Board Attendance Roster

Month: August Year: 2025

Directors	Present in Person	Present Virtual	Absent
Brad Burdette, [President], Nelson			X
James Schoenster, [Vice President], Fluvanna	X		
Ben Chambers, [Secretary], Charlottesville			X
Jacob Sumner, [Treasurer], Albemarle	X		
Nick Pilipowskyj, Albemarle	X		
Kristi Hagen, Albemarle (Joined at 10:03 am)		X	
Jason Eversole, Albemarle	X		
Iscella Wittich, Fluvanna	X		
Lucas Ames, Charlottesville	X		
Christine Appert, Charlottesville	X		
Ray Heron, Charlottesville	X		
Randy Parker, Louisa	X		
Rachel Jones, Louisa (Left at 11:15 am)	X		
Dian McNaught, Nelson			X
Ex Officio Directors			
Christine Jacobs, TJPDC		X	
Garland Williams, CAT			X
Katy Miller, DRPT		X	
Juanita Shanks, Buckingham		X	
Davis Lamb, Greene County			X
Staff			
Mike Murphy, CEO	X		
Missy Corbin, CFO	X		
Mike Mills, Dir of Procurement		X	
Ben Rutherford, Sys Admin	X		
Janet Jackson, Chief of People and Operations		X	
Amanda Powell, Executive Asst	X		
Jason Espie, Director of Planning	X		
Jordan Bowman (Legal Counsel)	X		
Corey Houchens, Fleet Manager		X	
Angla Jones, Call Center Supervisor			X
Simona Howard, Road Supervisor		X	
Phyllis Williams, Operator, Training, and Performance		X	
Tisha Jaudon, Senior Finance Manager		X	
Public			
Lauren Worth, Chaski Global		X	
Valeria McFarren, Chaski Global		X	

434.296.3184
www.ridejaunt.org
104 Keystone Place
Charlottesville, VA 22902

People Service Connection

Minutes

Meeting of the Board of Directors August 13, *2025, at 10:00 AM EST*

I. **Call to Order** — *James Schoenster, Vice President*

10:00 am

II. **Roll Call** – *Jacob Sumner, Treasurer*

See Roster

III. **Introductions & Welcome** — *James Schoenster, Vice President*

None

IV. **Public Comments** — *James Schoenster, Vice President*

None

V. Board Presentation

A. Communications Strategy and Road Map- *Mike Murphy with Chaski Global*

Lauren Worth and Valeria McFarren from Chaski Global joined Jaunt to give a quick presentation on Jaunt's Communications Strategy Roadmap to the board. The team talked about messaging issues between stakeholders who were more focused on visibility, brand, and perception and employees who were more focused on day-to-day operations and human impact. They also analyzed branding insights, including feedback on Jaunt's logo and colors. In addition to a six month plan outlining specific actions to improve brand consistency, engagement, and accessibility across various platforms, key recommendations included modernizing tools, launching creative campaigns, simplifying service names, improving internal communication, updating the visual identity, creating clear messaging tailored to specific audiences.

VI. Action Items

A. June 11, Board of Directors Meeting Minutes- *Ben Chambers, Secretary*

Motion: Jacob S. 2nd: Randy P. Vote: Unanimous

B. Adopt Revised Budget for Fiscal Year 2026--*Mike Murphy, Missy Corbin*

Motion: Jacob S. 2nd: Lucas A. Vote: Unanimous

VII. Standing Committee Reports

A. Finance Committee—Robin Munson, *Mike Murphy, Jacob Sumner, Treasurer*

Jaunt's June year-to-date financial reports were presented to the board by Missy C. She reported that operating revenue came in at 102% of the original budget, primarily because of higher interest on cash reserves and ARPA funds. Operating expenses came in at 86%, with the biggest variances being under on salaries and wages, and not being at our full staff capacity of several full-time roles that are open. Additionally, she stated that Jaunt achieved 74% of the initial budget for capital revenue and 81% for capital expenses. Missy C. concluded with informing the board that Jaunt's fiscal year audit with RFC was set to begin on September 2, 2025.

