Missy Corbin, who was selected from a talented pool of applicants, will be joining Jaunt on April 21, 2025 as the new Chief of Finance and Administration. He went on to say that he has been working with Garland W. from CAT to codify the relationship with our ADA service, as well as working with Robin M. and Jordan B. on some language amendments.

VII. New Business

- A. Initiate process for Evaluation of the CEO -- *Brad Burdette, President*

The board held a brief discussion on the upcoming CEO evaluation process. It was agreed to incorporate it into the Executive Committee's responsibilities rather than creating a separate committee for the evaluations.

VIII. Announcements and Board Member comments

None

Adjourn to the next meeting: June 11, 2025, at 10:00 AM EST