

## Board Attendance Roster

Month: October

Year: 2025

<b>Directors</b>	<b>Present In Person</b>	<b>Present Virtual</b>	<b>Absent</b>
Brad Burdette, [President], Nelson	<b>X</b>		
James Schoenster, [Vice President], Fluvanna			<b>X</b>
Ben Chambers, [Secretary], Charlottesville	<b>X</b>		
Jacob Sumner, [Treasurer], Albemarle	<b>X</b>		
Nick Pilipowskyj, Albemarle			<b>X</b>
Kristi Hagen, Albemarle	<b>X</b>		
Jason Eversole, Albemarle			<b>X</b>
Iscella Wittich, Fluvanna			<b>X</b>
Christine Appert, Charlottesville	<b>X</b>		
Chris Cullinan, Charlottesville	<b>X</b>		
Steven Johnson, Charlottesville	<b>X</b>		
Randy Parker, Louisa	<b>X</b>		
Rachel Jones, Louisa (Left at 11:13am)	<b>X</b>		
Dian McNaught, Nelson		<b>X</b>	
<b>Ex Officio Directors</b>			
Christine Jacobs, TJPDC		<b>X</b>	
Garland Williams, CAT			<b>X</b>
Katy Miller, DRPT			<b>X</b>
Juanita Shanks, Buckingham		<b>X</b>	
Davis Lamb, Greene County			<b>X</b>
<b>Staff</b>			
Mike Murphy, CEO	<b>X</b>		
Missy Corbin, CFO	<b>X</b>		
Mike Mills, Dir of Procurement		<b>X</b>	
Ben Rutherford, Sys Admin	<b>X</b>		
Janet Jackson, Chief of People and Operations	<b>X</b>		
Amanda Powell, Executive Asst	<b>X</b>		
Jason Espie, Director of Planning	<b>X</b>		
Jordan Bowman (Legal Counsel)	<b>X</b>		
Corey Houchens, Fleet Manager		<b>X</b>	
Angla Jones, Call Center Supervisor		<b>X</b>	
Simona Howard, Road Supervisor		<b>X</b>	
Phyllis Williams, Operator, Training, and Performance		<b>X</b>	
Tisha Jaudon, Senior Finance Manager		<b>X</b>	
Jermaine Butler, Road Supervisor		<b>X</b>	
Jeania Pace, HR		<b>X</b>	
<b>Public</b>			
Lucinda Shannon, TJPDC		<b>X</b>	

**People****Service****Connection**

## MINUTES

**Meeting of the Board of Directors***October 1, 2025, at 10:00 AM EST***I. Call to Order — Brad Burdette, President**

10:04 am

**II. Roll Call — Ben Chambers, Secretary**

See Roster

**III. Introductions & Welcome — Brad Burdette, President**

Jaunt board members and staff provided short introductions to start the meeting for the new City of Charlottesville representatives, Chris Cullinan and Steven Johnson.

**IV. Public Comments — Brad Burdette, President**

Diane Kircher, an Albemarle County resident, addressed the board during public comments regarding her son's experience with Jaunt's transportation services, emphasizing issues with scheduling and punctuality that creates anxiety for her son, who has autism and relies on Jaunt for commuting back and forth to work. Mike M. apologized for the inconvenience the Kirchers' are experiencing and explained that Jaunt is in the process of trying to determine what the best way to serve the residents of Albemarle County would be moving forward through investigation and data collection.

**V. Action Items****A. August 13, 2025 Board of Directors Meeting Minutes- Ben Chambers, Secretary**

Motion: Randy P.

2<sup>nd</sup>: Christine A.

Vote: Unanimous

**B. Approve Budget Concepts for Fiscal Year 2027--Mike Murphy, Missy Corbin**

Mike M. gave a brief presentation to the board members regarding Jaunt's FY2027 budget concepts, which included sustaining fare-free services and exploring new funding sources. Mike highlighted the importance of aligning resources with priorities and mentioned potential changes in match rates for federal funding plans for possible Fleet expansion and the potential for updating HR systems were also discussed. No action was taken at this time on the FY2027 budget concepts, and the full presentation is available on Jaunt's website in the documents section.

**C. Charge Executive Committee to nominate an at large member -- Brad Burdette, President**

Mike M. informed the board that Ray Heron, who had been serving as the at-large member on the Executive Committee, was not reappointed for another term, leaving a vacancy. He suggested

appointing a new member and Randy P. volunteered to fill this role. A motion was made to appoint Randy P. to the Executive Committee as the at-large representative.

Motion: Christine A.

2<sup>nd</sup>: Jacob S.

