

Board Attendance Roster

Month: June Year: 2025

Directors	Present In Person	Present Virtual	Absent
Brad Burdette, [President], Nelson (Personal)			X
Lucas Ames, [Vice President], Charlottesville	X		
Iscella Wittich, [Secretary], Fluvanna	X		
Jacob Sumner, [Treasurer], Albemarle		X	
Nick Pilipowskyj, Albemarle	X		
Kristi Hagen, Albemarle	X		
Jason Eversole, Albemarle (Personal)		X	
Ben Chambers, Charlottesville	X		
Christine Appert, Charlottesville	X		
Ray Heron, Charlottesville	X		
Randy Parker, Louisa	X		
Rachel Jones, Louisa (Left at 11:08am)	X		
Dian McNaught, Nelson			X
James Schoenster, Fluvanna (Out of the country)			X
Ex Officio Directors			
Christine Jacobs, TJPDC		X	
Garland Williams, CAT			X
Katy Miller, DRPT		X	
Juanita Shanks, Buckingham		X	
Davis Lamb, Greene County			X
Staff			
Mike Murphy, CEO	X		
Missy Corbin, CFO	X		
Robin Munson, CFO	X		
Mike Mills, Dir of Procurement			X
Ben Rutherford, Sys Admin	X		
Janet Jackson, Chief of People and Operations	X		
Amanda Powell, Executive Asst	X		
Jason Espie, Director of Planning	X		
Jordan Bowman (Legal Counsel)	X		
Corey Houchens, Fleet Manager		X	
Angla Jones, Call Center Supervisor	X		
Simona Howard, Road Supervisor		X	
Phyllis Williams, Operator, Training, and Performance		X	
Jennifer Douglass, Safety Manager	X		
Tisha Jaudon, Senior Finance Manager		X	
Public			
Lucinda Shannon, TJPDC		X	



People

Service

Connection

Minutes

Meeting of the Board of Directors

June 11, 2025, at 10:00 AM EST

I. Call to Order — *Lucas Ames, Vice President*

10:01 am

II. Roll Call — *Isella Wittich, Secretary*

See Roster

III. Introductions & Welcome — *Lucas Ames, Vice President*

As the new CFO and head of the finance and administration teams, Missy Corbin was welcomed by the board to Jaunt. As Jaunt's new CFO, Mike M. informed the board that Missy had already begun building her team and had brought in Tisha Jaudon, who was attending the meeting via Zoom, as Jaunt's Senior Finance Manager. It was also announced that Lucas Ames, the current vice president of the Jaunt board, would be attending his final meeting with us in August and that Robin Munson, Jaunt's former CFO, would be officially resigning at the end of June.

IV. Public Comments — *Lucas Ames, Vice President*

None

V. Action Items

A. April 9, 2025, Board of Directors Meeting Minutes- *Isella Wittich, Secretary*

Motion: Randy P.

2nd: Ben C.

Vote: Unanimous to accept

B. Establish Board Officers for FY2026 — *Brad Burdette, President*

The board was presented with the FY26 board officer nominees by the nominating committee, which was composed of Lucas A., Ben C., and Randy P. The Jaunt board of officers will consist of the following members on July 1, 2025, pending board approval: Brad B. as President, James S. as Vice President, Jacob S. as Treasurer, and Ben C. as Secretary. Additionally, it was suggested that Ray H. continue to serve on the Executive Committee. Before voting, Jordan B., Jaunt's legal counsel, stated that a motion was not required before a vote on the slate of officials unless there were floor nominations.

Motion:

2nd:

Vote: Unanimous to accept

C. Adopt Budget for Fiscal Year 2026--Mike Murphy

Mike M. began by informing the board that the State's Commonwealth Transportation board had not fully approved all funding for FY26 and that the budget they were looking at would be adjusted once new state funding is approved, potentially reducing the local burden on capital programs from 36% to 4%. He went on to say that he would like for the board to adopt the budget as it was observed when Jaunt made all of the requests to local governments, with the understanding that changes may be realized in August and brought back to the board for approval at that time.

Motion: Ben C.

2nd: Randy P.

Vote: Unanimous to accept

VI. Standing Committee Reports

A. Finance Committee—Robin Munson, *Mike Murphy, Jacob Sumner, Treasurer*

Robin M. presented the financial review for April 2025 to the board. As of April 30, 71% of the operating expenses budget had been recognized leaving 29% unrecognized, while 87% of the operating revenue budget had been recognized, leaving just 13% unrecognized. She did point out that the telephone amount that was allocated for the camera system-which Jaunt ultimately decided not to move forward with- and empty roles within the company were the reasons why salaries, facilities, and equipment were all down. However, she said that this would help make up for the fact that insurance and bonding were over because of how much more expensive the new vehicles were compared to the older vehicles. She went on to report that as of April 30, Jaunt had recognized 44% of the capital revenue budget, leaving 56% unrecognized as well as 45% of capital expenses recognized, leaving 55% unrecognized.

B. Operations and Safety Reports—Jason Espie, *Jennifer Douglass, Angie Jones*

Jennifer D. presented the safety reports for March and April 2025, highlighting 0 preventable accidents, 1 non-preventable accident, 2 customer related incidents, and 0 staff related incidents for the month of March. She also reported that for the month of April, Jaunt had, 3 preventable accidents, 2 non-preventable accidents, 1 customer related incident, and 0 staff related incidents. Jason E. went over the statistic reports for both March and April with the board, which showed a 21% increase in trips from February, with ridership trending higher across most jurisdictions, except agency.

C. Regional Transit Partnership Update-- *Christine Jacobs/Randy Parker*

Garland W. from CAT and Mike M. from Jaunt are scheduled to present their annual update on the FY26 budget projections at the next Regional Transit Partnership meeting on Thursday, June 26, 2025. The topic of non-voting board membership is still being discussed by the Regional Transit Authority. Christine J. added that they have some funding for a study to do regional service prioritization, which looks at the PDC's recently completed regional vision plan along with transit development and strategic plans to help them decide where to start first in tandem to go before the general assembly for additional authority and dedicated revenue. In closing, Christine J. mentioned that their PATH program has been participating in bi monthly field trips with CAT, conduction ride-alongs, and collaborating with the Center at Belvedere doing presentations to high schools and community groups.

D. CEO Report--*Mike Murphy*

Mike M. began by stating that Jaunt is now using the search firm that the board had previously selected to assist in finding a Senior Director of Operations to join Janet J's team. All employees of Jaunt will receive cost-of-living increases of 4%, with the exception of operators and mechanics, who will earn a 6% increase as a result of market influences. Jaunt is moving on with a marketing campaign and communication strategy that includes surveys of stakeholders, employees, and the general public. Additionally, he discussed strategic goals, including solidifying the ADA contract, engaging with regional transit partnerships, and implementing performance evaluations for staff. Lastly, he mentioned plans to pilot micro transit strategies using state budgeting funding.

VII. New Business

VIII. Announcements and Board Member comments

Adjourn to the next meeting: August 13, 2025, at 10:00 AM EST