B. Operations and Safety Reports—*Jason Espie, Janet Jackson*

Janet J. presented the safety reports for May and June 2025. She reported that for the month of May, Jaunt had two preventable accidents, four non-preventable accidents, two customer related incidents and zero staff related incidents. In the June safety report, Janet highlighted one preventable and three non-preventable accidents along with two customer related incidents and zero staff related incidents. Jason E. went on to report that service performance decreased by roughly 10% between April and June, with ridership increasing by 18% in Buckingham and declining by 5% in ADA services. He went on to say that FY25 showed an overall ridership increase of 2.2% over FY24, with October and April being the highest performing months. Jason E. went on to report that there were zero ADA denials for both May and June. He did mention to the board that Jaunt discovered a small discrepancy between the numbers in the ADA report and survey responses regarding long hold times in reservations. it was determined that Jaunt was calculating hold times for all of Jaunt staff and not just the reservations department. He continued by assuring the board that Jaunt has updated our hold time calculation methods in light of our findings. In closing, Jason E. reported that on-time performance was above the industry standard, ranging from 90-91%.

C. Regional Transit Partnership Update-- *Christine Jacobs/Randy Parker*

Christine J. informed the board that the next Regional Transit Partnership meeting would be held on August 28, 2025 from 4-6pm. During this meeting, the University Transit Service will give a presentation about their commuter program, Wahoo Commutes. She continued by stating that at their most recent meeting, the Regional Transit Authority decided that the Regional Transit Partnership would sunset after their December meeting, and the Charlottesville-Albemarle Regional Transit Authority would serve as the official regional transit planning body. Through a TJPDC application the Regional Transit Authority received a DRPT Merit Technical Assistance Grant. This grant will enable them to take all of the planning documents for the various transit agencies as well as everything included in the Regional Transit Vision Plan and start prioritizing strategies for implementations.

D. CEO Report--*Mike Murphy*

Mike M. discussed Jaunt's recent staffing additions, including new team members in finance and operations as well as highlighting on going audits with positive results thus far. He also mentioned potential changes to the 5311-funding formula and a new grant opportunity for microtransit service expansion into the Greene County area. He concluded with an announcement to the board about an upcoming end of summer cookout that the board was invited to attend.

VIII. New Business

A. Code of Ethics Review and Signing - *Brad Burdette, Jordan Bowman, Mike Murphy*

The Code of Ethics, which essentially establishes guidelines for board members' behavior and conflicts of interest, was briefly discussed with the board members by Jordan B., Jaunt's legal counsel. Lucas A. moved to adopt the Code of Ethics, and Iscella W. seconded it. The vote was unanimous to adopt with board members signing off on the Code of Ethics at the conclusion of the meeting.

B. Community Survey Preliminary Results – *Jason Espie, Senior Director Planning*

Jason E. discussed the preliminary results of a community survey conducted by Jaunt, which received 775 responses, with 59% from riders and 41% from non-riders. Key findings included a strong reputation for Jaunt in the community, with 56% of riders aged 56 and older, and a high demand for mobile app booking and improved scheduling systems. The survey highlighted praise for driver's and staff, but also identified areas for improvement such as wait times, service reliability, and the need for better communication about delays.

IX. Announcements and Board Member comments

None

X. Closed Session: Discuss the performance, assignment, appointment, promotion, demotion, salary, disciplining, or resignation of specific officers or employees of Jaunt, as authorized by section 2.2-3711(A)(1) of the state code. The subject of the meeting is the CEO.

Motion: Jacob S. 2nd: Nick P. Vote: Unanimous

Entered closed session at 12:01 pm

Following the closed session, the following certification was approved by a roll call vote:

To the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Board of Directors of Jaunt, Inc.

Record of Roll Call Vote of the Certification

AYE	NAY	ABSTAIN	NOT PRESENT	MEMBER
			X	Brad Burdette - President
X				James Schoenster - Vice President
			X	Ben Chambers - Secretary
X				Jacob Sumner - Treasurer
X				Nick Pilipowskyj
			X	Kristi Hagen
X				Jason Eversole
X				Iscella Wittich
			X	Christine Appert
X				Ray Heron
X				Randy Parker
			X	Rachel Jones
				Dian McNaught
X				Lucas Ames

Randy P. then made a motion to approve a 4 percent cost-of-living pay increase for the Chief Executive Officer. The motion was seconded by Lucas A., and adopted unanimously by an 8-0 vote.

Meeting was adjourned at 12:15 pm

Adjourn to the next meeting: October 1, *2025, at 10:00 AM EST*