Vote: Unanimous

## **VI. Standing Committee Reports**

### **A. Finance Committee—*Missy Corbin, Mike Murphy, Jacob Sumner, Treasurer***

Missy C. reported that she and Tisha J., had revised the financial reports to provide a more streamlined profit and loss presentation showing year-to-date actuals versus budget and the resulting variances. She then went on to review the financials for the months of July and August, noting some key points. Revenue-related expenses currently reflect approximately 2% of budgeted spending, however, an order for new buses has already been placed and, once delivery begins in about 5-6 months, this percentage will begin to increase. She went on to say that salaries and wages are approximately 25% under budget but that Jaunt will have two free payrolls in upcoming months due to the bi-weekly pay schedule which will help bring this percentage closer to budget. Missy C. also mentioned that insurance and bonding expenses are around 85% over budget. She explained that this variance is due to a requirement to pay one additional month in advance and that this will level out in the months to come.

### **B. Operations and Safety Reports—*Jason Espie, Janet Jackson***

Janet J. indicated that in July, Jaunt had 6 preventable accidents, 0 non-preventable accidents, 1 customer related incident, and 0 staff related incidents. For August, she reported 0 preventable accidents, 2 non-preventable accidents, 0 customer related incidents and 0 staff related incidents. Jason E. subsequently shared the statistic reports for both July and August, highlighting that ADA and Demand Response represented 75% of all services, with Connect routes accounting for 26%. He also reported that there were 0 ADA denials in both July and August, and that on-time performance stood at 87% in July and 83% in August.

### **C. Regional Transit Partnership Update-- *Christine Jacobs/Randy Parker***

Christine J. announced that the upcoming Regional Transit Partnership meeting is scheduled for October 23, 2025, and the final meeting is expected to occur on December 11, 2025. She indicated that the TJPDC staff and board created a formal dissolution letter for the voting members, which is to be reviewed in their next meeting with the aim of distributing it after the letter is approved. She further reported that the PATH program is now collaborating with C'Ville Village, a program for volunteer drivers, and that PATH staff are handling phone calls and arranging rides for the volunteers. PATH also held a transportation workshop at the Crossing in Charlottesville, a community for individuals transitioning out of homelessness, to educate them on mobility options accessible to them. She mentioned that TJPDC has been collaborating with Jaunt staff and DRPT to explore opportunities for expanding the application of 5310 in the region, potentially utilizing it for midday services within the 5310 eligible populations. She continued by stating that the CARTA board met on September 25, 2025, to review a summary of all consulting proposals received in response to their RFP for conducting a service prioritization study aimed at identifying priorities and the related costs for implementation. Christine J. wrapped up by stating that she attended a joint MPO meeting that featured presentations on Afton Express and provided updates on the Transit Authority for the region. The state also presented on the statewide rail plan, while Albemarle staff discussed the three-notched trail.

### **D. CEO Report--*Mike Murphy***

Mike M. informed the board about measures being made to decrease reservations wait times, which includes scheduled meetings with the call center as well as placing additional Jaunt staff from outside the reservations department into the reservations queue to assist with phone support when necessary. He informed the board that he, Missy C., and Jason E. all attended the CTAV conference in Roanoke,

where he was elected to their Board of Directors. He continued by stating that Jaunt is still collaborating closely with Chaski Global on Jaunt's brand identity and communication, as well as a planned press release for our 50<sup>th</sup> anniversary campaign.

## VII. New Business

- A. Code of Ethics Reminder - *Brad Burdette, Jordan Bowman,*
- B. Next board meeting topics - *Mike Murphy*

Mike M. wrapped up the October board meeting by letting the board know that he was tentatively planning to present the audit, a draft concept on excess capital distribution, and provide an update on communication during the December board meeting.

## VIII. Announcements and Board Member comments

None

**IX. Closed Session:** Discuss the performance, assignment, appointment, promotion, demotion, salary, disciplining, or resignation of specific officers or employees of Jaunt, as authorized by section 2.2-3711(A)(1) of the state code. The subject of the meeting is the CEO.

Motion: Randy P.

2<sup>nd</sup>: Jacob S.

Vote: Unanimous

Following the closed session, the following certification was approved by a roll call vote:

To the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Directors of Jaunt, Inc.

## Record of Roll Call Vote of the Certification

AYE	NAY	ABSTAIN	NOT PRESENT	MEMBER
X				Brad Burdette, President, Nelson
			X	James Schoenster, Vice President, Fluvanna
X				Ben Chambers, Secretary, Charlottesville
X				Jacob Sumner, Treasurer, Albemarle
			X	Nick Pilipowskyj, Albemarle
X				Kristi Hagen, Albemarle
			X	Jason Eversole, Albemarle
			X	Isella Wittich, Fluvanna
X				Christine Appert, Charlottesville
X				Chris Cullinan, Charlottesville
X				Steven Johnson, Charlottesville
X				Randy Parker, Louisa
			X	Rachel Jones, Louisa
			X	Dian McNaught, Nelson

**Adjourn to the next meeting: December 10, 2025, at 10:00 AM EST**